

FIRE HEADQUARTERS BUILDING COMMITTEE

September 5, 2023 5:30 pm

2023 OCT -3 PM 6:32

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, B. Gasco,  
P. Concemi, S. Piscitelli, B. DeVault, S. Kosiba

Guests in attendance: Alyssa Chatani (CHA Consultants), Jeff Shaw and Sean Coveney (Context), Peter Balkus and Mark Strom (Board of Fire Engineers)

Reorganization was postponed due to the committee not being reappointed yet.

Minutes from August 1, 2023: Motion by Paul and seconded by Steve to accept; unanimous.

Minutes from August 15, 2023: Motion by Steve P. and seconded by Rich to accept; unanimous

Dave presented the following invoices for processing:

Invoice # 00035, Context Architecture, dated 9/1/2023 for \$28,000 as part of the construction administration; Motion by Paul and seconded by Brian to pay the invoice; unanimous.

Invoice # 71648-20, CHA, dated 8/31/2023 for \$24,000 for construction administration: Motion by Paul and seconded by Bruce to pay the invoice; unanimous

Invoice # 00014, Castagna Construction, dated 8/31/2023 for \$817,734.23 for construction work (invoice reviewed by Context, CHA and Clerk of the Works); Motion by Paul and seconded by Brian to pay the invoice; unanimous

Invoice #INV0222480, Briggs Eng., dated 10/29/2022 for \$255 for testing: Motion by Steve K. and seconded by Bruce to pay the invoice; unanimous

Invoice #INV0224238, Briggs Eng., dated 7/29/2023 for \$4,491.25 for testing: Motion by Paul and seconded by Bruce to pay the invoice; unanimous

Invoice #60498, EH&E, dated 8/17/2023 for \$500.00 for commissioning: Motion by Paul and seconded by Steve P. to pay the invoice; unanimous

The following FF&E Invoice was presented for processing:

Invoice #216415, Fire Tech & Safety, dated 8/30/2023 for \$3,061.76 for gear storage lockers: Motion by Brian and seconded by Paul; unanimous

Change Order #11: Sean explained the two changes proposed, one is for the line stripping in the apparatus bay (largely reduced from the previous proposal), for \$9,444.25. The second was to add a sliding glass transaction window to the admin room for \$2,853.49. Motion by Brian and seconded by Steve P. to accept; unanimous

Contract Extension for Context: Jeff explained the timeline of construction events that spurred this amendment. The original project time was 14 months plus 2 months of closeout. The contractor actually started early which meant Context had to start early, an earlier amendment corrected that. The contractor was then awarded additional time and this will put Context back in line again. Motion by Brian and seconded by Bruce to accept; unanimous

Alyssa gave a project update: Very much progress, once permanent power is connected the commissioning services can start, security company has started their work, working on furniture

purchases, working on a remaining work schedule, no extension needed for CHA, wrapping up the phone and communications, elevator phone lines are being run, weekly communication meeting will be starting. Rich explained that the town finance director handles the account for Spectrum and we will need to get that approved before we agree to any recurring charges. Rich explained he wasn't very comfortable with the furniture process; the original bids were different than what was proposed by W.B. Mason now. Alyssa agreed to take another look at it.

Sean gave an update on the project: Paving has been done, window testing passed, interior paint finishes are mocked up in the apparatus bay, plants have been selected, new substantial completion date is 12/8, Brian asked if the project will be 110% done before move in, Jeff responded it should be a couple of months to complete commissioning and testing, sometimes a little longer, the systems will need to operate to fully test them so after move in there may still be bugs to work out, Bruce asked if the curbing will be coordinated with the downtown project, Jeff replied they are working closely with the town and Lynch to be sure it does, Sean stated the trailers will be moved out shortly.

Brian brought up gym equipment, he was working with Mark Strom and came up with a proposal for equipment from a company that sets up local gyms, Mark explained how they came up with the list, we need to call a week or two before needed and they will ship it out. Alyssa will check any power requirements, in the event any equipment gets purchased. Quote is for \$46,378 and is on the state bid list, according to the vendor. This would be brought to the committee as a formal quote at a later time.

Jeff asked if we would plan on an open house or a dedication, Dave responded yes, we have been talking about that.

US Dept. of Commerce construction reporting: Rich reported the monthly report was sent in and a copy was sent to all committee members.

Motion to adjourn by Paul and seconded by Steve P.: unanimous.

Adjourned 6:20 pm

*Next Meeting: October 3<sup>rd</sup> 5:30 in the Large Conference Room at Town Hall*

September 5, 2023 Fire Headquarters Building Committee Minutes



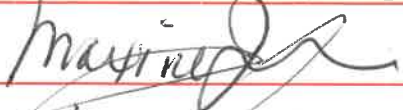
David J. Rudge



Richard P. Hamilton



Brian K. Gasco



Maxine J. Mann



Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin