

Final

Minutes
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Asa Waters Task Force

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2023 FEB 14 AM 11:06

MILLBURY, MASS.

Date: January 3, 2023 Time: 6:00 PM

Meeting called to order 6:03 PM AM by Chairperson, Chris Naff (in person)

Present: Chris Naff, Jeff Dore Denise Marlborough , Katherine McKenna, Sandy Cristo, Dennis Hill, and Kristen Livoti

Absent: Rebecca Moroski and Armand White

Guests: Sean Hendrick-Town Manager

Minutes: Minutes of September 14, 2022 were provided. A motion was made to accept by Sandy Cristo, and seconded by Dennis Hill. So voted.

Minutes of November 21, 2022 were provided. A motion was made to accept made by Katie and seconded by Sandy Cristo. So voted.

Chris explained about the intern that would be working with Kristen. She is a grad student from U Mass and will be hired to do research. She will be paid from the revolving account for 30 hours per week, for three weeks. A list of topics is being formed. A motion was made by Katie, and seconded by Dennis to approve the intern. So voted

Projects:

1. Shutters- Approval received for purchasing some new shutters. Blueprints are in hand. Dennis suggested sending copy to Paul Holts at Mass Historical for approval. We need to create bid documents. Time will be set-up to do it. Plan is to sell some old shutters that are not authentic. Town Manager indicated steps to follow.
2. Plaster repairs- Looking to repair the East Parlor medallion and School Street entryway ceiling. Previous quotes were \$1600 and \$1900. Katie made a motion to repair the East Parlor and entryway plaster work, seconded by Sandy to expend up to \$3000.00 for plaster repairs. So voted.

3. Outside Sills- Awaiting for the completion of drawings for the exterior sills. Should be receiving them from Wayne Salo this week.
4. Dining Room wall- Dennis provided drawing of the reason for the cracking of exterior wall above window at the SouthEast corner. It appears all support has been removed sometimes about the time the oil leak occurred. Plans are underway to repair it.
5. Green House- Dennis made a motion to remove the CAD drawing from proposal and to go with the lower price of \$700.00 for ground piercing radar bill for grassy area outside of Great Room. Seconded by Katie. So voted.
6. Air conditioning project- Dennis provided information on next phases of AC to 2nd and 3rd floors. He suggested using “chilled water” and Freon in various places to facilitate the project. Dennis still needs to do further work to get the project off the ground.
7. Lighting problems in Great Room- For sometime the flickering of the lights in Great Room have been occurring. Some further research is needed to solve the problem.
8. Room C – Work is underway to prepare for plastering.
9. We still need to finish the intrigal gutter repairs/installation.
10. Sign for Christmas room dedication.

New Business-

1. Key Boxes were purchased. One to go in closet behind kitchen door and the other in Kristen’s office.
2. First aid kit- Will be mounted on end of cabinet in kitchen. Looking for spot to mount AED, when it arrives.
3. Cabinet for AV needs to be painted and thermostat wiring needs to be completed.
4. Looking to replace some trees on grounds. Need to contact Tree Warden.

Directors Report-

1. Kristen is looking into an admission event for later in year.
2. Kristen also working on next summer’s movie nights.

Friends-

1. We are looking to open an account at Koopmans in Grafton to take the place of Rays.
 2. Linda is looking for proposal to find cost of upgrading and cleaning-up of walkway and replacement of polymer sand between bricks.
 3. Undecorating will be done outside on 1/16/23 and inside on 1/21/23.
- As all items have been completed, the Chairman Chris Naff declared the meeting adjourned.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting date set for February 13th at 6:00PM

Respectfully submitted, Jeffrey Dore- Clerk






