

MILLBURY DOG PARK COMMITTEE  
FEBRUARY 4, 2021

DRAFT

ATTENDANCE: Laurie Connors (Chair), Pam Adams, Mary Wright  
ABSENT: Susan Ainsleigh (Vice Chair), Christine Kelley  
NON-VOTING: Monica Delaporta (Friends of the Millbury Dog Park)

RECEIVED  
TOWN CLERK  
2022 SEP 15 PM 2:51  
MILLBURY, MASS.

1. Call to Order: Laurie Connors called the meeting to order at 6:04 PM. The meeting was held remotely through Zoom due to the COVID-19 pandemic. The meeting was streamed through Millbury Public Access Cable.
2. Meeting Minutes: January 7, 2021  
Pam Adams made a motion to approve the January 7, 2021 minutes of the Millbury Dog Park Committee as presented. Mary Wright seconded the motion. Vote: Unanimous.
3. Status:
  - a. Treasurer's Report: Receipts as of 1/22/21 \$28,813.67
  - b. Friends of the Dog Park Treasurer's Report: \$2,650 as of 10/1/20. At the next meeting, Monica will inform the committee of the annual and monthly fees for the website.
  - c. Number of Registered Tags: As of 2/1/21 – 9, 2020 – 219. 2019-288 tags.
4. Capital Improvements & Maintenance:
  - a. Emptying trash and filling bags: There was no update.
  - b. Status of the following:

Weston & Sampson (WS) Stormwater Mitigation Design: The original designer of the plan has left WS. Laurie had a site walk with the new designer. He stated that the plan will cost \$15,000. Laurie made it clear to him that \$8,000 was agreed upon.

Once the snow clears, Laurie and the DPW Superintendent will walk the site. Laurie will ask if the gulley at the top of the park, which is outside the committee's jurisdiction, can be graded so that runoff flows into the woods. She will also ask if the road and path leading up to the park can be graded and packed with millings. If that is agreeable, hopefully WS's scope can be restricted to work inside the park.
  - c. First Aid Box: There was no update.
  - d. Gate Repair: There was no update.
  - e. Springtime: Install pachysandra behind the pavilion and install stone on the balance of the slope behind pavilion.
5. Payment of Invoices: Laurie has authorized the invoice for the dumpster.
6. Discuss Incidents from Last Month: Laurie emailed the person who was suspected of bringing treats to the park. There was no response.

7. Hold Harmless Agreement: Mary Wright made a motion to approve and put into effect the Agreement By and Between The Town of Millbury and Members of the Butler Farm Bark Park as presented. Pam Adams seconded the motion. Vote: Unanimous.
8. Fundraising:
  - a. Donations: \$610 received.
  - b. Butler Farm Bark Park Info Flier: Laurie will have this ready for the next meeting.
  - c. Bakery Treat Fundraiser Update: Quite Fetching rounded up what was made to \$60. Only approximately \$28 was made from the sale of treats.
  - d. Banner Program: Discussion was deferred to the next meeting.
  - e. Other ideas: Mary will contact Poppin Popcorn to get information on a virtual fundraiser, which her singing group has recently had success with. It is hoped to run the fundraiser soon through Easter.
9. Other Topics Unanticipated 48 Hours Prior to Meeting: Judy from the Board of Health asked that our sign be amended so that members will not be calling the Board of Health for every issue/question related to the dog park. Laurie will create a label with the phone number of the Office of Planning and Development.
10. Next Meeting: March 4, 2021 at 6:00 PM via Zoom.
11. Adjournment: Mary Wright made a motion at 6:26 PM to adjourn. Pam Adams seconded the motion. Vote: Unanimous.

Respectfully submitted,

Mary Wright

A handwritten signature in blue ink, appearing to read "Mary Wright", with a large, stylized flourish underneath.