

Town of Millbury
Minutes of
Cemetery Commission Meeting
July 15, 2019

TOWN CLERK
2019 AUG 21 PM 12:10
MILLBURY, MASS

ITEM ONE – CALL TO ORDER

Marcia Landry called the meeting to order at 5:00 p.m.

Present: Gil Picard, Marcia Landry, Randy Mogren, Keith Caruso and Christine Billington.

ITEM TWO – GUEST/SPEAKER:

Matthew Mulhane of Mulhane Home for Funerals.

Matthew came into the meeting to talk about the vaults for the cremains. Matthew stated that sometimes it is not possible to use vaults for cremains because there is not enough room if they are going on top of a loved one in the same cemetery plot. People are buying double urns now and that is why it is making it difficult to bury with a vault, they are not making vaults big enough. Matthew wanted to ask the commission that when update their rules and regulations that they put something in about the vaults for the cremation urns. He would like to see the board adopt the same policy as the Diocese with either certain urns be used if not then they would have to use a vault.

ITEM THREE– MEETING MINUTES:

The Cemetery Commission reviewed the meeting minutes from the June 17, 2019 meeting.

Marcia Landry made a motion to accept the minutes as written. The motion was seconded by Randy Mogren. A unanimous vote ensued.

ITEM FOUR-NEW BUSINESS:

Re-Organization for Fiscal Year 2020

Marcia Landry made a motion to appoint Gil Picard as Chairman, seconded by Randy Mogren all were in favor. Marcia Landry made the motion for Randy Mogren as Vice Chairman seconded by Gil Picard all were in favor. Randy Mogren made the motion to appoint Marcia Landry Clerk seconded by Gil Picard all were in favor.

The meetings will remain the same as before with the Cemetery Commission meeting on the Third Monday of each month at 5:00 pm unless otherwise posted.

Grave Mark Out & Excavation Services – Bid won by Tender Touch Landscaping – Marcia Landry asked Keith about the term of Tender Touch and it was put in for a one-year contract with the extension for up to three years if everything is going well. Keith stated that they are still working under the old prices until the contract is signed by everyone. Tender Touch did go up a bit on their prices but with the cost of living and everything else it was to be expected and they also took into account winter months where they would have to remove snow and such from the grounds. The final approval will still fall under the DPW. Randy Mogren asked if they cost was passed on to the family and Keith stated that yes, the families were paying for this service. Marcia Landry stated that the Funeral Homes will need to be notified about the rate increase.

Marcia Landry wanted to congratulate Gil Picard for his reappointment to the Cemetery Commission. Marcia Landry asked the DPW if the stripe lines were complete and Keith Caruso stated that lines were done.

ITEM FIVE – COMMUNICATIONS:

Lot sell back received from Maureen Boyda will be held until next meeting. Marcia Landry stated that there is not enough information, besides the letter we need more information, deed, need to make sure that no one is buried in these lots. Need to know what the connection to the person requesting sell back to the original owners of the lots. The person needs to be the sole heir to the lots.

Lot sell back received from Red Brierly will be held until next meeting. Marcia Landry stated that it needs to be made sure that no one is buried in the lot. Need to know what the connection to the person requesting sell back to the original owners of the lots. The person needs to be the sole heir to the lots.

Marcia Landry stated that the new lots need to be sold in order.

ITEM SIX-MONUMENTS/FLAT MARKER APPROVALS:

Nothing at this time

ITEM SEVEN– NEW BURIALS

Paul Rogers-June 18th, 2019 Section 6 Lot 45 R (Full)

Joseph Deroy-June 21st, 2019 Section 2 Lot 6 B (Cremains)

Leo Boliver-June 24th, 2019 Section 9 Lot 24 R (Full)

Deborah Delisio-June 27th, 2019 Section 2 Lot 162 A (Cremains)

James Belanger-July 5th, 2019 Section 10 Lot 111 (Cremains)

Lucien Sirard-July 6th, 2019 Section 6 Lot 24 R (Full)

Rodney Miller-July 9th, 2019 Section 4 Lot 76 (Full)

Betty Lou Strom-July 13th, 2019 Section 7 Lot 34 (Cremains)

Alan Portais-July 15th, 2019 Section 10 Lot 165 L (Full)

ITEM EIGHT – OLD BUSINESS:

Grave Mark Out and Excavation Services – FY 2020 Bid has been awarded to Tender Touch

Trash Barrels – Keith stated that they are great they just loose power to fast it is hard for them to keep up. Marcia Landry stated that no trash is being thrown on the ground which is great the cemetery looks good.

Marcia Landry stated that she received the expenditure report from the Finance Director that it looks like it's from FY2019 and that there is still money in a few accounts. Keith stated he did not know what the 03. account was but would find out. Marcia would like the commission to receive this expenditure report each month. Marcia Landry stated that our internal records should match the Finance Department records.

Marcia asked Keith about the lawn mower and Keith stated that it will be delivered tomorrow. Marcia told Keith that it looks good with it trimmed along the fence line. Randy Mogren wanted to thank Keith with having the tree taken down and Randy asked who will be taking the tree away and Keith stated the DPW department will be doing the cleanup.

Marcia asked about when the signs will go up and Keith stated that they are working on them, a lot needs to be completed before the summer kid's leave.

Marcia Landry asked about the Title Company and it was reported that we have not received anything as of yet Maurice Joyce is trying to set up an appointment with the engineers to make sure all the infor is correct. Marcia wanted to know if we have paid him any money as of yet? Marcia Landry wants the report from the Title Company by the next meeting.

There were two deeds to sign. The first deed was Vassar and there was a correction on the date it was 2018 and it should have stated 2019, Vassar deed was resigned. Portais deed was signed by Marcia Landry and Gill Picard.

Marcia would like a second review of the rules and regulations either this week or next week. Please check with Amy on this.

Marcia Landry talked with the Town Manager on the increase in fees for the cemetery lots and it has been five years since the last increase. Marcia Landry asked how the money is being spent and on what, and what items will be funding out of the account.

Gil Picard asked Keith what happened to Carl Ward and Keith stated that he hurt his shoulder and will be out for an extended period of time. Marcia Landry thanked Keith for coming to the meeting.

ITEM NINE – FUTURE MEETING DATES

Upcoming meeting date will be August 19, 2019 at 5:00 pm.

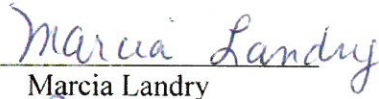
ITEM TEN – ADJOURNMENT

At 5:37 p.m. Marcia Landry motioned to adjourn the meeting; Randy Mogren seconded. Meeting adjourned by unanimous vote.

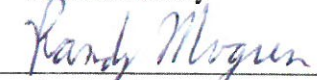
Respectfully prepared by Christine Billington



Gil Picard



Marcia Landry



Randy Mogren