

**BOARD OF HEALTH  
MEETING MINUTES**



Town of Millbury  
127 Elm Street  
Millbury, Massachusetts 01527  
Telephone: (508) 865-4721  
Fax: (508) 865-0878

**TOWN OF MILLBURY  
SEPTEMBER 18, 2019  
REGULAR MEETING**

RECEIVED  
TOWN CLERK  
2019 DEC -9 PM 1:38  
MILLBURY, MASS.

**Meeting Location:** Millbury Town Hall – Board of Health Office

**Members Present:** Ronald J. Marlborough, Jim Morin

**Staff Present:** Judy Bater

**Health Agents Present:** Julie VanArsdalen, Cheryl Rawinski

**Absent:** Armand White

**Guest/s Present:** Acting Town Manager, Jamie Kelley

**Call to Order:** Jim Morin called to order the meeting of the Millbury Board of Health at 4:00 PM on September 18, 2019 in Millbury Town Hall Board of Health Office.

**Approve Minutes:** MOTION: Ron Marlborough made a motion to accept the minutes of the previous meeting. Seconded by Jim Morin. All approved.

**Department Update:** Judy asked the Board to review the Town Annual Report for BOH. The Board stated it was OK to submit it. Judy stated that we have a new animal Inspector, Edward Hart.

**Review/Vouchers:**

**Variance/Local Upgrades:** None

**Introduction:** Jamie Kelly wanted to officially introduce himself as the Acting Town Manager. He would like to get budget information by December 1<sup>st</sup>. Julie requested \$6000.00 for boarding and securing for the BOH portion. Building Department portion should be separated out from BOH. Make sure purchase of services is adequate. Request must be in writing. Ron asked about a tree that was not removed from 158 Wheelock, he wanted to know why it was ordered down and not removed. Jamie Kelly stated the town is sponsoring regional meetings and wants to promote Millbury as a hub for these types of meetings as ASA Waters is a great venue for these meetings.

## Board of Health Meeting – September 18, 2019

**Tobacco Regulation Review:** Ron would like to make a designated area at Woolie World away from the playground and ball field. Acting Town Manager asked about Dog Park and other Town owned properties such as ASA Waters. Would like a designated smoking area at all municipal properties. Judy will ask Joshan to revise our regulation to include proper language.

**CRMPHA Update:** All read the Alliance update.

**Public Health Nurse Update:** Cheryl stated that flu season is upon us. She is scheduling her flu clinics. Her doctor has retired and she needs a new physician for ordering flu vaccine. Cheryl, Judy and Jackie all participated in reimbursement training. Cheryl has been dealing with many tic borne illnesses. Everyone is dealing with EEE risks this year. Cheryl attended a conference and Cheryl Sbarra did a great job with slides in regards to explaining the confusion with Marijuana Regulations. Cheryl will coordinate with Cheryl Sbarra to have a meeting in Millbury.

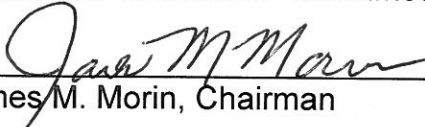
**Health Agent Update:** Julie reviewed the various complaints and inspections completed this month. Julie is moving forward with the AG's office for 41 Dorothy Road and 71 S. Oxford Road. She just received notice of another abandoned property and will look into that. Pearl café complaint was not found warranted. Uno's has quite a bit of work to do she will be going back tomorrow. Hood concerns at Food Works. Nature's Remedy is still waiting for permit. Co-Grow is going for a special permit at planning level.

**New/Old Business:** Ron discussed his desire to change the office hours to the same as the rest of town hall. Wants the same hours. Judy stated she has another job and can't stay later on Tuesday. Jackie is at 19 hours. 20 hours becomes a benefited position. Jamie Kelley would have to talk with finance.

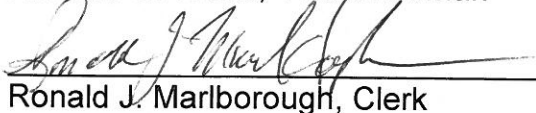
**Marijuana Regulation:** Phil Leger is consulting with legal per Julie.

**Next Meeting:** Wednesday, October 9, 2019

**Motion to Adjourn at 5:10 PM:** Ron Marlborough made a motion to Adjourn  
Seconded: Jim Morin. Unanimous. Approved.

  
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James M. Morin, Chairman

Armand O. White, Vice Chairman

  
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Ronald J. Marlborough, Clerk