

MILLBURY DOG PARK COMMITTEE
NOVEMBER 16, 2021

ATTENDANCE: Laurie Connors (Chair), Susan Ainsleigh (Vice Chair), Mary Wright

ABSENT: Pam Adams, Christine Kelley

NON-VOTING-Friends of the Butler Farm Dog Park, Inc.: Monica Delaporta, Mike LaTour

1. Call to Order: Laurie Connors called the meeting to order at 6:02 PM. The meeting was held remotely through Zoom due to the COVID-19 pandemic and a meeting room conflict. The meeting was streamed through Millbury Public Access Cable.

2. Meeting Minutes: October 19, 2021

Susan Ainsleigh made a motion to approve the October 19, 2021 minutes of the Millbury Dog Park Committee as presented. Mary Wright seconded the motion. Vote: All-Aye.

3. Treasurers Report:

- a. As of 11/9/21 the balance in the account is \$23,455.66.
- b. Friends of the Butler Farm Dog Park, Inc: \$3,741 as of 9/21/21.
- c. Number of Registered Tags: 218 as of 11/16/21

4. Capital Improvements:

- a. ARPA Grant as source to fund stormwater mitigation improvement plan: Laurie will be speaking to Weston & Sampson to get the final documents and an estimate for construction oversight in order for her to complete the documents to submit for bids. It looks as though this grant will be available to pay for the project.
- b. Extension of Electricity to Dog Park: Pending.
- c. Seasonal Worker/Winter Maintenance: The mower has broken down yet again and Ethan was not able to do the final mow. The lawn does not look like it needs to be mowed at this time.
- d. Lock: There was no update
- e. Maintenance Tasks:
 - 1) Status of ride-on mower. It was decided to research purchasing a new mower. Monica will ask Greg Williams for input as to what kind of mower we should buy. Mary will ask Alexander's Small Engine repair for input as well.
 - 2) Box of applications at entrance: Monica has ordered a real estate box. It is on backorder, but should arrive next week.
 - 4) Gate repair-add to stormwater project bid.
 - 5) Poison ivy mitigation:
 - 6) First Aid Box
 - 7) Winter Maint. Sign Up: Laurie and Mary have keys. Mike will pick up a set from Laurie. Laurie, Mike, and Mary have spaced out their weeks such that someone with keys will be at the park very two or three weeks. Christine and Susan still remain to sign up. Monica stated that Amy of the Friends will sign up. Pam will be away all winter.

5. Payment of Invoices: There were no invoices to approve.

6. Incidences: There were no incidences.

7. Bark Park Users Guide: After reviewing an example submitted by Mike, Susan will work on drafting the text for a guide and Laurie will add photos. The Guide can be distributed with applications. Susan stated that the guide should be as brief as possible and able to be emailed.

8. Fundraising:

- a. Yard Sale fundraiser: No update.
- b. Golf Tournament: No update.
- c. Quite Fetching Fundraiser Ideas: No update.

9. Other Business: No discussion.

10. Next Meeting: December 21, 2021 at 6:00 PM at by Zoom.

11. Adjournment: Mary Wright made a motion at 6:29 PM to adjourn. Susan Ainsleigh seconded the motion.
Vote: All-Aye.

Respectfully submitted,
Mary Wright


