

Final

Minutes
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Asa Waters Task Force

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MILLBURY, MASS.

Date: July 10, 2023 Time: 6:00 PM Live and on Zoom ID:466 290 0559 (no one online)

Meeting called to order 6:20 PM by Jeffrey Dore, due to absence of Chairman and Vice Chairman.

Present: Chris Naff (delayed), Jeff Dore, Denise Marlborough , Katherine McKenna, Sandy Cristo, Rebecca Moroski and Kristen Livoti

Absent: Armand White and Dennis Hill

Guests: Paul Stringham

Minutes of May10, 2023 were available. A motion was made by Denise Marlborough, and seconded by Sandy Cristo to accept minutes as presented. Voted 5 to 0.

Chairman arrived .

Projects:

1. Sill/watertable project- Honorable Contracting of Northbridge, Mass was awarded for sill replacement. Josh will start at any time. There was a question on some wording in contract, and it will be worked out.
2. Paul Stringham-Building Inspector was present to address the ADA report and to answer questions. He suggested that we try to correct as many items that we can. Some, like signage, should be easy. We will try to review the list provided and work on what he can.
3. Dining room wall support- Reasearch has started, a structural engineer had visited last week, and met with Denniis, Kristen and Jeff. He was provided with tour and documentation.
4. AC project-No update available, due to Dennis being absent.
5. Lighting projects previously voted upon, have been completed.
6. Accession/Deassession policy was discussed. Kristen is working on policy to deal with items that are donations and how they will be dealt with,

and what will be done when those items are declared surplus or no longer useful. A copy of what we currently used was shown.

7. Gutter project that Dennis is working on has no updates.
8. Old fire alarm detectors- Town electrician was consulted about possible removal. Jeff and Kristen met with Earl Ebbling, and he noted that if old detectors were removed, the wires couldnot be buried in celing/walls, so he recommended just replacing the old detectors with new ones and connecting them to existing system. He would find out how best to accomplish that, and then provide us a price quote.
9. After some discussion, it was decided to replace the basement lockset with a new lockset that would match the others in the vicinity, and then have keys made to distribute. Jeff volunteered to change it when it is purchased.

New business-

1. The copier lease is up and our options are 1) Purchase it, 2) Return it, and 3) Replace it. The Task Force gave Kristen permission to decide what she would consider to be the best option.
2. A bill for services was received from Dixon-Salo for work done.
3. Katie McKenna brought up about making sure that Warren Gardner was recognized for his help in obtaining the Copper Beech tree for East lawn. She would mention it at next Selectmen's meeting.
4. Chris Naff gave an update on meeting that he had with the Town Officers, and how they have affected the Mansion.

Directors Report-

1. Kristen gave report on Membership drive. Current subscription was shy of goal.
2. Kristen gave update of movies shown and attendance, and included the remaining dates and titles.
3. Kristen indicated that we ended the year with a positive balance.
4. Kristen felt that the one area that was lacking at the Mansion was the accessibility of the public to access the building and its historic past. She has applied for a Ma Cultural Council Grant to train and compensate tour guides. More information will be forthcoming.

Friends-

1. Room C is almost complete. Ready for furniture.
2. Walkway project complete. Bill was submitted and will be paid by both parties.

As all items on agenda have been completed, the Chairman Chris Naff declared the meeting adjourned. Time was 7:47 PM.

Respectfully submitted, Jeffrey Dore-Clerk







