

FIRE HEADQUARTERS BUILDING COMMITTEE

December 6, 2022 5:30 pm

RECEIVED
TOWN CLERK
2023 FEB -7 PM 5:15
MILLBURY, MASS.

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, B. Gasco, M. Mann, P. Concemi, S. Piscitelli, B. DeVault, S. Kosiba, J. Cadrin

Guests in attendance: Sean Hendricks (Town Manager), Jeff Shaw, Sean Conveney (Context Architects); Alyssa Chatani and Aditya Modi (CHA Consultants); Peter Balkus (Board of Fire Engineers)

Pledge of Allegiance

Minutes from November 1, 2022: Motion by Paul and seconded by Maxine: to accept minutes as amended; unanimous.

Dave presented the following invoices for processing.

Invoice # 00026a, Context Architecture, dated 12/1/2022 for \$20,000 as part of Design Development; Motion by Brian and seconded by Paul to pay the invoice; unanimous.

Invoice # 00026b, Context Architecture, dated 12/1/2022 for \$30,000 as part of the Construction Administration; Motion by Paul and seconded by Maxine to pay the invoice; unanimous.

Invoice # 71648-11, CHA, dated November 25, 2022 for \$28,000 for construction administration; Motion by Steve P. and seconded by Maxine to pay the invoice; unanimous

Change order #3: Jeff and Alyssa explained the need for the change order. Jeff described the initial thoughts on the ledge and the expected possibilities. Alyssa explained the budgeting process that included some additional contingency for ledge. This agreement is a not to exceed cost, there will not be any additional changes for additional ledge found.

Motion by Brian and seconded by Steve P. to accept change order #3: Unanimous

Invoice # 00005, Castagna Construction, dated December 5, 2022 for \$653,500.42 for construction work (invoice reviewed by Context, CHA and Clerk of the Works) ; Motion by Paul and seconded by Brian to pay the invoice; unanimous

Invoice #INV0222626, Briggs Engineering & Testing, dated November 26, 2022 for \$640.00 for site testing; Motion by Paul and seconded by Steve P. to pay invoice; unanimous

Jeff brought up amendment #2 from Context. He explained the reasoning that additional geotechnical services and oversight will be needed to be sure the base structure is correct due to the ledge under it.

Motion by Paul and seconded by Brian to accept amendment #2: Unanimous

Sean Conveney gave a project update, everything is moving along, much activity with the blasting wrapping up. He brought up for discussion the various interior surfaces to be decided on, so the materials will be order ready. The window sills, countertops and backsplashes were discussed, among other items. Sean will bring a final list for approval at the next meeting of the items that were discussed tonight.

Aditya gave a project update: The blasting is finishing this week, the elevator shaft has been

started, the mason has mobilized. Alyssa added that all the testing is in order, and the foundation is in process. Aditya explained the budget update that was distributed. Alyssa discussed the commissioning, the original company that was selected no longer performs that service. CHA received 13 proposals, of which they narrowed down to the top 3 firms. The lowest bidder was Environmental Health & Engineering, Inc., and they met all of the criteria. The bid was for \$28,305, this is slightly less than the original cost and includes the radiant flooring. She added it is better to have a company in earlier in the construction and be involved, and have a commissioning plan.

Motion by Maxine and seconded by Steve P. to accept EH & E for commissioning: Unanimous

Alyssa explained the US Dept. of Commerce construction reporting. We received a request to submit a monthly report to them with a value of construction for that month. Alyssa brought the forms to be submitted and stated the town would need to submit electronically each month. The Chairman approved it and the Building Committee Clerk will submit that each month.

The Town Manager updated the committee on his dealings with the project. He discussed recent items he had discussed with CHA and Castagna and feedback he received from the public. After a recent comment at a public meeting, where the statement was made that Millbury will always be a call fire department, he stated the public needs to be aware this building is also designed for future full-time members. Rich stated that there is no timeline for full time firefighters however during the life of this building there will be career firefighters in Millbury. The Chairman let the Town Manger know the extension for Context was approved by the Building Committee and on to him for a signoff.

Motion to adjourn by Steve P. and seconded by Maxine: Unanimous.

Adjourned 6:40 pm

Next Meeting: January 3rd, 2023 5:30 in the Large Conference Room at Town Hall

December 6, 2022 Fire Headquarters Building Committee Minutes



David J. Rudge



Richard P. Hamilton

Brian K. Gasco



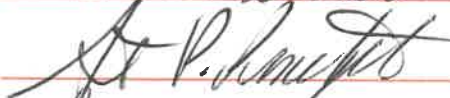
Maxine J. Mann



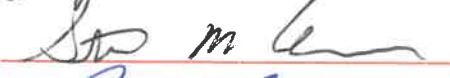
Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin