

TOWN OF MILLBURY, MASSACHUSETTS

Independent Auditors' Reports Pursuant  
to Governmental Auditing Standards  
and The Single Audit Act Amendments of 1996

For the Year Ended June 30, 2006

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Selectmen  
Town of Millbury, Massachusetts

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Millbury, Massachusetts as of and for the year ended June 30, 2006, which collectively comprise the Town's basic financial statements and have issued our report thereon dated May 25, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with

certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted other matters involving the internal control over financial reporting, which we have reported to management of the Town in a separate letter dated May 25, 2007.

This report is intended solely for the information and use of management, Board of Selectmen and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Andover, Massachusetts  
May 25, 2007

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE  
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Selectmen  
Town of Millbury, Massachusetts

Compliance

We have audited the compliance of the Town of Millbury, Massachusetts with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2006. The Town's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to each of its major federal programs is the responsibility of the Town's management. Our responsibility is to express an opinion on the Town's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town's compliance with those requirements.

As described in item 06-1 in the accompanying schedule of findings and questioned costs, the Town did not comply with time and effort documentation requirements applicable to its Special Education cluster and Special Education Preschool grants.

Compliance with such requirements is necessary, in our opinion, for the Town to comply with requirements applicable to those programs.

In our opinion, except for the noncompliance described in the preceding paragraph, the Town complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs of the year ended June 30, 2006.

#### Internal Control Over Compliance

The management of the Town is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grant agreements applicable to federal programs. In planning and performing our audit, we considered the Town's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grant agreements caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2006, and have issued our report thereon dated May 25, 2007. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, Board of Selectmen and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Andover, Massachusetts  
May 25, 2007

TOWN OF MILLBURY, MASSACHUSETTS

Schedule of Expenditures of Federal Awards

For the Year Ended June 30, 2006

<u>Program Title</u>	<u>Federal Catalogue Number</u>	<u>Federal Expenditures</u>
U.S. Department of Agriculture		
Passed Through State Department of Nutrition		
School Lunch Program	10.555	\$ <u>122,516</u>
Total Department of Agriculture		122,516
U.S. Department of Education		
Passed Through State Department of Education		
Title I	84.010	208,076
Title VIB -SPED PL 94-142	84.027	417,987
Mental Health Grant	84.027	1,750
Program Improvement	84.027	10,000
Drug Free Schools	84.186	8,521
Title V Part A	84.298	5,505
Enhanced Technology	84.318	5,270
Title II Improving Teacher Quality	84.367	55,887
Passed Through State Department of Early Childhood and Care		
Project Early Childhood	84.173	<u>22,642</u>
Total Department of Education		735,638
U.S. Department of Justice		
Community Policing Grant	16.710	<u>10,766</u>
Total Department of Justice		10,766
U.S. Department of Homeland Security		
Passed Through Commonwealth of Massachusetts Emergency		
Management Agency		
Emergency Management - Public Works	97.036	<u>10,008</u>
Total Department of Homeland Security		<u>10,008</u>
Total Federal Expenditures		\$ <u><u>878,928</u></u>

See Independent Auditors' Report on Compliance with OMB Circular A-133.  
This schedule was prepared on a modified accrual basis.

TOWN OF MILLBURY, MASSACHUSETTS

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 2006

**SECTION I - SUMMARY OF AUDITORS' RESULTS**

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weakness(es) identified? \_\_\_\_ yes ☒ no

- Reportable condition(s) identified that are not considered to be material weakness(es)? \_\_\_\_ yes ☒ none reported

Noncompliance material to financial statements noted? \_\_\_\_ yes ☒ no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_ yes ☒ no
- Reportable condition(s) identified that are not considered to be material weakness(es)? \_\_\_\_ yes ☒ none reported

Type of auditors' report issued on compliance for major programs: Qualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? ☒ yes \_\_\_\_ no

Identification of major programs:

CFDA Number(s)

84.027  
84.173

Name of Federal Program or Cluster

Special Education Cluster  
Special Education Preschool

Dollar threshold used to distinguish between type A and type B programs: \$ 300,000

Auditee qualified as low-risk auditee? \_\_\_\_ yes ☒ no



## SECTION II - FINANCIAL STATEMENT FINDINGS

None.

## SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

<u>Finding #</u>	<u>Program</u>	<u>Finding/Noncompliance</u>
06-1	84.027 Special Education Cluster	<u>Maintain Employee Time and Effort Records</u>  OMB Circular A-87, Attach. B, Paragraph 8.h.3 requires all employees paid in full from federal grant funds to furnish semi-annual certifications that they have been engaged solely in activities supported by the grant. These certifications must be signed by the employee or supervisor with knowledge of the work performed. The School Department did not maintain these certifications for its employees paid in full from the grants tested.
	84.173 Special Education Preschool	

In addition, the School Department did not maintain adequate documentation to support its payroll allocations for employees paid in part from the grants tested. OMB Circular A-87, Attach. B, Paragraph 8.h.4 requires employees to document the portion of time worked on the grant and the portion of time worked in areas not related to the grant. Circular A-87 also requires that these time and effort distribution records must (1) be done after the fact (not estimated or budgeted), (2) account for the total activities for which the employee is paid, (3) be prepared at least monthly and coincide with one or more pay periods, and (4) be signed by the employee.

### Recommendation:

We recommend the School Department complete semi-annual certifications for employees whose salaries are fully paid with federal grant funds. We also recommend the School Department maintain activity reports or timesheets for all employees whose salaries are partially paid from federal grant funds. This will help to ensure that the School Department is in full compliance with these requirements.

## SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

<u>Finding #</u>	<u>Finding/Noncompliance</u>
05-1	<u>Simplify Cash Reconciliation Procedures (Material Weakness)</u>

### Prior Year Finding:

We noted that the Treasurer maintained two cash books with many unreconciled and stale dated items, therefore, making the reconciliation process cumbersome and complicated.

(continued)

**Finding #**

**Finding/Noncompliance**

(continued)

05-1

Prior Year Recommendation:

We recommended that only one cash book be used, preferably an automated one, to improve the documentation of bank activity, improve the segregation of duties, and to simplify the reconciliation process for both the Treasurer and the Finance Director.

Current Year Status:

Finding 05-1 was corrected in the current year. The issue is resolved.

05-2

Formalize Controls over Departmental Receipts (Material Weakness)

Prior Year Finding:

The Town did not have formal policies and procedures for handling departmental receipts.

Prior Year Recommendation:

We recommended that the Town complete policies and procedures to ensure increased controls over departmental receipts.

Current Year Status:

Finding 05-2 was corrected in the current year. This issue is resolved.

FORM  
(5-2004) **SF-SAC**U.S. DEPT. OF COMM.— Econ. and Stat. Admin.— U.S. CENSUS BUREAU  
ACTING AS COLLECTING AGENT FOR  
OFFICE OF MANAGEMENT AND BUDGET**Data Collection Form for Reporting on  
AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS  
for Fiscal Year Ending Dates in 2004, 2005, or 2006**

▶ Complete this form, as required by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

**RETURN  
TO****Federal Audit Clearinghouse  
1201 E. 10th Street  
Jeffersonville, IN 47132****PART I****GENERAL INFORMATION (To be completed by auditee, except for Items 4 and 7)****1. Fiscal period ending date for this submission**Month Day Year  
**06 / 30 / 2006**Fiscal Period End Dates Must  
Be In 2004, 2005, or 2006**2. Type of Circular A-133 audit**1 ☒ Single audit 2 ☐ Program-specific audit**3. Audit period covered**1 ☒ Annual 2 ☐ Biennial 3 ☐ Other —  Months**4. FEDERAL  
GOVERNMENT  
USE ONLY**Date received by  
Federal clearinghouse**5. Auditee Identification Numbers****a. Primary Employer Identification Number (EIN)**

0 4 - 6 0 0 1 2 2 5

**b. Are multiple EINs covered in this report?** 1 ☐ Yes 2 ☒ No**c. If Part I, Item 5b = "Yes," complete Part I, Item 5c  
on the continuation sheet on Page 4.****d. Data Universal Numbering System (DUNS) Number** -  - **e. Are multiple DUNS covered in this report?** 1 ☐ Yes 2 ☒ No**f. If Part I, Item 5e = "Yes," complete Part I, Item 5f  
on the continuation sheet on Page 4.****6. AUDITEE INFORMATION****a. Auditee name**

TOWN OF MILLBURY, MASSACHUSETTS

**b. Auditee address (Number and street)**

127 ELM STREET

City

MILLBURY

State

MA

ZIP + 4 Code

0 1 5 2 7 -

**c. Auditee contact**

Name

PAUL GUIDA

Title

TOWN MANAGER

**d. Auditee contact telephone**

( 508 ) 865 — 4710

**e. Auditee contact FAX**

( 508 ) 865 — 0843

**f. Auditee contact E-mail****g. AUDITEE CERTIFICATION STATEMENT** — This is to certify that, to the best of my knowledge and belief, the auditee has: (1) engaged an auditor to perform an audit in accordance with the provisions of OMB Circular A-133 for the period described in Part I, Items 1 and 3; (2) the auditor has completed such audit and presented a signed audit report which states that the audit was conducted in accordance with the provisions of the Circular; and, (3) the information included in **Parts I, II, and III** of this data collection form is accurate and complete. I declare that the foregoing is true and correct.

Signature of certifying official

Date  
Month Day Year**NOT FOR SUBMISSION**

Printed Name of certifying official

**NOT FOR SUBMISSION**

Printed Title of certifying official

**NOT FOR SUBMISSION****7. AUDITOR INFORMATION (To be completed by auditor)****a. Auditor name**

MELANSON HEATH &amp; COMPANY, PC

**b. Auditor address (Number and street)**

10 NEW ENGLAND BUSINESS CENTER DR.-STE. 112

City

ANDOVER

State

MA

ZIP + 4 Code

0 1 8 1 0 -

**c. Auditor contact**

Name

SCOTT C. MCINTIRE, CPA

Title

VICE PRESIDENT

**d. Auditor contact telephone**

( 978 ) 749 — 0005

**e. Auditor contact FAX**

( 978 ) 749 — 0006

**f. Auditor contact E-mail****9. AUDITOR STATEMENT** — The data elements and information included in this form are limited to those prescribed by OMB Circular A-133. The information included in Parts II and III of the form, except for Part III, Items 7, 8, and 9a-9f, was transferred from the auditor's report(s) for the period described in Part I, Items 1 and 3, and **is not a substitute** for such reports. The auditor has not performed any auditing procedures since the date of the auditor's report(s). A copy of the reporting package required by OMB Circular A-133, which includes the complete auditor's report(s), is available in its entirety from the auditee at the address provided in Part I of this form. As required by OMB Circular A-133, the information in **Parts II and III** of this form was entered in this form by the auditor based on information included in the reporting package. The auditor has not performed any additional auditing procedures in connection with the completion of this form.

Signature of auditor

Date  
Month Day Year**NOT FOR SUBMISSION**

**PART II FINANCIAL STATEMENTS (To be completed by auditor)**

## 1. Type of audit report

Mark either: 1 ☒ Unqualified opinion **OR**  
 any combination of: 2 ☐ Qualified opinion 3 ☐ Adverse opinion 4 ☐ Disclaimer of opinion

2. Is a "going concern" explanatory paragraph included in the audit report? 1 ☐ Yes 2 ☒ No

3. Is a reportable condition disclosed? 1 ☐ Yes 2 ☒ No - *SKIP to Item 5*

4. Is any reportable condition reported as a material weakness? 1 ☐ Yes 2 ☐ No

5. Is a material noncompliance disclosed? 1 ☐ Yes 2 ☒ No

**PART III FEDERAL PROGRAMS (To be completed by auditor)**

1. Does the auditor's report include a statement that the auditee's financial statements include departments, agencies, or other organizational units expending \$500,000 or more in Federal awards that have separate A-133 audits which are not included in this audit? (AICPA Audit Guide, Chapter 12) 1 ☐ Yes 2 ☒ No

2. What is the dollar threshold to distinguish Type A and Type B programs? (OMB Circular A-133 § .520(b))

3. Did the auditee qualify as a low-risk auditee? (§ .530) 1 ☐ Yes 2 ☒ No

4. Is a reportable condition disclosed for any major program? (§ .510(a)(1)) 1 ☐ Yes 2 ☒ No - *SKIP to Item 6*

5. Is any reportable condition reported as a material weakness? (§ .510(a)(1)) 1 ☐ Yes 2 ☐ No

6. Are any known questioned costs reported? (§ .510(a)(3) or (4)) 1 ☐ Yes 2 ☒ No

7. Were Prior Audit Findings related to **direct** funding shown in the Summary Schedule of Prior Audit Findings? (§ .315(b)) 1 ☐ Yes 2 ☒ No

8. Indicate which **Federal** agency(ies) have current year audit findings related to **direct** funding or prior audit findings shown in the Summary Schedule of Prior Audit Findings related to **direct** funding. (Mark (X) all that apply or None)

- |  |  |   |  |
|--|--|---|--|
| 98 <input type="checkbox"/> U.S. Agency for International Development      | 83 <input type="checkbox"/> Federal Emergency Management Agency      | 43 <input type="checkbox"/> National Aeronautics and Space Administration | 96 <input type="checkbox"/> Social Security Administration     |
| 10 <input type="checkbox"/> Agriculture                                    | 39 <input type="checkbox"/> General Services Administration          | 89 <input type="checkbox"/> National Archives and Records Administration  | 19 <input type="checkbox"/> U.S. Department of State           |
| 23 <input type="checkbox"/> Appalachian Regional Commission                | 93 <input type="checkbox"/> Health and Human Services                | 05 <input type="checkbox"/> National Endowment for the Arts               | 20 <input type="checkbox"/> Transportation                     |
| 11 <input type="checkbox"/> Commerce                                       | 97 <input type="checkbox"/> Homeland Security                        | 06 <input type="checkbox"/> National Endowment for the Humanities         | 21 <input type="checkbox"/> Treasury                           |
| 94 <input type="checkbox"/> Corporation for National and Community Service | 14 <input type="checkbox"/> Housing and Urban Development            | 47 <input type="checkbox"/> National Science Foundation                   | 82 <input type="checkbox"/> United States Information Agency   |
| 12 <input type="checkbox"/> Defense  | 03 <input type="checkbox"/> Institute of Museum and Library Services | 07 <input type="checkbox"/> Office of National Drug Control Policy        | 64 <input type="checkbox"/> Veterans Affairs                   |
| 84 <input type="checkbox"/> Education                                      | 15 <input type="checkbox"/> Interior                                 | 59 <input type="checkbox"/> Small Business Administration                 | 00 <input checked="" type="checkbox"/> None                    |
| 81 <input type="checkbox"/> Energy   | 16 <input type="checkbox"/> Justice                                  |   | <input type="checkbox"/> Other - Specify: <input type="text"/> |
| 66 <input type="checkbox"/> Environmental Protection Agency                | 17 <input type="checkbox"/> Labor                                    |   | <input type="text"/>   |
|  | 09 <input type="checkbox"/> Legal Services Corporation               |   | <input type="text"/>   |

Each agency identified is required to receive a copy of the reporting package.

In addition, one copy each of the reporting package is required for:

- the Federal Audit Clearinghouse archives ☒
- and, if not marked above, the Federal cognizant agency ☐

Count total number of boxes marked above and submit this number of reporting packages



Primary EIN: 04 -

6001225

**PART III FEDERAL PROGRAMS - Continued**

9. FEDERAL AWARDS EXPENDED DURING FISCAL YEAR				10. AUDIT FINDINGS				
CFDA Number	Research and development (c)	Name of Federal program (d)	Amount expended (e)	Direct award (f)	Major program (g)	If yes, type of audit report (h)	Type(s) of compliance requirement(s) (a)	Audit finding reference number(s) (b)
Federal Agency Prefix (a)	Extension (b)							
10	.555	SCHOOL LUNCH PROGRAM	\$ 122,516 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
84	.010	TITLE I	\$ 208,076 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
84	.027	TITLE VIB - SPED PL 94-142	\$ 417,987 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	O	B	06-1
84	.027	MENTAL HEALTH GRANT	\$ 1,750 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	Q	B	06-1
84	.027	PROGRAM IMPROVEMENT	\$ 10,000 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	Q	B	06-1
84	.186	DRUG FREE SCHOOLS	\$ 8,521 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
84	.298	TITLE V PART A	\$ 5,505 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
84	.348	ENHANCED TECHNOLOGY	\$ 5,270 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
84	.367	TITLE II IMPROVING TEACHER QUALITY	\$ 55,887 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
84	.173	PROJECT EARLY CHILDHOOD	\$ 22,642 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	Q	B	06-1
<b>TOTAL FEDERAL AWARDS EXPENDED</b>			\$ 878,928 .00	IF ADDITIONAL LINES ARE NEEDED, PLEASE PHOTOCOPY THIS PAGE, ATTACH ADDITIONAL PAGES TO THE FORM, AND SEE INSTRUCTIONS				

