

Millbury COA  
Meeting Minutes  
February 15, 2023  
7:35 am

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TOWN CLERK  
2023 JUL 21 AM 11:22  
MILLBURY, MASS

Members In Attendance: Steve Walinsky, Stuart Mulhane, Laurie Corkery, Kevin Higginbottom  
Laurie Keefe, Director Joshua Ryan Program Administrator. Absent was member Rick  
Townsend.

MINUTES: The minutes for the January 15, 2023 meeting were approved as amended. Motion to  
approve meeting minutes from the January 15, 2023 made by Stuart Mulhane seconded by  
Laurie Corkery.

PUBLIC COMMENTARY: Mr. Walinsky advised the board that he attended the MMA webinar  
and public commentary was advised to be on an agenda.

CORRESPONDENCE: Laurie advised the board that the Board of Selectman voted to go forward  
with applying for the grant from CMRPC for the insulation project. The total cost will be  
\$234,000. Laurie had typed a letter of support on the board behalf. Motion to sign the letter of  
support by Mr. Higginbottom and seconded by Ms. Corkery.  
Laurie also invited the board to attend the dedication ceremony for the Michael Graves  
painting on 3/21.

#### STANDING REPORTS

- A. Budget and Finance – none
- B. PERSONNEL: All staff remain the same.
- C. Nominating- Brief discussion on how many members should be on the board. Ms. Keefe  
is going to check the charter.
- D. Legislative- The EOEA will be releasing their budget on 3/1
- E. Senior Center Usage- Usage by non- Municipal entities The Lions club has scheduled a  
dinner for the seniors on February 21<sup>st</sup>.
- F. Monthly report of program participation- Ms. Keefe explained that we are still working  
on getting everyone entered “My Senior Center”, we are building the data base from  
the ground up so it will take time, but we are making great progress. My Senior Center is  
working on getting residents 65 and over entered into the data base. They are also  
taking out any duplicates. Ms. Keefe has given the board stats of people and events into  
the senior center for the month of January. Numbers are continuing to increase.
- G. Building Maintenance/ Grounds/ Equipment- Ms. Keefe advised the board that herself  
and Josh are working on a maintenance schedule and are having everything serviced.  
Quotations are still being sought for a new dishwasher. Josh is also working on getting

quotes to have the ducts cleaned. The floor covering in the clinic room is being replaced on 13.

- H. Friends of the Millbury Seniors Report- A written report was sent to Mr. Walinsky, and was presented to the board. (attached) Taxes are being done at 82 Elm St. The friends will be providing transportation to the Lions dinner. The friends group is doing a day trip on April 27<sup>th</sup> to the Newport Playhouse. The friends group has agreed to sell refreshments at the summer series concerts.
- I. ELDER SERVICES OF WORCESTER AREA- Mary is still doing meals on wheel as well as serving lunch daily in the kitchen.
- J. INTERGENERATIONAL PROGRAMS/ FRIENDLY VISITOR- Laurie and Josh is meeting with a teacher from to school today to discuss some programming.
- K. ELDER COMMUNITY SERVICE PROGRAM- brief discussion about the smart plan.
- L. OUTREACH MEMORY CAFÉ- Julie is still doing fuel assistance applications. She is also still doing memory café monthly.
- M. ANNUAL OBLIGATIONS-REORGANIZATION, STATUORY FILINGS- The board asked if there some a filing cabinet that they could store files in. Laurie has agreed they can store files in the filing cabinet.

DIRECTORS REPORT: Ms. Keefe presented a written summary of past and proposed activities. (attached) Ms. Keefe advised they are about halfway through the Bank Hometown applications. She also told us that Josh is working on scheduling spring events as well as them summer concert series. The replacement of the carpet in the health room will be completed on 3/13. Josh and Laurie are also working on Easter meals for those that are homebound, those that are in need or those that are alone for the holiday. Meals will be prepped on Saturday and then picked up or delivered on Easter morning.

On February 8<sup>th</sup> Josh, Laurie and Julie did the first pick at the Worcester County Food Bank. We had 67 people for the Valentine's Day luncheon. The Pizza was sponsored by Natures Remedy. We have been doing a line dancing class every Wednesday. It has been very Successful.

OLD BUSINESS- The board would like to have a meeting to discuss thoughts and ideas on the draft of the policy and procedures.

Meeting was adjourned by Mr. Walinsky. Next meeting date is March 8, 2023.

Steve Walinsky



Stuart Mulhane



Kevin Higginbottom



Laurie Corkery Laurie Corkery

Rick Townsend \_\_\_\_\_

Respectfully submitted:

Joshua Ryan, Program Administrator