

FIRE HEADQUARTERS BUILDING COMMITTEE

October 3, 2023 5:30 pm

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TOWN CLERK

2023 NOV -7 PM 7: 56

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, B. Gasco,
P. Concemi, M. Mann, S. Piscitelli, B. DeVault, S. Kosiba, J. Cadrin
Guests in attendance: Karyn Clark (Acting Town Manager), Aditya Modi (CHA Consultants),
Jeff Shaw (Context), Peter Balkus (Board of Fire Engineers)

Reorganization was postponed due to the committee not receiving letters yet.

Minutes from September 5, 2023: Motion by Paul and seconded by Steve P. to accept; unani-
mous.

Dave presented the following invoices for processing:

Invoice # 00036, Context Architecture, dated 10/1/2023 for \$28,000 as part of the construction
administration; Motion by Paul and seconded by Maxine to pay the invoice; unanimous.
Invoice # 71648-21, CHA, dated 9/31/2023 for \$24,000 for construction administration: Motion
by Paul and seconded by Bruce to pay the invoice; unanimous
Invoice # 00015, Castagna Construction, dated 9/30/2023 for \$970,692.42 for construction work
(invoice reviewed by Context, CHA and Clerk of the Works); Motion by Paul and seconded by
Maxine to pay the invoice; unanimous
Invoice #INV0224452, Briggs Eng., dated 8/26/2023 for \$14,123.75 for testing: Motion by Paul
and seconded by Steve P. to pay the invoice; unanimous
Invoice #60498, EH&E, dated 8/17/2023 for \$500.00 for commissioning: Motion by Steve P. and
seconded by Bruce to pay the invoice; unanimous
Invoice #377620, Intertek, dated 9/28/2023, for \$2,900.00 for window testing: Motion by Paul
and seconded by Steve P to pay the invoice; unanimous

The following FF&E Invoice was presented for processing:

Sclamo's Appliances & Furniture, dated 9/24/2023 for \$7,574.00 for appliances: Motion by Paul
and seconded by Brian to pay the invoice; unanimous

The following FF&E Quotes were presented:

Worldband, dated 9/28/2023 for \$16,233.05 for network switching equipment: Motion by Brian
and seconded by Paul to approve quote: unanimous
The Gym Administrator/ Legend Fitness, dated 8/4/2023 for \$46,378.97 for Gym Equipment:
Motion by Brian and seconded by Bruce to approve the quote: unanimous

Jeff gave an update on the project (after Dave asked about date of occupancy): The beginning to
middle of December is the contractor targeted date, if permanent power is not in it could change
that, as far as the punch list the fire department should not occupy the building until everything is
working and tested, that would be the middle to late January at the earliest, there is also still pa-
perwork that needs to be collected, but that should not hold up occupancy, there is nothing of
significance in change orders that should be coming up.

Gym Equipment: Brian worked with Mark Strom and had 3 quotes for gym equipment. Dave initially wanted to table the potential purchase, but after some discussions withdrew that, Brian explained it was in the original quote for delivery in 6 to 8 weeks, but now is more than 10 weeks out, they also have a shutdown period in December, Bruce asked if they assemble it and Brian replied yes, they do. Motion by Brian and seconded by Bruce to approve the quote from The Gym Administrator dated 8/4/2023 for \$46,378.97: unanimous

Furniture was discussed it will be tabled until the next meeting.

Aditya gave an update: good progress, pouring concrete sidewalks tomorrow, overhead doors to start installation, wrapping up misc. items like paint, etc., he gave a budget update. Paul asked about 2 numbers that did not match in the spreadsheet, Aditya checked and one was a typo and he would correct it. Bruce asked about who fills in the rain gardens, Jeff stated Lynch will do that.

Dave brought up a building dedication and open house, he knew it was some time away but wanted to start planning, he felt we should invite the Town Manager, Board of Selectmen, Senator Moore and Representative Frost to speak, we would then invite all department heads but not for any speeches, he wondered if the fire department gift account could cover the cost of sandwiches, etc., maybe a 4-hour open house with a ribbon cutting, there should be plenty of notice and good advertising. Karyn mentioned she had a request from the head of the Blackstone Valley Chamber of Commerce to attend and say a few words, Dave felt that would be ok.

Maxine asked about the status of the old station with the prediction of a lot of snow this winter, Karyn offered to give an update: It's a very fluid situation, there has been difficulty getting quotes, they did a second request for quotes and still did not receive many and they varied widely, before putting money into that process they wanted to figure out what the plan for the building would be, they need a survey done to find out about asbestos or anything else in it, they need more details before more decisions will be made.

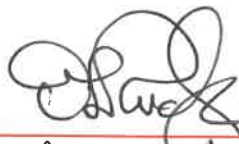
US Dept. of Commerce construction reporting: Rich reported the monthly report was sent in and a copy was sent to all committee members.

Motion to adjourn by Bruce and seconded by Steve P.: unanimous.

Adjourned 6:10 pm

Next Meeting: November 7th 5:30 in the Large Conference Room at Town Hall

October 3, 2023 Fire Headquarters Building Committee Minutes



David J. Rudge



Richard P. Hamilton



Brian K. Gasco



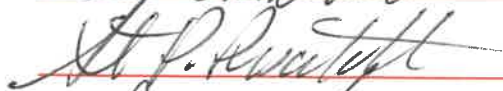
Maxine J. Mann



Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin