

TOWN OF MILLBURY
BOARD OF SELECTMEN MEETING MINUTES

February 14, 2023

6 PM

Present: Mary Krumsiek, Katie McKenna, Scott Despres, Chris Naff, David Delaney
Sharon Kirkpatrick, Anthony Gentile, Brian Sora, Conor McCormack, Andrew Loew
Zoom: cmarden, ariordan, Mike Mann, Steve Stearns, Cody Mathieu, KC, Keith Caruso

Citizens Speak

Sharon Kirkpatrick of 16 Leslie Lane stated that she is having a water problem caused due to the reconstruction of roads. Driveways were not moved up and water ran down into her backyard and basement. Her neighbor has the same issue. She has reached out to the town and the DPW previously. The problem started after the road construction. Keith Caruso stated he has visited her property. When the road was done the driveways were bumped, the drainage worked and there is a cape cod burm there. He agreed there is a lot of run off since she is at the bottom of hill. Sean stated that since the town doesn't allow pipes in storm drainage, the pipe on the property is compromised which is causing the water to come up. Keith stated the driveways have been bumped, he hasn't seen the water. Selectman McKenna asked if her pipe had been scoped, Keith stated no. Anthony Gentile stated that rainstorms caused his house to flood. The problems started after the road reconstruction. Keith stated that he hired a company to camera the sections around her house and it comes from her backyard which flows into the road. Steve Stearns of Tainter Hill Rd stated that his brother lives on Woodland St and had water issues. Keith stated they have looked at that issue in the past. Steve then stated that he sent the Board and the Town Manager a procedure from the town of Auburn about partnering on local initiative programs.

6 PM-Public Hearing CDBG FY22-FY23 Grant Application Board action: Authorize Board of Selectmen Chair, Town Manager & Finance Director to execute and submit application.

The following notice was read by Selectmen Despres:

"The Millbury Board of Selectmen will conduct a public hearing on February 14 in 2023 at 6 PM at the Millbury municipal office building 127 Elm St. Selectmen's meeting room. The public is encouraged to attend this hearing to discuss a proposed fiscal year 22 to 23 application by the town of Millbury to the Massachusetts Department of Housing and Community Development for up to \$1,350,000 in Community Development Block Grant funds. In the event of February 14 Selectmen's meeting is canceled due to inclement weather the hearing will be held instead on Wednesday, February 15 at 6 PM via remote video link to be posted on the town website. The town seeks public input on potential grant funded projects. Potential projects under consideration for the application currently include construction of improvements to infrastructure such as pavement services, drainage and water and sewer lines on Maple Street between Coral Street in Providence Street and or on the grounds of the adjacent Millbury Housing Authority Linden Apartments on Pearl Street, and construction of roof insulation ceiling and limited disabled access improvement at the Millbury senior center. These projects were identified as priorities that are consistent with community planning. All persons with questions or comments regarding the grant application will have an opportunity to be heard. If awarded the town of Millbury will be responsible for administration of the grant program with assistance from the Central Massachusetts Regional Planning Commission. Written comments on the hearing or application may be sent to the Millbury Town Manager 127 Elm St., Millbury, MA 01527 or comments may

TOWN OF MILLBURY BOARD OF SELECTMEN MEETING MINUTES

be emailed to CMRPC at aloew@cmrpc.org. Comments must be received no later than February 22, 2023, the Millbury municipal office building is accessible to disabled persons. Persons who require special accommodation to attend a public meeting should contact the town manager's office at 508-865-4710 at least two business days prior to the hearing. For further information contact Andrew Loew at CMRPC at 508-459-3339 or at aloew@cmrpc.org. Millbury board of selectmen February 1, 2023 and I will move to enter the public hearing”

Motion to open Public Hearing by Selectman Despres, seconded by Selectman McKenna. Motion carried unanimously.

Andrew Loew from CMRPC stated that he is working with Millbury to help develop this year's application for FY 22-23. The purpose of the hearing is to allow public notification and discussion of the application. The grant has a 24 month performance period. We are looking at two activities this year. The first is the Maple St infrastructure project. The 2nd phase of the 3 part design project from FY 20 that also includes Pearl Street infrastructure and infrastructure on the Housing Authority grounds, which will be ready for the 3rd phase later. The Maple St work includes water, drainage, paving and limited sewer repairs. The budget is around \$946,000. The second project is the Senior Center improvement project, replacing roof insulation and some limited accessibility improvements. The budget is approx \$313,000. The application is due on March 3rd, awards will be announced around July. Selectman Despres asked if there has been any coordination with the town about working on the rest of Maple St. Andrew stated he has talked to Keith to coordinate on the rest of the road, but eligibility for CDBG is unknown further down the road and in any case there isn't enough budget space in this application. He also asked about project delivery, Andrew stated that that's the cost for project management. Selectman Naff asked what are the chances of Millbury receiving the award, Andrew stated he isn't sure how competitive the process is this year, the grant budget cap is higher and it's unclear how that will change things. He asked when the work will start if the town has been awarded, Andrew stated it depends but the grant contract and other startup requirements will probably be done mid fall, the two projects should be done by 2024 construction period. Selectman Despres asked what would happen if the award is less than \$1.35 million, Andrew stated that partial awards do happen sometimes if only one project is approved or if a project is scalable. Selectman Naff asked if there are match requirements, Andrew stated no. Selectman Delaney asked is the general administration fee separate from delivery, Andrew stated yes that's separate and also funded through the grant and is well below the state cap.