<sup>1</sup> See Appendix 1 of instructions for valid Federal Agency two-digit prefixes.

<sup>2</sup> Or other identifying number when the Catalog of Federal Domestic Assistance (CFDA) number is not available. (See Instructions)

<sup>3</sup> If major program is marked "Yes," enter only one letter: **U** = Unqualified opinion, **Q** = Qualified opinion, **A** = Adverse opinion, **D** = Disclaimer of opinion) corresponding to the type of audit report in the adjacent box. If major program is marked "No," leave the type of audit report box blank.

<sup>4</sup> Enter the letter(s) of all type(s) of compliance requirement(s) that apply to audit findings (i.e., noncompliance, reportable conditions (including material weaknesses), questioned costs, fraud, and other items reported under § 510(a)) reported for each Federal program.

- A. Activities allowed or unallowed  
B. Allowable costs/cost principles  
C. Cash management  
D. Davis - Bacon Act  
5 N/A for NONE

- E. Eligibility  
F. Equipment and real property management  
G. Matching, level of effort, earmarking  
H. Period of availability of Federal funds

- I. Procurement and suspension and debarment  
J. Program income  
K. Real property acquisition and relocation assistance

- L. Reporting  
M. Subrecipient monitoring  
N. Special tests and provisions  
O. None  
P. Other

Primary EIN:

0 4 - 6 0 0 1 2 2 5

**PART III****FEDERAL PROGRAMS - Continued****9. FEDERAL AWARDS EXPENDED DURING FISCAL YEAR**



CFDA Number			Research and development (c)	Name of Federal program (d)	Amount expended (e)	Direct award (f)	Major program (g)		If yes, type of audit report (h)	10. AUDIT FINDINGS	
Federal Agency Prefix 1 (a)	Extension 2 (b)	Major program (g)					If yes, type of audit report (h)	Type(s) of compliance requirement(s) (a)		Audit finding reference number(s) (b)	
1	6	.710	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	COMMUNITY POLICING GRANT	\$ 10,766 .00	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No			O	N/A
9	7	.036	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	EMERGENCY MANAGEMENT - PUBLIC WORKS	\$ 10,008 .00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No			O	N/A
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
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			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
			1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
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## Page 4

IF ADDITIONAL LINES ARE NEEDED, PLEASE PHOTOCOPY THIS PAGE, ATTACH ADDITIONAL PAGES TO THE FORM, AND SEE INSTRUCTIONS.

<b>Audit System of States, Local Governments and Non-profit Organizations</b>
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Report ID : 245912

Print Draft Copy of Form SF-SAC	 	Alternate Print Option
Printing Problems?		
Correct Page 1	Correct Page 2	Correct Page 3
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**The form has passed all of the edits. Follow these procedures to submit your Form SF-SAC**

1. Review your data before clicking the 'Finish' button.  
You may print draft pages to review your data.  
To print draft pages:
  - a. Click the "Print Draft Copy of Form SF-SAC" button.
  - b. Click 'File' from the menu, then click print from the drop down menu. Or click the printer icon.
  - c. Close the print page window when you are finished.
2. Click the 'Finish' button. (This will lock your report and prevent further changes.)

**ONCE THE 'FINISH' BUTTON IS CLICKED NO FURTHER CHANGES TO THE FORM WILL BE PERMITTED!**

**FINISH** Send Form SF-SAC data to the Federal Audit Clearinghouse(FAC). The submission will not be processed until the FAC receives the signed "Final" copies along package(s).



**Audit System of States, Local Governments  
and Non-profit Organizations  
Form SF-SAC (5-2004)**

**Report ID#: 245912**

Please print this page or record your password and report ID.

Report ID#: 245912

Password:client

Print

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