

MINUTES
MILLBURY COUNCIL ON AGING BOARD OF DIRECTORS

Date: January 8, 2020, 7:30 AM

Present: Kaye Peltier, Steve Walinsky, Stuart Mulhane, Lee Ayotte, Rick Townsend, Marie Kosiba, Edna LaPan, Kevin Higginbottom, Joyce Sampson and COA Executive Director Judith O'Connor

Absent: Sarabeth Persiani

The meeting was called to order at 7:30 AM by the Chairman.

VOUCHERS:

Vouchers were signed at this meeting.

MINUTES:

A motion to accept the November minutes was made by Richard Townsend. Seconded by Edna LaPlan. Vote: unanimous.

CORRESPONDENCE:

We received an e-mail from the Police Chief stating that Lt. Lewos will be the Acting Chief from Dec. 31st through Jan. 5th, while he is absent from work.

We received an e-mail from Ms. Feiz, Marketing Officer for Bank Hometown announcing the kick-off to the Fuel Assistance Program that they sponsor. We will have \$20,000. to give to those in need who live in Millbury. Ms. O'Connor reported that she will take applications now through April 30th. The Bank will mail the checks to the utility vendors (gas, oil, electric. Etc.). This is a onetime payment to the vendor in the amount of \$350.

We received an e-mail from CMRPC asking us to schedule a walk-through of our building to take a look at the insulation and rest rooms and develop a scope of estimate cost for the projects. They are also asking that we send in all our pre-applications that we received for the housing rehab grant.

We received an e-mail from the AARP Tax Aide explaining the process for the free Tax Preparation Program. They are assisting Millbury residents at the Worcester Senior Center

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starting in Feb and going to April. All requests must be made by calling for an appointment, there are no walk-ins. The schedule has been posted at the center, on-line and it was also put in our newsletter.

We received a letter from James Weaver answering the question of the month from our newsletter. Question was "who the Police Chief 50 years ago". Answers "Chief White". The Friends group sent Mr. Weaver a prize.

STANDING REPORTS:

- A. Budget and Finance – Ms. O'Connor met with the Acting Town Manager and Finance Director regarding the F.Y.'21 budget. This is only the first draft. He is doing away with the longevity for the Director and adding it to the base Salary and then he is adding a 2% increase. He also placed the new Program Adm. in the Department Head line item. The total proposed COA Budget is \$233,568.00
- B. Personnel – Ms. O'Connor stated that she is still waiting to hear from HR regarding the status of our new position. She has asked for it to be reposted and advertised.
- C. Nominating – Ms. Peltier gave a report of the individuals who applied for the vacancy on our Board. A motion was made by Steve Walinsky to recommend Christine Bott to the Board of Selectmen to replace Betty Hamilton on the COA Board.. Seconded by Richard Townsend. Vote Unanimous.
- D. Legislative – The Formula Grant contract has been received and has been signed by the Acting Town Manager, with the correct amount of \$34,727.60.
- E. Senior Center Usage – No requests at this time.
- F. Building Maintenance/Equipment – Ms. O'Connor reported that the Town Manager wants to replace one of the sheds with a larger one so that the generator will fit better in the space at the end of the building near the property line with the RR. He has put the HR Asst. in charge to make this purchase.

Director's Report – Ms. O'Connor reported that she completed the formula grant. She has scheduled a meeting for the new Food Pantry with Mr. Goretti. We received the Fallon Grant for the Food pantry in the amount of \$1,000. We also received a \$1,000. Grant for summer concerts from the Millbury Cultural Council. She received a call from the Maguire's stating they will donate \$1,000. for our summer concert program. Ms. Persiani is heading up our Dementia Friendly Committee. While our Shine Representative is on vacation Kaye will be

covering the hours on the first Monday of each month until his return. Thank you to her as this is a much needed and well attended service.

Chairman's Report – No report

OLD BUSINESS:

Elder Services of Worcester/Nutrition Program – Ms. O'Connor reported that Elder Services is going to have a nutritionist speak and the lunch program on 2/4. There was no monthly meeting.

Intergenerational Programs/Friendly Visitor - Ms. O'Connor reported that we are still having teens come in on Thursdays for Computer classes. We have special friendly visitors helping with individuals that need assistance at social bingo. We are also utilizing more volunteers with our transportation escort program.

Elder Service Work-off Program – Ms. O'Connor reported that she has added one more individual and will be advertising to encourage more participation with this program.

NEW BUSINESS;

We are hoping that the Lion's Club will again hold a dinner for the elderly in February.

OTHER BUSINESS:

none

The Chairman adjourned the meeting at 8:25 AM


Next Board meeting will be held on Wednesday, February 19, 2019 at 7:30 AM.

Respectfully submitted,

Judith A. O'Connor



Lee Ayotte

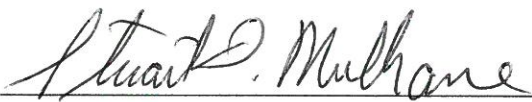


Kevin Higginbottom

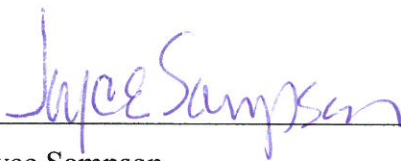
Marie Kosiba



Edna LaPan



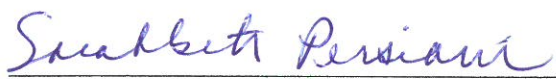
Stuart Mulhane



Joyce Sampson

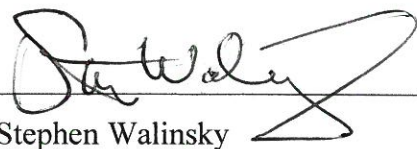


Karen Peltier



Sarahbeth Persiani

Richard Townsend



Stephen Walinsky