Motion to close Public Hearing by Selectman Naff, seconded by Selectman Despres. Motion carried unanimously.

Motion to authorize the Board of Selectmen Chair, Town Manager & Finance Director to execute and submit application for CDBG FY22 -23 grant application including the activities presented today with allowance for minor budget and program adjustment by Selectman Naff, seconded by Selectman Delaney. Motion carried unanimously.

TOWN OF MILLBURY
BOARD OF SELECTMEN MEETING MINUTES

Approval of 2023 Knight of Columbus 5k Road Race/ course

The Road Race will be on Saturday September 23, 2023. The start and finish is at the Wheelock Inn. The course route is presented and approved by the Police Chief.

Motion to approve the 2023 Knight of Columbus 5k Road Race by Selectman Despres, seconded by Selectman Naff. Motion carried unanimously.

Future use of 126 Elm Street (current MFD HQ)

The Board received the engineering report from 2009. Selectman Despres asked Sean if we could get an update to the report illustrating the changes in the infrastructure and can we get an estimate to what would cost to take the building down completely. Sean stated he can get the estimate and we can try to get the study update. The structural study wouldn't necessarily be beneficial. There is structural value to the building, but it will require a lot of modification. Selectman Delaney asked can we sell the property and put it toward the new FHQ. Selectman Naff stated that in the old report it states that there needs to be structural work and trucks couldn't fit in the building. The new FHQ was necessary. He agrees that new structural study should be done and we should look at the demo costs if the building needs to be taken down. Selectman McKenna stated that she believes the Town should try to salvage the property. Sean stated that we need to look at what the final use of the building would be, Selectman McKenna stated that salvaging the building would impact the final use. Sean stated he can get estimates of the study. The Board stated that we should get another structural study of the building.

Management Update

Sean stated that Jennifer provided a budget to actual expense for the year so far. The Mansion is getting work with ARPA funds. We are getting quotes for the construction of the walkway between the mansion and the town hall. There are a couple of new grants. The Small Business Recovery Grant is finished. He thanked Selectman Naff and Selectman Delaney and Mr. Barbato from MCU. \$538,800 were awarded to town businesses. The School Committee is discussing their budget. The Board will be meeting soon to do the final vote. There was a water leak at the high school. Inspectional services conducted an inspection and there is no mold present. The high school roof has been having issues for a while, the building inspector is working with the school. The cost to replace the roof will be around \$6-1\$0 million. The town's insurance is Gallagher, it's a better financial option. The Health Insurance is through MIIA. The FY24 Budget is moving along. The Finance Committee will vote on the budget in March. Sean will present the budget in the first board meeting in March. McCracken Rd is moving along. He reached out to businesses that will get affected due to construction. Laurie and Josh got food from the Worcester County Food Bank. 23 Grove St is going to auction. The house will be getting demolished. Stuart Carter will be working in the Assessor's Office. He is discussing the use of the opioid settlement funds with Julie V in the Board of Health. A part time Conservation Agent will be starting soon as well. Selectman Delaney asked if the Senior Centers food pantry is open to the general public, Sean stated yes. He also asked if Sean found any information on the fire truck, Sean stated he will send him the details. Selectman Krumsiek shared that we are in the process of a Public Hearing concerning the Belfont, it will probably take place in March. She wanted the public to know that this Board did not have anything to do with Singletary Arms. Selectman Despres asked if the EV charger at the library is working, Sean stated it is being worked on. We can switch the company but it would be expensive. He also asked for an update on the library HVAC

TOWN OF MILLBURY
BOARD OF SELECTMEN MEETING MINUTES

damage, Sean stated that the boiler was having issues which caused the library to be closed, but it was replaced. There is a roof leak which will be fixed soon.

Review & Approve Minutes

Motion to approve the Minutes of January 10, 2023 by Selectman McKenna, 2nd by Selectman Delaney. Motion carried unanimously.

Dates to Remember

- Boston Bruins PJ Drive at the Library 2/1-3/31
- Town Election 4/23
- Nomination Paper at the Clerk's Office due 3/7

Roundtable Discussion and Citizens Feedback

Maxine Mann of 17 Captain Peter Simpson Dr, she is on the FHQ building committee. She stated that in 1947 was under funded which caused cut backs in construction, when the Town Hall was moved to the Fire HQ due to the Town Hall burning, the roof is damaged. Along with that the equipment area is heavily damaged due to chemicals and fumes and would need to be removed. Steve Stearns asked if the public can access the structural study, Sean stated he will post it on the website.

Executive Session

Executive Session in accordance with M.G.L. Ch. 30A, s. 21(a)(3): To discuss strategy with respect to collective bargaining, as the Chair has declared that an open meeting will have a detrimental effect on the bargaining position of the public body.

Millbury Police Department successor collective bargaining agreement

7:50 PM Adjourn Meeting

Motion to adjourn meeting by Selectman Naff and seconded by Selectman Despres. Motion carried unanimously.

Respectfully submitted,

Amy Fleming, Secretary

Mary Krumsiek

Katie McKenna

Scott Despres

Chris Naff

David Delaney



Handwritten signatures of Mary Krumsiek, Katie McKenna, and David Delaney over horizontal lines.