

MILLBURY DOG PARK COMMITTEE
DECEMBER 21, 2021

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TOWN CLERK
2022 SEP 15 AM 9:33
MILLBURY, MASS.

ATTENDANCE: Laurie Connors (Chair), Pam Adams, Christine Kelley, Mary Wright

ABSENT: Susan Ainsleigh (Vice Chair)

NON-VOTING-Friends of the Butler Farm Dog Park, Inc.: Monica Delaporta, Mike LaTour

1. Call to Order: Laurie Connors called the meeting to order at 6:03 PM. The meeting was held remotely through Zoom due to the COVID-19 pandemic and a meeting room conflict. The meeting was streamed through Millbury Public Access Cable.
2. Meeting Minutes: November 16, 2021
Christine Kelley made a motion to approve the November 16, 2021 minutes of the Millbury Dog Park Committee as presented. Pam Adams seconded the motion. Vote: Aye-3, Laurie Connors abstained.
3. Treasurers Report:
 - a. As of 12/21/21 the balance in the account is \$23,439.91.
 - b. Friends of the Butler Farm Dog Park, Inc: \$3,735.29 as of 12/21/21.
 - c. Number of Registered Tags: 224 as of 12/21/21
4. 2022 Member Tags Available for Sale 1/4/22:
Laurie will email the board a draft of an email to members notifying them that new tags will be available to purchase 1/4/22, and that the cost has increased to \$20 for one dog and \$15 for each additional dog, regardless of the town you live in. She will attach a copy of the June stormwater plan and notify members that the park will be closed for approximately a month when construction begins. She asked that members provide feedback before midday tomorrow.
Laurie will put new applications up at the park. Monica will post the new application on the website.
5. Status:
 - a. Lock: A discussion was held regarding a battery-operated lock vs. one that requires electricity. It was decided that the best option to address our issue of non-member access is a passcard system, which would require electricity at the park. Mike LaTour stated that most passcard packages come with two devices, since our new design will have two egresses.
 - b. Extension of Electricity to Dog Park: Laurie will check on the status.
 - c. Update on Invitation for Bids for Stormwater Project: Laurie would like to go out to bid by mid-January 2022. She has asked, and Evan of Weston & Sampson (W&S) has promised, to have the following updates to the plan to Laurie by the end of the first week of January:
 - change the name
 - clarify how area drains and associated piping are tying into the existing stormwater basin
 - loam and seed over the graveled trench that contains the perforated pipe
 - add erosion control and limit of disturbance
 - reinstall vehicle gate
 - provide a quote for oversightLaurie had asked for these items months ago. The board was in agreement to add the following maintenance items:
 - millings and paving on additional surfaces
 - excavate sediment from pond
 - reshape swale at top of the park

6. Capital Improvements and Maintenance:

- a. Review the schedule for emptying and filling bags: Laurie will email an updated list to the members. It appears as though the dumpster is being emptied regularly, and the use of the park is light.
- b. Mower: It was decided that a zero-turn mower would not be appropriate. It was decided to look into purchasing a John Deere tractor from United AG through the State Bid process. Laurie will get more info and a model number from John Pedone. Mary will connect with Alexander's Small Engine Repair to ask about repair of our mower, as it could take many months to get a tractor.

7. Payment of Invoices: There were no invoices to approve. The trash invoice was paid.

8. Incidences: The police chief told Laurie an officer would contact the out-of-town non-member who has been restricting member access to the small park area and complaining on social media and to Laurie herself. Laurie will ask the chief for an update. Mike LaTour stated that he saw this person at the park on Thanksgiving.

9. Bark Park Users Guide: There was no update.

10. Fundraising:

- a. Yard Sale fundraiser: No update.
- b. Golf Tournament: No update.
- c. Quite Fetching Fundraiser Ideas: Christine has been in touch with the store. Quite Fetching wants to mention the park in their social media. Christine will send them a copy of our flyer from the municipal site. A discussion was held regarding sharing of closed groups on Facebook. We will most likely collaborate on a fundraiser in the spring.

11. Other Business: No discussion.

12. Next Meeting: January 18 at 6:00 PM at by Zoom.

13. Adjournment: Mary Wright made a motion at 6:38 PM to adjourn. Christine Kelley seconded the motion.
Vote: All-Aye.

Respectfully submitted,
Mary Wright

