

**TOWN OF MILLBURY  
BOARD OF SELECTMEN MINUTES  
SELECTMEN MEETING ROOM**

**March 26, 2019**

RECEIVED  
TOWN CLERK  
7:00 pm  
2019 AUG 26 AM 9:00

Selectmen Present: Chairman Jon Adams, Vice-Chairman Mary Krumsiek, Scott Despres, Katie McKenna, Chris Naff, James Kelley HR Director, and Town Manager David Marciello

**7:00 PM Plaque for Firefighter Steven Couture**

Selectman Krumsiek read and presented the plaque to Firefighter Couture Chief Hamilton presented a plaque, spoke of the time Steven dedicated and his at service while at Station 2. Chairman Adams not only thanked Steven, but also all the fireman for their service.

**7:05 PM Ed Boyd & Zach Nowlan of Melanson Heath (Auditors)**

Ed reported that the Audit went well and Millbury is in good working order. He also wanted to thank Andrew, Denise, and Rick at the school for all their help during the process. He reviewed our debt burden, retiree healthcare, internal controls, and investing free cash. Selectman McKenna thanked Andrew and his team and all they did to make the Audit process that much better.

**7:22 PM Citizens Speak**

Jen Nietupski Chair of the School Committee announced there will be a public forum tomorrow night at 7 PM at the High School. Discussion of the implementation of student user fees.

**7:26 PM Discussion on the Open Position on the Board of Appeals**

Selectman Despres read the email from Mr. Nigosian stating he is resigning from the Board of Appeals effective April 30, 2019. The Board thanked Mr. Nigosian for his 18 years of service.

**7:30 PM Discussion of waiving fees for the Housing Authority**

Chairman Adams spoke with Carol Smith Executive Director of the Housing Authority and the fees have no effect on the rest of the formula or with the funding from the state.

Motion made by Selectman Naff NOT to waive the fee, 2<sup>nd</sup> by Selectman Despres

Motion carried unanimously

**7:32 PM One Day Liquor License for Raymour-Flanigan Furniture**

The business decided not to serve alcohol at their event.

**7:35 PM Approve Lions Club Fourth of July Carnival and Fireworks Carnival: June 28 – July 4, 2019 at Windle Field. Fireworks: July 3 & 4, 2019: rain date of July 5<sup>th</sup> if rain on the 4<sup>th</sup>**

Motion made by Selectman Krumsik to approve the Fourth of July Carnival & Fireworks 2<sup>nd</sup> by Selectman Despres

Motion carried unanimously

## **Selectmen Meeting**

### **7:39 PM Town Manager Review**

Mr. Kelley went over the 6 Month Performance Evaluation which included Goals, Objectives, and Tasks. The present Goals and Objectives stress the overall need for developing and/or improving communication between Town departments, private entities, and Town Officials. The overriding concern shown by this evaluation is that, in spite of utilizing both written and verbal reporting devices, actual two-way communication between the Board and the Town Manager is experiencing a disconnect.

The use of various media platforms to enhance communication between the Town and its citizens is improving. The process of settling Collective Bargaining Agreements between the Town and its various unions is progressing in spite of unforeseen delays caused by the changing of union representatives. The Board noted concerns involving departmental staffing and senior staff performance reviews. The need for improvement outweigh the successes. Mr. Kelley stated that if this was a school report card the average would be a C- or D+.

### **7:45 PM Town Manager Performance Review Responses**

Mr. Marciello thanked the Board for their public review and his responses are attached in a Powerpoint Presentation.

### **8:11 PM Town Manager Report**

SeeClickFix- we are running beta testing to confirm everything is running properly, Viewpoint should be up in May, the new webpages should be live in two weeks, we are working with three vendors next week for the phone system

Chairman Adams asked on the status of filling the DPW Director position

Mr Marciello stated Keith Caruso is doing a great job as DPW Supervisor and will eventually become the Ops Manager once he completes the education and licenses. Weston & Sampson can spec out the roads we have a contract with them. We also just hired an assessor, looking into buying or leasing a compacter, the Asa Waters kitchen project is still on the radar, gave an update on the streetlights.

### **8:41 PM Minutes of the February 26, 2019**

Motion made by Selectman Despres to accept the Minutes from the February 26, 2019 BOS Meeting

2<sup>nd</sup> by Selectman Naff

Motion carried unanimously

### **8:42 PM 3rd Reading Materials Policy**

Motion made by Selectman Despres to accept this as being the 3rd reading of the Materials Policy

2<sup>nd</sup> by Selectman Naff

Motion carried 4 to 1 Chairman Adams "Aye", Selectman Krumsiek "Aye", Selectman Despres "Aye", Selectman McKenna "Aye", Selectman Naff "Nay"

### **8:44 PM Warrant Articles**

Mr. Marciello read each article and gave a brief description of each.

Mr. Kelley explained why the DPW contract & the Clerical/Dispatch/Custodial contract were Articles and being presented at Town Meeting

## Selectmen Meeting

**9:08 PM** Chairman Adams read the Dates to Remember

**9:09 PM On A Good Note** Selectman Despres stated it was a busy weekend with the rescheduled of the St Patty's Day Parade and he wanted to thank Chief Hamilton and others that represented Millbury at the parade. He also stated that he and Chairman Adams attended a Boy Scout's celebration and gave three Eagle Scouts proclamations from the Board. The Federated Church celebrated their 100<sup>th</sup> anniversary at Asa Water Mansion. Chairman Adams stated that he ran the St Patty Day race.

### **9:11 PM Citizens Feedback**

Bruce DeVault asked if an Article is the right thing to do for Autumn Gates paving. Mr Marciello responded by saying it is the right move to do. At the end of May if they change their mind and we have to hire another company to get the paving done we will be ready and have the authority to do so. If they do the work then they get their money back

### **9:15 PM Mail**

Letter from BVT

Letter from KP Law

Electronics Recycling Event

**9:20 PM** Motion to adjourn by Chairman Adams, 2<sup>nd</sup> by Selectman Krumsiek. Motion carried unanimously.

Respectfully submitted,

Amy Fleming, Secretary

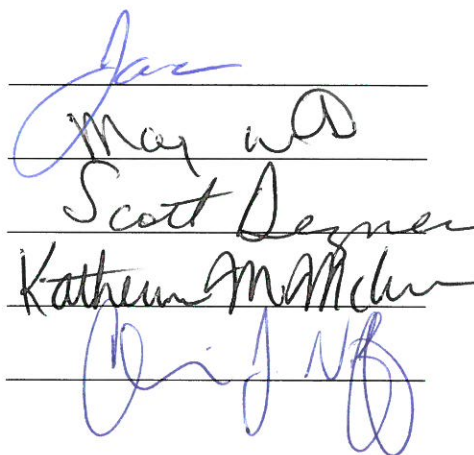
Jon A. Adams

Mary Krumsiek

Scott Despres

Katie McKenna

Chris Naff

The image shows five handwritten signatures in blue ink, each written over a horizontal line. From top to bottom, the signatures are: Jon A. Adams (a stylized 'JA'), Mary Krumsiek (a cursive 'Mary'), Scott Despres (a cursive 'Scott'), Katie McKenna (a cursive 'Katie'), and Chris Naff (a cursive 'Chris').