

official

Minutes

2020 SEP -6 PM 4:31

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Regular Meeting -Asa Waters Task Force

Date: August 7, 2020

Time: 4:00-PM

Meeting called to order at 4:05 PM by Chairperson Chris Naff (Using Zoom)
ID# 4662900559 Ph# 1-646-557-8656

Present:

Chris Naff (ZOOM),
Sandy Cristo (Zoom),
Katherine McKenna (ZOOM),
Jeff Dore (Zoom phone)
Kristen Livoti (ZOOM)
Dennis Hill (Zoom phone)

Absent: Denise Marlborough and Armand White

Visitors: Linda Pothier (Zoom)

1. Minutes of July 7th were accepted as amended, by Dennis Hill and seconded by Katy McKenna . So voted.
2. Next meeting September 1st at 6:00pm (ZOOM) or live. This meeting will take up the reorganizing of the Task Force for the 2021 year.
3. On going projects and Kristen's report:
 - A. We are limited to 50 persons per event as outlined in the Governor's directives, as a result we have lost reservations and have experienced some cancellations. Rules being enforced by the Town is affecting our bookings. Kristen has been do everything possible, but not with a lot of success. The Acting Town Manager wants Kristen to create a list if accomplishments and provide it to Task Force for discussion. Kristen has been working on a plan to create and "In" and "Out" plan for occupants to follow during events. She asked for permission to attach command strips or attachments to doorways to facilitate ribbon mounting. Everyone agreed it was okay.
 - B. Olde Bostonian visited Wednesday and took two column bases to facilitate construction of the new column bases. Everyone agreed it was okay.
 - C. Plaster repairs- Scheduled to be started last week in August. Dennis brought up about plaster repairs that need to be done in Director's Office. It will cost

about \$700.00 additional. Motion was made by Jeff Dore and seconded by Dennis Hill to add \$700.00 for the additional work. So voted.

D. Insulation- Energia is scheduled to start 8/17. Lift will be delivered that day. The Task Force needs to deal with how to insulate the School Street side. It was decided to access the sections from roof of portico, but not remove any roofing shingles.

E. Asbestos- Back hallway done. Any work on other floors will be delayed until money is available to overlay the existing flooring.

F. Spiral stair carpeting- Linda and Kristen have decided to use existing area rug in office and the small matching pieces to the stairs. Quotes were received, but were too high, so the carpeting available will be used to do the stairs. She felt that not having carpeting on the stairs was a liability, and she received a quote to install carpeting for about \$500.00. She would have the pieces of carpet clean prior to installation. She asked if we wanted to get rest of carpets cleaned at same time. Linda suggested to have the Friends pay for installation of carpeting. A motion was made to repurpose and install carpet for stairs, pending the approval of the Friends. Motion by Jeff Dore and seconded by Dennis Hill. So voted.

G. AC chiller was repaired and bill was \$1000.00 and will be paid from free cash allotment.

H. Basement shelving has been started, and Kristen would like to have it ready for plasters.

I. Bandstand- Floor is done by Dennis and Jeff. Railing and posts were scraped, sanded, and painted. Planning a painting party for next week to finish the railings. All are invited. Asked for Friends to help. Linda will post. Looking for choice of color for floor, samples were shown on computer screen for all to see. Motion was made by Dennis to change color from original. Seconded by Katy McKenna. An amendment was made by Dennis, after a suggestion to seeing it on a sample, to read unless objections are voiced by attendees after viewing color sample. Amendment was voted.

J. Handicap ramp repairs are in process. Materials have been ordered and work to be done in September.

K. New soap dispensers were ordered and Jeff installed them.

L. Wifi- World band came in recently and installed a stronger router, will be back to install additional router in back room, for better outdoor and garage service. Kristen will then look into upgrading the garage door opener.

M. The security system needs be put online. An additional line is needed to last as back-up. Will look into cost. Should be about \$130.00.

N. 4th floor drywall has been installed and inspected. Needs to be taped and mudded.

O. Roof repairs that need to be done are awaiting two further price quotes. Dennis is working on it.

P. Painting - Several quotes have been received and a price breakdown was provided to members. Chris Naff made a suggestion to seek further quotes and that documentation of all quotes be sent to Task Force before taking a vote. A slight adjustment to the color for the building was provided by BCA after re-

analyzing the color sample provided. Color appears to be lighter than painted sample. Kristen would like to get the building painted before winter and before all repairs are completed. She prefers to spend money on painting new color, and not touching up old color.

P. AARP has denied our grant request for pathway improvements, but Acting Town Manager has talked to Representative Frost about state money to do project.

Q. Dennis noted the need to fix the external sills before structural damage occurs.

4. Friends- Linda Pothier

A. Light fixture for bathroom- Looking to see if it will fit in woman's room. Measurements need to be taken and compare to size of light.

B. Armand White is still looking for acceptable bench with back on it to provide in Dee's memory. More discussion needed.

C. Christmas festival- A normal festival will not be happening this year. Looking at a possible virtual format for this years activity. Plus having Santa be virtual as well, with phone in times to be allowed.

D. Fundraising- Linda presented a proposal of a "brick walkway fundraiser", where engraved brick would be purchased and inserted into existing walkway. She had information and costs from two different companies. It would also be longterm, and not just this year. More information is needed prior to accepting the idea. Boston may also have to be petitioned as well. It should start ASAP, to be successful.

5. Other business- Dennis questioned removal of the oil barrels behind the garage. Kristen would contact Scott Parker for answer.

Motion to adjourn was made at 6:39 PM by Chris Naff as there were no further items to address.

Respectfully submitted, Jeffrey Dore, Clerk






