

MILLBURY DOG PARK COMMITTEE

JULY 19, 2022

DRAFT

ATTENDANCE: Mary Wright (Chair), Susan Ainsleigh (Vice Chair), Christine Kelley

ABSENT: Pam Adams

NON-VOTING: Friends of the Butler Farm Dog Park, Inc.: Monica Delaporta (arrived 6:07 PM), Mike LaTour
Town of Millbury: Stephanie Collins-Planning Board Clerk, Conor McCormack-Assistant Planner,
Mary Ellen Thompson (left 6:25 PM), Xaley Yousey (left 6:12 PM), ipowers (joined 6:19 PM)

1. Call to Order: Mary Wright called the meeting to order at 6:01 PM. The meeting was held remotely through Zoom due to the COVID-19 pandemic and a meeting room conflict. The meeting was streamed through Millbury Public Access Cable.
2. Meeting Minutes: April 19, 2022
Christine Kelley made a motion to approve the April 19, 2022 minutes of the Millbury Dog Park Committee as presented. Susan Ainsleigh seconded the motion. Vote: Aye-3.
3. Reorganization:
Susan Ainsleigh made a motion to appoint Mary Wright as Chair of the Dog Park Committee. Christine Kelley seconded the motion. Vote: Aye-3.
Mary Wright made a motion to appoint Christine Kelley as Clerk of the Dog Park Committee. Susan Ainsleigh seconded the motion. Vote: Aye-3.
4. Invoices:
An invoice in the amount of approximately \$47,000 for 102 Property Maintenance for work completed for the Stormwater Mitigation project was received. Weston & Sampson has reviewed the completed work.
Christine Kelley made a motion to approve the invoice for Weston & Sampson in the amount of \$2,500 for review of the completed work relating to the above invoice for the Stormwater Mitigation project. Susan Ainsleigh seconded the motion. Vote: Aye-3.
4. Treasurer's Report:
 - a. As of 7/12/22 the balance in the account is \$9,575.96.
 - b. Friends of the Butler Farm Dog Park, Inc: \$3,735.29 as of 12/21/21. There was no update.
 - c. Number of Registered Tags: 139 tags as of 7/12/22, 224 tags sold in 2021.
5. Capital Improvements and Maintenance:
 - a. Status of Stormwater Improvement Project: Conor and the Town Manager walked the site this morning. The work inside the enclosure is complete. The area has been seeded and straw laid on top. The swale at the top of the park will be reshaped. Work outside the enclosure still needs to be done. The fence and posts near the dog wash station will be reset and that area excavated.
No wash out from the recent rainstorms was seen.
Mary asked if there is a provision in the contract for the park to be reseeded should grass not grow this season. Conor stated that there is no such provision.
It was decided to not open the park until at least August 1st pending positive conditions in the park.
 - b. Maintenance Schedule for July/August:
Mike stated that he will continue to mow, however weed-wacking around the fence needs to be done. Rip rap needs to be weeded.
Trash schedule: Mary Aug 6, Susan Aug 13, Monica Aug 20, Christine Aug 27
Conor will ask Stephanie to order a new metal trash bin for the Mutt Mitt station at the top of the hill as it has rusted out and is now sitting on the ground.

- c. Schedule Fall Clean-Up: It was decided to schedule a fall clean up in September, just after the dog swim, if needed.
 - d. Push Lawnmower Blade: Mike has completed this repair/replacement.
 - e. Park Bench staining: Monica has spoken to Greg Williams who will reach out to the Boy Scouts.
6. Fundraising:
- a. Yard Sale fundraiser: No update.
 - b. Golf Tournament: No update.
 - c. Meat Raffle: Christine has reached out to the Lions Club to get on the fall schedule.
 - d. Banners/Stickers: No Update.
7. Status of Membership:
- a. Dog Park Committee: We have had one person express interest in joining. They were going to join us tonight, but had a family commitment. They will join our next meeting.
 - b. Friends: Monica stated that Greg Williams will work to set up a meeting after summer vacation of all who have expressed interest in joining the Friends.
8. Incidences: No incidences were reported.
9. Unanticipated Business: There was no discussion.
10. Next Meeting: August 16, 2022 at 6:00 PM by Zoom.
11. Adjournment: Christine Kelley made a motion at 6:29 PM to adjourn. Susan Ainsley seconded the motion.
Vote: Aye-3.

Respectfully submitted,
Mary Wright

