

Minutes

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Regular Meeting -Asa Waters Task Force

Date: October 1, 2019

Time: 6:00 PM

Meeting called to order at 6:11 PM by Chairperson Chris Naff

Present: Chris Naff, Sandy Cristo, Katherine McKenna, Jeffrey Dore, Paul Routhier, Dennis Hill, Denise Marlborough and Kristen Livoti

Absent: Armand White and John McElroy

Visitors: Diane Hill and Linda Pothier

1. Reorganization of Board- Linda Pothier assisted to seek nominations for Task Force Officers. The following were nominated for 2019-2020 Officers:

Chairperson- Chris Naff

Vice Chairperson- Paul Routhier

Clerk-Jeff Dore

A motion was made by Katie McKenna to accept the nominated officers.

Seconded by Sandy Cristo

2. Minutes- Minutes of August 6th passed around for signature. Minutes of September 3rd were provided. Motion was made by Katie McKenna to accept as amended, with a second by Sandy Cristo. So voted.

3. Next meeting November 5th at 6:30 PM

4. Friends: By Linda Pothier

A. Bathroom updates provide by Linda.

B. Discussion on "Town Christmas Tree" location. Both locations were liked.

Motion to put tree in last year's spot, namely center of circle made by Katie McKenna. Seconded by Paul Routhier. Voted 3 to 1, with 1 abstention.

C. Brick walkway and landscaping was discussed at length.

D. Cleaning day will be this Sunday, October 6th

E. Keys- There was concern for security of the Mansion. A discussion ensued about what to do, and how to do it. Included in this discussion was possibly changing garage code. More information is needed before decision is made.

F. Due to updating of telephone system, there is no phone line for gift shop credit card processor and fire / burglar alarm connections.

5. Chairperson's Report

A. New director is on board. Transition did not go as planned and some documentation was not available. Kristen started on September 16th.

B. External Business review (audit) was submitted to Board of Selectmen for review and comment. It was hoping to receive copy for review.

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C. Asbestos- There was a general discussion on the process and what needed to be included. Options were discussed. We are awaiting further price quotes.

6. Millbury Free tree program was introduced and discussed. There was agreement that the Task Force was in favor of participating. A motion was made by Katie McKenna and seconded by Sandy Cristo to accept 3 trees to be planted on Mansion property- one in East lawn, one east of garage, and one East of "stone fort." So voted.

7. New Business-

A. Update was provided on electrical project in Christmas room. There was a discussion on plan to preserve the Christmas Village. Friends will help out with the cost of electrical project.

B. Dehumidifier needs to be replaced. Kristen is purchasing one

C. The wooden chairs need to be removed from backroom, so that the room can be returned to active use. Plans call for them to be put in basement.

8. Director Report- Kristen proved everyone with a handout showing and explaining what she was working on, and what she would like to do to improve the premises

Motion to adjourn was made at 9:36 PM by Sandy Cristo and seconded by Katie McKenna.

Respectfully submitted, Jeffrey Dore-Clerk




