

Town of Millbury  
Minutes of  
Cemetery Commission Meeting  
April 22<sup>nd</sup>, 2019

RECEIVED  
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2019 MAY 21 PM 1:17  
MILLBURY, MASS.

**ITEM ONE – CALL TO ORDER**

Gil Picard called the meeting to order at 5:00 p.m.

Present: Gil Picard, Marcia Landry, Randy Mogren, Keith Caruso and Amy Paquette-Riordan.

**ITEM TWO – GUEST/SPEAKER:**

No Guest Speaker appeared at this meeting.

**ITEM THREE– MEETING MINUTES:**

The Cemetery Commission reviewed the meeting minutes from the March 18<sup>th</sup>, 2019 meeting. A Motion to Accept the Minutes as written was entered by Marcia Landry, seconded by Randy Mogren, vote to accept was unanimous.

**ITEM FOUR-NEW BUSINESS:**

The Cemetery Commission reviewed, approved and signed the License Burial Rights for Ann Marie Rodwell, Charles O'Connor and Karen Courville.

**ITEM FIVE – COMMUNICATIONS:**

The Cemetery Commission reviewed the quote from Weston & Sampson for the mapping and software update for Central Cemetery. This quote has been tabled until more information is obtained from Weston & Sampson regarding the payment schedule.

**ITEM SIX-MONUMENTS/FLAT MARKER APPROVALS:**

Charles O'Connor, Sec 10 Lot 107 submitted by Rex Monuments

Karen Ann Courville, Sec 10 Lot 303 submitted by Empire Granite

Maureen Murphy, Sec 6 Lot 66L submitted by Rex Monuments

Marcia Landry made a motion to approve as drawn-seconded by Randy Mogren-vote unanimous.

**ITEM SEVEN– NEW BURIALS**

Charles F. O'Connor Jr. Section 10 Lot 107 L, Cremains-new purchase

Barbara Pozzi Section 5 Lot 196 R, Cremains

Debra A. Couture Section 8 Lot 109 L, Full Burial

**ITEM EIGHT – OLD BUSINESS:**

**Legal Ad:** Cemetery Commission needs to make a determination on the wording for the legal ad in reference to the Gravedigging services-DPW Supervisor Keith Caruso would like to add the additional scope of work as "occasional mark out under the supervision of the DPW"

**Title Search-**Nothing new at this time. However, Marcia would like an update so this matter can get resolved.

**Pre-Sales-**Cemetery Commission will open up presales when deemed necessary.

**Policies & Procedures-**Marcia Landry suggested that all members review the current policies and procedures and make notes regarding the items that need to be looked at and/or updated.

**Huntley Invoice-**Town Counsel advised he would request Huntley to produce the items referenced in the contract. Nothing new at this time and no items have been received from Huntley.

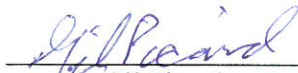
**ITEM NINE – FUTURE MEETING DATES**

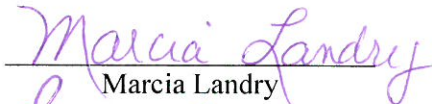
Upcoming meeting dates will be May 20<sup>th</sup>, 2019 and June 17<sup>th</sup>, 2019.

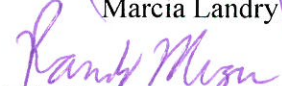
**ITEM TEN – ADJOURNMENT**

At 6:31 p.m. Marcia Landry motioned to adjourn the meeting; Randy Mogren seconded. Meeting adjourned by unanimous vote.

Respectfully prepared by Amy Paquette-Riordan

  
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Gil Picard

  
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Marcia Landry

  
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Randy Mogren