

# Minutes

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## Regular Meeting-Asa Waters Task Force

Date: July 28, 2021

Time: 6:00 PM

Zoom Meeting ID: 466 290 0559 and Phone# 646-558-8656 and also live.

Meeting called to order at 6:07 PM by Chris Naff-Chairperson (live)

### Present:

Chris Naff  
Jeffrey Dore  
Denise Marlborough  
Katy McKenna  
Dennis Hill  
Kristen Livoti  
Rebecca Moroski  
(no one on Zoom)

Absent: Armand White, Sandy Cristo

Visitors: John D'Agostino

John D'Agostino our AC expert was present to help Task Force make a decision on AC upgrades and equipment. Kristen explained problems and possible solutions, with John helping to explain best solution. John gave explanation on upgrading existing system and best solution to supply AC/heating to other areas of Mansion via mini-split units. Total cost for upgrade and new areas will be about \$75,000. A motion was made by Katie McKenna to go forward with proposal to upgrade existing system and install mini-splits. Seconded by Denise Marlborough. In a roll call vote, it was passed 6 to 0 in favor. This would be subject to Massachusetts Historical Commission approval, and procurement procedure with Town Manager.

Minutes of June 2nd meeting were provided. A motion was made by Katie Mc Kenna and seconded by Denise Marlborough to accept minutes. A roll call vote of 6 to 0 was in favor.

### On Going Projects-

1. Sill Grant Kristen announced the \$30,000 Grant was accepted and the Town will be paying \$18,000 that was appropriated by Town Meeting for sills. Wayne Salo has to be the lead on the bids and specifications.
2. In preparation for future Historical Commission Grants for repairs to integral gutter repairs, Wayne Salo is also preparing specs for job.
3. Treatment has been completed to eradicate bee problem.

4. There is a need to replace the base moulding on corner pilasters prior to painting. An estimate cost of \$8000.00 was received to create the profiles and moulding by Boston Ornamental. Denise Marlborough made a motion to have Boston Ornamental create moldings for exterior pilaster bases. Seconded by Katie McKenna. On a roll call vote it was approved 5 to 0.
5. New chairs and tables have been ordered, now we need a place to store them. A proposal was received to purchase a small shed to store them at a cost of \$1747 for a 8X12 structure. This would be purchased from Lowes. Discussion occurred on the pros and cons. A motion was made by Katie McKenna to purchase the storage shed from Lowes, and seconded by Jeff Dore. Roll call vote was 4 in favor and 1 opposed.
6. Kristen is interested in getting the drywall finished on the 4th floor so storage could be utilized. The Friends have offered to pay someone to finish it. Linda will see what she can do, and provided name of someone to contact.
7. Still looking to replace the small grates in the AC floor nozzles.
8. Repairs need to be done to handicap ramp railing, to secure them to concrete.
9. There was discussion on replacing the pea stone along the outside near the kitchen with mulch. A motion was made by Dennis Hill and seconded by Katie McKenna to allow Brenda to remove pea stone and replace it with mulch. Motion passed with a roll call vote of 5 to 0.

Directors report:

1. There are a couple of bricks on parking lot walkway that need to be reset to prevent tripping. Dennis or Jeff will do it.
2. Events are going well with good reviews. Interested in commercial dishwasher to cut down on event costs
3. With larger events, there are some difficulties with rest room wait lines and of course parking. Would like to limit 2nd floor bathroom to "authorized use only" to avoid unsupervised "wanderers" on 2nd floor.
4. Need hooks for cloths/hangers on back of bathroom doors. Dennis will install.

Next meeting August 30th at 6:00PM

With all actions completed, the Chairperson declared the meeting adjourned at 8:12 PM

Respectfully submitted,  
Jeffrey Dore-Clerk

*Jeffrey Dore*

*Denise Marlborough*

*Brenda Hill*

*Sandy Cusito*

*Dennis Hill*