

Minutes

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Regular Meeting-Asa Waters Task Force

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2021 JUL 29 PM 1:11
MILLBURY, MASS.

Date: June 2, 2021

Time: 6:00 PM

Zoom Meeting ID: 466 290 0559 and Phone# 646-558-8656 and also live.

Meeting called to order at 6:07 PM by Chris Naff-Chairperson

Present:

Chris Naff
Jeffrey Dore
Denise Marlborough
Katy McKenna
Sandy Cristo
Kristen Livoti
Rebecca Moroski
(no one on Zoom)

Absent: Armand White, Dennis Hill

Visitors: None

Chris introduced Rebecca Moroski to Task Force. Everyone introduced themselves and provide how long they were involved at Mansion

Minutes of May meeting were provided. Motion was made by Denise Marlborough to accept minutes as presented. Seconded by Sandy Cristo. Motion voted on voice vote.

Next meeting Wednesday July 14, 2021

On Going Projects-Grant Proposals:

1. AC upgrade grant from Mass Cultural Council was rejected. Town Manager indicated that we could use appropriated money to update the chiller. We should get updated quotes on phase 3 and 4, with emphasis on Phase 4.
2. Sill repair project- No information back from State.
3. AARP Grant for walkway lighting, nothing heard.

OnGoing Projects-other

1. Roofing projects have all been completed. Gutters on back room done.
2. Quotes for painting the columns and pilasters on front of building were received. Task Force reviewed the Beneway proposal and the APC Services proposal. After much discussion, a motion was made by Katherine McKenna to authorize the Friends to move forward with Beneway Painting to paint and repair as needed the columns, pilasters and connecting woodwork on front of Mansion. Seconded by Sandy Cristo. Voice vote was 6-0 in favor.

3. Great Room door hinges. Jeff replaced the broken hinges with brass plated steel hinges, although Brass was preferred. Will deal with it later.
4. Room-C The status of the renovations to the room were discussed. Chris will remove the floor carpet to see what is underneath.

New Business- None


Director Report-

1. Kristen updated Task Force on bookings. She mentioned that all but one date was booked until October.
2. We need to several issued that are the result of the larger size bookings. We only have 9-5 foot round tables, and to accommodate the the increased size of 150 people, we need to purchase 5 more tables. Denise Marlborough made a motion to purchase from Amazon, 6- 5ft tables. Motion seconded by Katy McKenna. Rollcall vote showed 6 to 0 in favor of motion. Also the Chavari chairs approved at Town Meeting will be purchased. Storage o the chairs is going to be a problem. One possible solution was discussed, that of purchasing a shed for storage.
3. Tea Rentals are being offered on a trial basis for this year. I have done two of these events already and there were problems with plates and glassware. The need to rent the glasses and such is cutting into the profits, due to time required to clean and sanitize with dishwasher. In order to make it worthwhile we need to continue planning for a professional kitchen with necessary equipment.
4. With the tent being outdoors, we are having a problem with ticks. Some have been found on our personnel. I suggested to spray for them and mosquitos as well. A price was found and it will be taken care of.
5. Kristen asked it it was possible to post on the website the project that she completed for her latest course. Jeff Dore suggested that we should allow her to post it on the Website for parties to see. This was to provide further information about the Waters Family. Everyone agreed.

Friends- Nothing

As there are no further Business to act upon, the Chairperson adjourned the meeting at 7:45PM.

Respectfully submitted by Jeffrey Dore-Clerk



Handwritten signatures of Jeffrey A. Dore, Denise Marlborough, and Katy McKenna on lined paper.