

Millbury Council on Aging
Meeting Minutes
June 15, 2022

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2022 AUG -9 PM 3: 56
MILLBURY, MASS.

ATTENDEES: Stephen Walinsky, Chmn., Richard Townsend Co- chmn., Stuart Mulhane,
ABSENT – Kevin Higginbottom

MEETING TIME ; The Senior Center Building was locked at the scheduled meeting time. Good weather permitted the meeting to be convened under the overhang outside the building at 7:45AM.

VOUCHERS:

Vouchers that were presented for signature were discussed. Concern was still expressed that certain vouchers reflected that new procedures for certain payments to vendors called for funds to be extracted from new accounts the source of which remains unclear. There is a revolving account, a gift account, a SNAP revenue account, a van revenue account, a CMRPC grant account, and a Public Health Grant account. Aside from the Budget and Formula Grant monies, the COA Board is unfamiliar with the sources of funds and the method of expending any of the monies in those new accounts. It was hoped that the manager would have attended our meeting to help us understand the issues, or to convey our concerns to the finance director.

MINUTES:

The May meeting minutes were unanimously approved as presented by e-mail. They were signed for presentation to the Town Clerk.

CORRESPONDENCE:

An invoice from the Friends of the Millbury Seniors was received for preventative maintenance and repairs to vehicles used in the Transportation Program for forwarding to the finance director. A check in the amount of \$5,310.06 payable to the Town of Millbury for gasoline purchased by the Transportation Program was received for forwarding to the Town Treasurer.

STANDING REPORTS

- A. Budget and Finance: Fiscal year end occurs June 30, and it appeared that there will be a surplus in the budgeted amount.
- B. Personnel:
- C. Nominating: Mr. Townsend reported that he had communication with a person that might be willing to serve on the COA board. There are currently 7 vacancies.
- D. Legislative: No report
- E. Senior Center Usage: It was reported that the Manager agreed that the Senior Center could be used in the evening on July 15, for Mrs. O'Connors retirement event.
- F. Building Maintenance/ Equipment: No issues

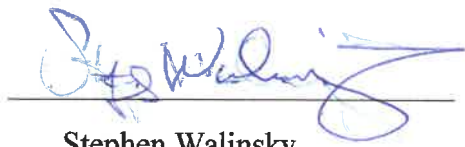
- G. Friends Report: No representative of the Friends was available to be present, but correspondence dated June 15, 2022 was received and is hereby made a part of these minutes.

DIRECTORS REPORT: None presented

OLD BUSINESS : No further old Business

NEW BUSINESS: After discussion, it was agreed that the COA Board will offer its support to assist the Retirement Committee in making the event for Mrs. O'Connor a pleasant and successful event. Motion by R. Townsend, Seconded by S. Mulhane, Unanimous.

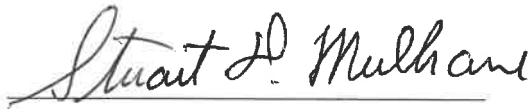
No Further New Business, adjournment occurred at 8:30 AM



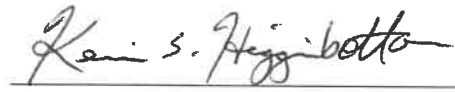
Stephen Walinsky



Richard Townsend



Stuart Mulhane



Kevin Higginbottom

Friends of the Millbury Seniors, Inc.

Monthly Report – June 15, 2022

Regular Transportation Services were provided to the Council on Aging.

During the month of May 882 van rides were provided to the elderly and disabled clients in Millbury. No fees were collected.

6 flowerpots were purchased for the front of the Senior Center.

A mini grant was applied for equipment to the vans (tires). A 10% match was required.

2 vans received brake jobs required by the State's preventive Maintenance program, Each over \$2,000.

A day trip is planned for Aug. 2nd to Maine for a Clam bake and lighthouse tour. Sign up sheet is located at the senior center drop-in lounge. The Town Manager and COA staff was notified.

We are requesting the return of all monies collected at the COA office from July 1, 2021 to date for items sold in the name of the "Friends". This would be for sweatshirts, Jams, crafts, etc.