

**MINUTES**  
**MILLBURY COUNCIL ON AGING BOARD OF DIRECTORS**

Date: November 20, 2019, 7:30 AM

Present: Kaye Peltier, Steve Walinsky, Stuart Mulhane, Lee Ayotte, Rick Townsend, Marie Kosiba, Edna LaPan, Joyce Sampson and COA Executive Director Judith O'Connor

Absent: Kevin Higginbottom

Richard Townsend left the meeting at 8:25 AM

The meeting was called to order at 7:30 AM by the Chairman.

**VOUCHERS:**

Vouchers were signed at this meeting.

**MINUTES:**

A motion to accept the October minutes was made by Richard Townsend. Seconded by Edna LaPan. Vote: unanimous.

**CORRESPONDENCE:**

We received an e-mail from the Police Chief stating that Lt. Lewos will be the Acting Chief from Nov. 19<sup>th</sup> through Nov. 24<sup>th</sup>, while he is absent from work.

We received an e-mail regarding two apartments becoming affordable at the Cobblestone Village on Howe Ave. They were looking for a list of folks that might be interested. Ms. O'Connor reported that the monthly cost would be \$1,350.00 with the current market price of \$1,850.00 for the same size unit. Discussion followed with member concerned with this cost not really being affordable to most of the elderly in our town.

We received an e-mail from Senator Mike Moore's office requesting monthly office hours at the Senior Center for 2020. Ms. O'Connor confirmed all the dates.

We received an e-mail from Senator Mike Moore's office confirming a meeting on Nov, 15<sup>th</sup> at the senior Center with the tenants of Cordis Mills. The Senator invited a representative from RCAP to help with application to different Housing units. Discussion followed with the concerns that the new owners of Cordis Mills was terminating the leases of 23 units on May 1, November 20, 2019

RECEIVED  
TOWN CLERK  
2020 JAN 10 PM 2:35  
MILLBURY, MASS.

2020.

#### STANDING REPORTS:

- A. Budget and Finance – Ms. O'Connor gave out the final budget figures from the last Fiscal Year. We had \$7,305.22 left over from our F.Y.'19 budget. She explained that she would start working on the new F.Y.' 21 budget as soon as the Finance Director sent the forms out.
- B. Personnel – Ms. O'Connor along with Ms. Peltier and HR interviewed 3 candidates for the position of Program Assistant. This position would start in January. Two candidates were exceptional and HR would be calling to make an offer to our 1<sup>st</sup> choice, and discuss salary.
- C. Nominating – Ms. Peltier set up a sub-committee with Ms. Persiani. Ms. Sampson and herself to nominate a candidate and make a recommendation to the Board of Selectmen. She also explained that she had the COA vacancy posted on the web-site because it had not been done. This is the Selectmen's appointment but in the past they have always looked to the COA Board for a recommendation. A motion was made by Stuart Mulhane to appoint a nominating subcommittee. Seconded by Richard Townsend. Vote Unanimous.
- D. Legislative – Still waiting for the contract from the State regarding the Formula Grant.
- E. Senior Center Usage – No requests at this time.
- F. Building Maintenance/Equipment – Ms. O'Connor reported that the refrigerator froze up and a repairman was called.

Director's Report – Ms. O'Connor reported that she completed her goals for the Town Manager and she waiting for her final meeting with him. She explained the problem with Cordis Mills and will have her staff available to assist with the CHAMP program for finding Housing Authority apartments that are available. The new Yoga classes have been moved to Fridays and are well attended.

Chairman's Report – No report

#### OLD BUSINESS:

Elder Services of Worcester/Nutrition Program – Ms. Peltier, Ms. Persiani and Ms. O'Connor all attended this meeting. They reported that they will be hiring an Executive Director shortly. All

employees of Elder Services will be receiving a 4% raise in their salary, except the RN's they will be receiving 8%. All raises are retroactive to July 1, 2019. The agency has a shortage of RN's and they need to be competitive.

Intergenerational Programs/Friendly Visitor - Ms. O'Connor reported that we have had a many new teens come for applications for the "Helping Hands" Programs to do snow shoveling.

Elder Service Work-off Program – Ms. O'Connor reported that she has added one more gentlemen to this program and he is replacing the worker at the transfer station.

NEW BUSINESS;

Ms. O'Connor gave an up-date on the future Food Pantry. She and Mr. Goretti will hold a meeting after the first of the year with the other food pantry administrators in Millbury to discuss a new central placement of a Millbury Food Pantry. It would have a Board of Directors and become a 501(c) 3.

OTHER BUSINESS:

Up Coming events – Chain of Lights is Dec. 8<sup>th</sup> from 11:00 AM to 4:00 PM

.

The Chairman adjourned the meeting at 8:55 AM

Next Board meeting will be held on Wednesday, December 18, 2019 at 7:30 AM.

Respectfully submitted,

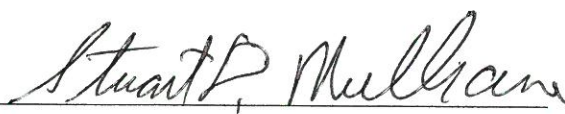
Judith A. O'Connor

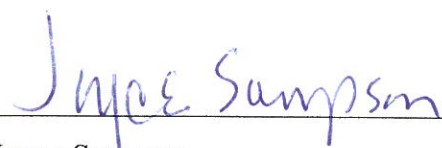
  
\_\_\_\_\_  
Lee Ayotte

  
\_\_\_\_\_  
Kevin Higginbottom

  
\_\_\_\_\_  
Marie Kosiba

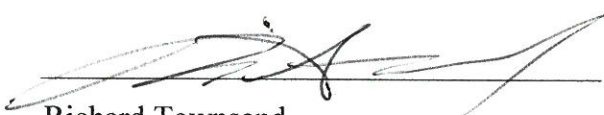
  
\_\_\_\_\_  
Edna LaPan

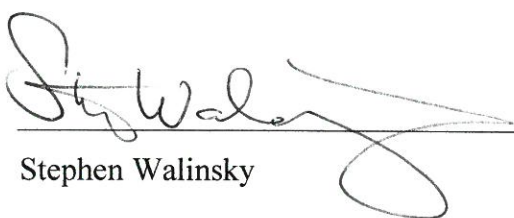
  
\_\_\_\_\_  
Stuart Mulhane

  
\_\_\_\_\_  
Joyce Sampson

  
\_\_\_\_\_  
Karen Peltier

\_\_\_\_\_  
Sarahbeth Persiani

  
\_\_\_\_\_  
Richard Townsend

  
\_\_\_\_\_  
Stephen Walinsky