

TOWN OF MILLBURY
BOARD OF SELECTMEN WORKSHOP MINUTES

Zoom Meeting ID: #815 8846 5214

February 18, 2021

6 PM

“ This meeting is being recorded and streamed by Millbury Public Access Cable Television.
This Meeting is also available through Zoom.us/download. Since this is a workshop there will be no public participation”.

6 PM-Discussion on Goals & Objectives for Police Chief Lewos

*See Attached

7 PM-Discussion on Municipal lot with DPW Operations Manager Keith Caruso

*See Attached

7:43 PM Workshop Ended

Respectfully submitted,

Amy Fleming, Secretary

Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney

These Minutes were approved at the April 6, 2021 Board of Selectmen Meeting. Signatures will be affixed after the State of Emergency.

Workshop 2-18-2021 6:00 PM Chief Lewos Goals & Objectives

All present for the 1st workshop – Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff and David Delaney, Town Manager Sean Hendricks, Chief Brian Lewos.

Town Manager stated to focus on 1 year goals for evaluation and to have the chief speak about his challenges and goals for his department.

Chief Lewos spoke of his Restructuring challenges as he needs to replace officers and will have an officer who has stated that he will be retiring this summer. He needs to increase the force to keep the town safe and to answer calls with the proper amount of police presence. The MPD is budgeted for 21 officers he has nineteen. He would like to achieve 25 in total. This would help control Time off and elevate over time.

He spoke of his command staff and how he has been restructuring their responsibilities and giving his Sgt. more authority to make decisions. He has implemented a new discipline and achievement program.

Discussion took place on how long it takes to have a new officer start and it is a good year from start to finish until they can be on the road alone. Discussion was also brought up on Lateral Transfers. This brought up discussion on Civil Service and should we be taken out of civil service.

The Board would like to have an organizational chart for the department given to them, so they can review his structuring details.

Goal 1: To work on the process of taking the department out of civil service.

Goal 2: Community Policing: As in Bike patrol on the bike path, programs as “Coffee with a Cop”, the Chief having once a month coffee with the seniors and programs for the chief to adapt to this pandemic and after.

Goal 3: Establish goals and duties for his staff from Lt. to Police officers.

Goal 4: Open communication from the PD to the Board of Selectmen and Town Manager with quarterly updates to the selectmen.

The Goals and Objectives will be on the March 9th BOS Meeting.

Workshop 2-28-2021 7:00 PM DPW Keith Caruso RE: The plowing and upkeep during the winter of the municipal lot.

All present for the 2nd workshop – Mary Krumsiek, Katie McKenna, Scott Despres, Mr. Naff excused himself for an appointment, David Delaney, Town Manager Sean Hendricks, Chief Brian Lewos and Town Clerk Jayne Marie Davolio.

Discussion on Parking solutions and snow removal took place.

Once over 2" of snow they need to move their cars off the roads. So our community move their cars to the municipal lot, these cars come from the center and surrounding streets.

Challenges: Communication to the residents to make them aware of what our policies will be and how the town will proceed with next year's winter months.

Town Clerk offered inserts in the census forms, info tables at the elections and town meetings, OML postings, face book, website, TV and neighborhood meetings. Town Manager, DPW, Chief Lewos and Town Clerk will meet to get this done when we have the finished results.

Discussion took place on if we should paint in orange, certain sections for winter parking, definite usage of signage and the sign board. Also configuration of the lot do we do ½ parking and ½ not so we can move the cars, which towing will be involved, Keith stated we have gone down that road before.

Also, discussion of what we own and what we don't. There should be plans to show in orange what is the towns property and what is not. RE: the right of way near Farnsworth court and the CD Whitney building spots and 95 Elm building spots.

For now, this season until March of 2021 the DPW will use signage and the sign board for communication for the municipal lot during snow plowing and removal events.

On another note: Sean Hendricks, Town Manager asked the DPW director about the area of 24 Sutton Road and the sidewalks. Keith stated that this is a state road and they take care of the sidewalks. Keith and John Pedone have been in contact with Boston to discuss this issue and see if it can be taken over by the town or if their crews have schedules for each town. Notification will be sent to the Town Manger once Keith has more information.

Google Maps

