

MILLBURY DOG PARK COMMITTEE  
FEBRUARY 21, 2023  
MEETING MINUTES

DRAFT

ATTENDANCE: Mary Wright (Chair,) Susan Ainsleigh (Vice Chair), Christine Kelley (Clerk)

ABSENT: Stephanie Collins-Planning Board Clerk, Conor McCormack-Town Planner

NON-VOTING: Friends of the Butler Farm Dog Park, Inc.: Mike LaTour, Greg Williams

1. Call to Order: The meeting was called to order at 6:04 PM and was held via Zoom and recorded.
2. Meeting Minutes: Susan Ainsleigh made a motion to approve the November 15, 2022 meeting minutes as presented. Christine Kelley seconded the motion. Aye-3.
3. Treasurer's Report:
  - a. As of 2/14/23 the balance in the account is \$10,175.49
  - b. Friends of the Butler Farm Dog Park, Inc: \$4,445.73 as of 12/20/22.
  - c. Number of Registered Tags: 30 as of 2/14/23. 186 tags sold 2022
4. Capital Improvements and Maintenance:
  - a. Status of Stormwater Improvement Project: Mike LaTour stated that the millings have been pushed back, which was the last item on the punch list, as far as we know.
  - b. Maintenance Schedule for February and March: March 4 – Mary, March 18 – Mike, April 1 – Mary, April 15 – Sue, April 29 – Christine.
  - c. Dog Park Website: Mike will email Conor to ask if the town's IT can take over the domain. Monica Delaporta is still the administrator of the park's website.
  - d. Summer Help: Conor had emailed Mary that he will follow up with asking the DPW if their summer help can maintain the park.
  - e. Spring Clean Up: No discussion.
  - f. Mutt Mitt bags: Mary will email Stephanie Collins and ask her to order more bags.
5. Fundraising:

Meat Raffle: Raised over \$300.

Pet Rock: No discussion

Dog Swim. Greg Williams will follow up with Monica Delaporta to get her contacts for this event.

Quite Fetching: This business will no longer have a storefront, but will sell out of a home office. They did list our park on their advertisement for a pet-themed movie night on Grafton common in June. We should participate and have candy for the kids and treats for the dogs.
6. Status of Membership:
  - a. Dog Park Committee: Three people have expressed interest and have been sent the application. Susan Ainsleigh made a motion to accept the resignation of Pamela Adams from the Dog Park Committee effective 2/21/2023. Christine Kelley seconded the motion. Vote: Aye-3. Since there are now three members of the committee, two members constitute a quorum.
  - b. Friends: Greg will check the bylaws about voting board members. As there has not been a quorum, there are currently no board members for the current fiscal year. He will try to have an email vote and a Zoom meeting. Greg is working on the federal filings.
7. Incidences: No incidences were reported.
8. Unanticipated Business: There was no discussion.

9. Next Meeting: March 21, 2023 at 6:00 PM by Zoom.

10. Adjournment: Christine Kelley made a motion to adjourn the meeting at 6:23 PM. Susan Ainsleigh seconded the motion. Vote: Aye-3.

Respectfully submitted,

Mary Wright

Susan Ainsleigh  
Marty Wright