

original

MINUTES MILLBURY COUNCIL ON AGING BOARD OF DIRECTORS

Date: September 16, 7:30 AM

Present: Kaye Peltier, Steve Walinsky, Edna LaPan, Marie Kosiba, Stuart Mulhane, Lee Ayotte, Kevin Higginbottom, Sarahbeth Persiani, Richard Townsend, Joyce Sampson, Christine Bott and COA Executive Director Judith O'Connor

Absent:

The meeting was called to order at 7:30 AM by the Chairman, at the Senior Center by using Zoom remote #82836758504

Reorganization of the Board:

Kaye Peltier nominated Steve Walinsky as Chairman, Seconded by Richard Townsensd. Vote unanimous.

Kaye Peltier nominated Richard Townsend as Vice Chairman. Seconded by Marie Kosiba. Vote unanimous.

Joyce Sampson nominated Lee Ayotte as Clerk. Seconded by Stuart Mulhane. Vote Unanimous.

VOUCHERS:

Vouchers were signed at this meeting.

MINUTES:

A motion to accept the June minutes was made by Lee Ayotte. Seconded by Richard Townsend. Vote: unanimous.

CORRESPONDENCE:

Ms. O'Connor gave an overview of the correspondence that we received over the summer months.

We received a letter from the RSVP program announcing the new coordinator, Tracy Gagnon. They were also asking us to continue referring volunteers to the program.

We received an e-mail from Andrew Loew, CMRPC, announcing the Grant that Millbury and

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Leicester applied for. There were 2 small requests which included money the COA Memory Café and the Shine program (video equipment).

We received an e-mail from Elizabeth Killeen, Regional Shine Director, Stating the Medicare Open enrollment is Oct. 15 – Dec, 7. All Shine appointments are being done by phone. Ms. O'Connor reported that currently we are referring all SHINE calls to our town representative Kaye Peltier.

We received a letter from the Area Agency on Aging announcing funding from the CARES Act. All COA's who had PPE expenses could get reimbursed the cost from April 1 to Aug. 31. Ms. O'Connor submitted receipts and the town received a check for \$220.06. This money was placed the COA's Revolving account.

We received an e-mail from the new Minister from Emanuel Lutheran Church thanking us for posting the community thrift store at their church. He also requested a meeting with the Director to companion some programs that benefit the elderly. Mrs. O'Connor will arrange a meeting in the coming months.

We received an e-mail from the Millbury Cultural Council regarding the grant we received for a summer concert. They are giving us 1 year to reschedule a concert or we must return the \$1,000.

We received a letter from Elder Services of Worcester seeking nominations from COA's to its Board of Directors. We currently have Kaye Peltier, Sarahbeth Persiani and Ms. O'Connor as board members and all 3 will continue for another year.

STANDING REPORTS:

- A. Budget and Finance – Ms. O'Connor reported that she met with acting Town Manager regarding Capital items. He asking for a time line of 5 years out. Items being considered are repairs to HVAC system, flooring for the Main function room, paving of the parking lot and installing of installation in the ceiling of the building. The Acting Town Manager is placing an article on the Special Town Meeting in November in the amount of \$42,00. For a Program Adm. Position in the COA office.
- B. Personnel – Ms. O'Connor stated that she is unable to hire a Program Adm. with the original \$15,000. The Fin Com. placed in the COA F.Y. '21 budget. Currently the COA office is short staff as one workers has been out on sick leave for 12 weeks.
- C. Nominating – Discussion for future consideration of changing the current number of Board members that would be done through attrition was tabled.

- D. Legislative – We are waiting for the Governor’s budget and the amount that we will receive for our Formula Grant.
- E. Senior Center Usage – No requests at this time.
- F. Building Maintenance/Equipment – Ms. O'Connor reported that the generator will not be placed here at the center, because of its large size. It is going to be placed at the Police Station. The building is being cleaned daily by the custodian and the staff is cleaning their own areas every time they change hours they work. We have cleaning and sanitation station all over the building.

Director's Report – Ms. O'Connor reported that she has been doing weekly Zoom conference calls with Elder Services and once a month with MCOA, WRTA and DTM (SNAP). Our MOW program has 4 route daily. We are not having any summer concerts in the evenings. The WRTA is still no fare collection and our ridership is coming back slowly. We are offering Blood pressure clinic outside every Tuesday. Our Memory Café is now traveling, with our outreach worker doing home visit outside of our clients homes, She’s doing it twice a month with small gifts of puzzles, coloring books and treats to brighten their day. The Millbury Federal Credit Union is sponsoring luncheon concerts free to the elderly on 5 Wednesday through Oct. 7th (lunch included). They are paying for everything. This was the CEO’s, Joe Barbato, idea to bring some socialization to the elderly in our beautiful garden. It is limited to 50 people and we are making sure different clients get to enjoy the day.

Chairman’s Report – No report

OLD BUSINESS:

Elder Services of Worcester/Nutrition Program – Ms. O’Connor stated that Elder Services will hold its annual meeting via video conferencing. We have started Grab and Go meals in June. The MOW’s program is still doing 105 daily and 175 on Wednesdays. We are using the same volunteers daily and the Drivers are working their regular routes. Ms. Peltier reported that they have started back with in home visits.

Intergenerational Programs/Friendly Visitor - Ms. O'Connor reported that we are still offering “Helping Hands” when needed. Our Outreach coordinator is calling every individual who was attending a program here at the senior center to see if they needed assistance. She will continue to find individuals who are looking for a friendly visitor.

Elder Service Work-off Program – Ms. O’Connor reported that this program has started again, with 10 workers willing to take assignments.

Aging and Dementia Friendly Community Report: Ms. Persiani reported that she will hold a training session here at the Senior Center on Sept. 30th from 9 to 10 AM. The class is limited to

no more than 12 people. Both she and. Deb Pousland will provide the training.

NEW BUSINESS:

At this time, we will not be offering Flu shots. The BOH will be having a drive by site at the Sewer Dept. on Sept. 28th.

OTHER BUSINESS:

Covid-19 update: Ms. O'Connor explained the cleaning of the building and the regulations that the town is requiring so that we can open by appointment only.

The Chairman adjourned the meeting at 8:25 AM

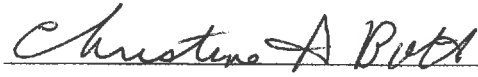
Next Board meeting will be held on Wednesday, October 21, 2020 at 7:30 AM.

Respectfully submitted,

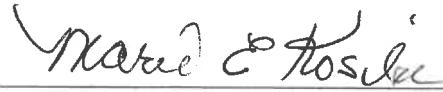
Judith A. O'Connor



Lee Ayotte



Christine Bott



Marie Kosiba



Edna LaPan

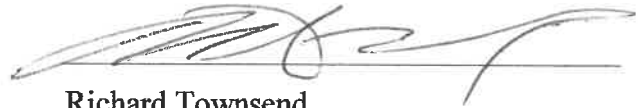
Stuart Mulhane

Joyce Sampson

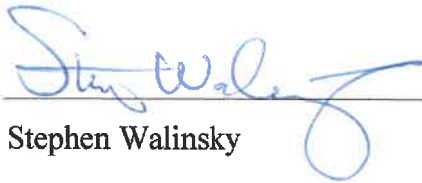
Karen Peltier



Sarahbeth Persiani



Richard Townsend



Stephen Walinsky