

Millbury COA
Meeting Minutes
July 20, 2023
7:32 am

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MILLBURY, MASS.

Members In Attendance: Steve Walinsky, Stuart Mulhane, Kevin Higginbottom, Ronald Marlborough, Ginny Picking, Nancy Pratt, Laurie Corkery, Laurie Keefe, Director Joshua Ryan Program Administrator, Sean Hendricks, Town Manager.

MINUTES: The minutes for the June 21, 2023 meeting were approved as amended. Motion to approve meeting minutes from the June 21, 2023 made by Stuart Mulhane seconded by Laurie Corkery.

PUBLIC COMMENTARY: None

CORRESPONDENCE: none

STANDING REPORTS

- A. Budget and Finance – Ms. Keefe advised that the Finance Director is closing out FY23 and will send the reports once she is done closing out the year.
- B. PERSONNEL: Laurie advised the board we are still looking to hire van drivers.
- C. Recruitment of new board members- Laurie advised the board that there are 11 openings on the board. Town Manger Sean Hendricks advised he thought that has been changed to 7 and the charter is in the process of being updated. He was going to double check and have an update for the next meeting.
- D. Legislative- none
- E. Senior Center Usage- none
- F. Monthly report of program participation- Josh has been working on finding new programs for the seniors. All current programs are active and growing.
- G. Building Maintenance/ Equipment- Mark Hollis is working with Laurie and Josh to make sure the building has a maintenance plan.
- H. Friends of the Millbury Seniors Report- The friends will be putting a brick in the garden in memory of Rick Townsend. The friends will be providing transportation for shopping on Fridays with no charge. The friends did a trip on June 23rd to the Essex Train. They are doing a trip in August to Foster's in York Maine for the lobster bake. The Friends also sponsored a BBQ at the Asa Waters Mansion. This event was co-sponsored by the Millbury Police. The Friends has also offered to buy 8 card tables for the Senior Center. They just bought 2 cases of coffee cups. They continue to sell hotdogs and refreshments at the summer concert series.

- I. ELDER SERVICES OF WORCESTER AREA- Mary is still doing meals on wheel as well as serving lunch daily in the kitchen. Meals on wheels is growing. They have gone from 82 meals a day to 87 meals a day.
- J. INTERGENERATIONAL PROGRAMS/ FRIENDLY VISITOR- None currently. Once the kids go back to school this will pick back up.
- K. ELDER COMMUNITY SERVICE PROGRAM- The first half of this program has ended on June 30th. We Currently have 11 people enrolled in the program.
- L. OUTREACH MEMORY CAFÉ- Julie is still doing memory café monthly. This month the police will be bringing the community service dog.
- M. ANNUAL OBLIGATIONS-REORGANIZATION, STATUORY FILINGS- The board will be reorganizing in September. The Town Clerk has given the board a packet to fill out to post the yearly meeting schedule. This packet is due back on September 28th.

DIRECTORS REPORT: Ms. Keefe presented a written summary of past and proposed activities. (attached) She advised that FY23 is being closed out and we will have a report once that is done. We worked with the Worcester Community Action Council on their LIWAP (low-income household water assistance program). The program works like fuel assistance but provides relief for sewer bills. We were able to get over \$6000.00 in sewer bills paid through this program. The community service dog will be here this month for memory café. Farmers market coupons will be coming out late July or Early August. We don't have an exact date when we will get them. People must meet the income eligibility to receive this coupon. The WRTA is scheduling rides until 12 on Fridays. There have been no issues and has been a smooth transition. In the case of an emergency Laurie and Josh are available no matter the time or day. We did receive the helping hand mini grant from Mass DOT. This was used to purchase additional monitors and new keyboards. The drivers now have a dedicated computer for punching in and out and well as getting their daily schedule. We also received the National Council on Aging Grant for the Senior Center Vaccine Initiative. Next Concert at the Senior Center is August 3rd. 4-EverFab will be here. They are a Beatles tribute band.

OLD BUSINESS- Steve Walinsky has requested a copy of the WRTA contract. Mr. Hendricks said he would provide a copy for the next meeting.

NEW BUSINESS: Recognition of Rick Townsends's years of service to the town and COA- The board is thinking of some ideas to recognize Rick's years of service to the town. The board will continue to brainstorm and will discuss it at the next meeting.

OTHER BUSINESS: Mr. Sean Hendricks suggests to the board that we talk to the Friends Group to see if they would like to purchase their gas from the town at a discounted rate. He also asked to see if the Friends would be interested in partnering with the Senior Center to purchase new benches for the Senior Center.


There will be no meeting for the month of August. Laurie will provide the board via email with an update for the month. The next meeting will be on September 20, 2023.

Motion to adjourn by Kevin Higginbottom seconded by Laurie Corkery.

Steve Walinsky 

Stuart Mulhane 

Kevin Higginbottom 

Laurie Corkery 

Ronald Marlborough 

Ginny Picking 

Nancy Pratt 

Respectfully submitted:
Joshua Ryan, Program Administrator