

**EARTH REMOVAL BOARD****MEETING Minutes****Tuesday May, 19 2020 7:00 PM**

2020 JUL -7 AM 10:28

MILLBURY, MASS

Meeting started: 7:00pm**Board Members were in ZOOM Attendance (Chairman), Tom Brown (Vice Chairman), Scott Despres and Bruce Devault****Meeting Subjects:**

1. Call meeting to order
2. Millbury Junior/ Senior High school Field & Track Project
3. Tainter Hill Road project review
4. Review certificate of organization
5. Discuss Clerk procedures
6. Approve Clerk hours
7. Review minutes from 02/18/2020
8. Revisit Contaminated Soil Proposal
9. Make announcement for new members
10. Adjournment

1. Call to Order:**Tom Brown** called the meeting to order**2. Millbury Junior / Senior High School Track and Field****Richard Bedard** Introduced **John Perry** from Gale Associates for discussion on the Track and Field project.

John Perry proceeded to share the project plan through screen sharing on ZOOM, showing what is in the plans for the project and for earth removal.

Tom Brown, asked if any board members had any questions? **Scott Despres**, asked what the impact on Orchard Street would be after the project is completed? **John Perry** stated that the Orchard street Entrance would be used for emergency apparatus. Such as EMT, Police & Fire. **Scott Despres**, asked about the storm water runoff? **John Perry** stated that the Planning Board and Stantec Have reviewed the project and made sure all is in order for storm water runoff. **John perry** also stated that this project design will benefit the abutters. The track will be self sufficient and Infiltrate to the middle of the field. The old Parking lot 80% less Pavement and is design for infiltration as well. The Martin Street section has an existing swale, that will not be disturbed and the new lot will have drainage pavers and an existing catch basin at the bottom. **Scott Despres**, ask were the earth will be moved to? **John Perry** stated that the earth belongs to Green Acers land scape contractor. **Scott Despres**, asked what the hours of work would be? **John perry** stated that the work hours would be 7am to 3pm, some extra time may be needed occasionally in the afternoon. **Bruce DeVault**, asked If Orchard Street is being used for all earth Removal and construction purposes. Will the newly paved road be damaged from the heavy equipment? **John Perry** stated there is an impervious area for the trucks to clean up before leaving the sight for dust control and that the Road should be OK. It will be monitored on a regular basis.

Bruce DeVault, asked if we should create a special meeting for the permit application so the contractors can move forward without delay?

Tom Brown stated that we could Grant the permit pending all paper work is submitted. Tom Brown asked for someone to make a motion. Scott Despres made a motion to Grant the earth Removal Permit contingent to the proper paper work being completed in a timely manner. Bruce DeVault second the motion, Tom Brown did a roll call vote Scott Despres, Bruce DeVault and Tom Brown voted to grant the Earth removal permit. Unanimous 3-0

3. Tainter Hill Road Project

Bruce DeVault asked to speak to the chair? Tom Brown replied yes. Bruce DeVault stated that he had reached out to the Owner / Contractor in reference to earth Removal. They stated that there would not be any Earth Removal from this location. Bruce DeVault told the Owner / Contractor it would not be necessary for them to attend the meeting. Tom Brown and Scott despres both agreed.

4. Certificate of organization

Scott Despres stated that this was already done. Bruce DeVault stated that the flash drive was incorrect and needed to be Updated.

5. Clerk Procedures

Tom Brown asked for an explanation? Bruce DeVault explained why this needs to be in the flash drive for in the event that there is a new secretary / clerk, so he or she would know how to gather information for the earth Removal Board. Scott Despres stated that Bullet point 2 should read 48 hours before a meeting instead of the Friday before the meeting. Bruce DeVault asked if we should rename the procedures to Earth Removal Board Secretary/ Clerk procedures. Bruce DeVault made a motion to accept the procedures with the corrections. Scott Despres second the motion Tom Brown did a roll call vote to accept the procedures it was unanimous 3-0.

6. Approval for Clerk hours

Scott despres asked if there would be enough money in the Earth removal account? Bruce DeVault stated that he went to the finance department and the town manager. The town manager approved and the finance department said there is an account set up for the secretary / clerk position in turn sent over a time sheet for the clerk.

Scott Despres made a motion to accept the clerk hours Tom brown second the motion, Tom brown did a roll call vote to accept the hours, it was unanimous 3-0.

7. Review Minutes from February 18, 2020

Scott Despres made a motion to approve the minutes from February 18, 2020. Bruce DeVault second the motion, Tom Brown did a roll call vote to accept the minutes, it was unanimous 3-0.

8. Old business

Contaminated soil – Scot Despres stated that the contaminated soil that we have has been rewritten and moved on to the Town Warrant set for June 23, 2020. Scott despres also stated that there was no further action necessary from the Earth removal board on this matter, it will be approached at Town Meeting June 23, 2020

9. Announcement's

Tom Brown made an announcement that we are in need of members for several board positions though out the town boards

10. Adjournment

Scott Despres, made a motion to adjourn Bruce DeVault second the motion. Tom Brown did a roll call vote, to adjourn it was unanimous 3-0.



EARTH REMOVAL BOARD

**Signature of Attendees and Approval for Minutes
(Meeting Minutes from Tuesday, February, 18 2020)**

Tom Brown – Chairman:

Scott Despres – Vice Chairman:

Bruce DeVault – Clerk;

N/A - Member: