

Millbury COA
Meeting Minutes
June 21, 2023
7:32 am

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MILLBURY, MASS

Members In Attendance: Steve Walinsky, Stuart Mulhane, Kevin Higginbottom, Ronald Marlborough, Ginny Picking, Laurie Keefe, Director Joshua Ryan Program Administrator. Absent Laurie Corkery.

MINUTES: The minutes for the May 17, 2023 meeting were approved. Motion to approve meeting minutes from the May 17, 2023 made by Kevin Higginbottom seconded by Stewart Mulhane.

PUBLIC COMMENTARY: None

CORRESPONDENCE: Laurie Keefe advised the board that Stop and Shop will be sending a check for \$91 from the bloom flower fundraiser.

STANDING REPORTS

- A. Budget and Finance – Ms. Keefe will email the budgets to the board.
- B. PERSONNEL: Staff will remain the same to make sure the transition with transportation is as smooth as possible.
- C. Recruitment of new board members- Ginny Picking and Ronald Marlborough have been appointed to the board. Laurie is going to check to see how many seats are on the board.
- D. Legislative- none
- E. Senior Center Usage- none
- F. Monthly report of program participation- Josh has been working on getting My Active Center up and running. My active center will give people the ability to sign up for programs online.
- G. Building Maintenance/ Equipment- Laurie advised the board that the town has hired Mark Hollis. Mark is the Director of Facilities. He came to the Senior Center and got a tour of the building. He has also been taking over the insulation and roof project.
- H. Friends of the Millbury Seniors Report- The Friends did not provide a report for this month.
- I. ELDER SERVICES OF WORCESTER AREA- Mary is still doing meals on wheel as well as serving lunch daily in the kitchen.
- J. INTERGENERATIONAL PROGRAMS/ FRIENDLY VISITOR- Josh advised the board that on May 30, 2023, the BVT NHS students came to the Senior Center to do some clean up in the Garden. He also advised that on May 30, 2023, the Millbury High School civics class

came to the Senior Center. They did music bingo, played games, crafts, technology help, and baked cookies for the seniors.

- K. ELDER COMMUNITY SERVICE PROGRAM- Still have strong participation.
- L. OUTREACH MEMORY CAFÉ- Julie is still doing memory café monthly.
- M. ANNUAL OBLIGATIONS-REORGANIZATION, STATUORY FILINGS- The board will be reorganizing in September.

DIRECTORS REPORT: Ms. Keefe presented a written summary of past and proposed activities. (attached) She advised that they are doing a butterfly release sponsored by Metro West Hospice. She also advised Josh is working with Natures Remedy on sponsoring programs. The Friends Group is sponsoring a BBQ at the Asa Water Mansion in July. This event will be co-sponsored by the Millbury Police department. Outreach is working with WCAC to prepare fall/winter application for Fuel assistance. She is also working with WCAC to help with sewer bills. She advised the board she has applied for 3 grants.

OLD BUSINESS- WRTA contract and effort of users- Laurie will get the board a copy of the contract. There should not be much effect on the Seniors. The only change is seniors will call the WTRA to schedule the rides instead of the Senior Center.

Relationship with the Friends Transportation- Discussion regarding the meeting with Judy O'Connor who was representing the Friends Group. The friends would only provide transportation services if they were reimbursed for their services. At this time, we are unsure if the COA can pay the Friends because they are a charitable nonprofit organization.

Policy and Procedures- The board has agreed to put this on hold until September until transportation transitions.

NEW BUSINESS: Board Meeting dates and time discussion- The board is going to meet in July. Grant opportunities- Laurie has applied for 3 grants and will continue to look for more grants that will benefit the Senior Center.

OTHER BUSINESS: Discussion regarding the hours of the Senior Center. The board has advised Laurie they think the Senior Center should be open later Fridays. Ginny made a motion for Laurie to talk to the town manager about changing the hours. Motion was seconded by Stewart Mulhane. Mr. Steve Walinsky advised the board that he does not wish to remain the chairman after this term.

The meeting was adjourned by Mr. Walinsky. Next meeting date is July 19, 2023.

Steve Walinsky



Kevin Higginbottom



Stuart D. Mulhane

Laurie Corkery _____

Ronald Marlborough _____

Ginny Picking *Ginny Picking* _____

Respectfully submitted:

Joshua Ryan, Program Administrator