

FIRE HEADQUARTERS BUILDING COMMITTEE

November 7, 2023 5:30 pm

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, B. Gasco, P. Concemi, M. Mann, S. Piscitelli, B. DeVault, S. Kosiba, J. Cadrin
Guests in attendance: Karyn Clark (Acting Town Manager), Alyssa Chatani (CHA Consultants), Jeff Shaw and Sean Coveney (Context), Peter Balkus (Board of Fire Engineers)

Reorganization: Dave asked if everyone received their letters and got sworn in, everyone did. He called for a nomination for chairman. Paul then stepped in and made a motion nominating that the positions remain the same, this was seconded by Brian and voted unanimous.

Minutes from October 3, 2023: Motion by Steve K. and seconded by Paul to accept; unanimous.

Dave presented the following invoices for processing:

Invoice # 00037, Context Architecture, dated 11/1/2023 for \$28,000 as part of the construction administration; Motion by Paul and seconded by Brian to pay the invoice; unanimous.

Invoice # 71648-22, CHA, dated 11/2/2023 for \$24,000 for construction administration: Motion by Paul and seconded by Bruce to pay the invoice; unanimous

Invoice # 00016, Castagna Construction, dated 10/31/2023 for \$605,598.15 for construction work (invoice reviewed by Context, CHA and Clerk of the Works); Jeff Shaw stepped in and suggested the committee could deduct the cost of the overhead doors from the invoice until the situation is settled. Much discussion followed. Motion by Brian and seconded by Paul to pay \$485,217.35: unanimous

Invoice #INV0224696, Briggs Eng., dated 9/30/2023 for \$10,145.00 for testing: Motion by Paul and seconded by Brian to pay the invoice; unanimous

Invoice #61066, EH&E, dated 10/18/2023 for \$500.00 for commissioning: Motion by Steve K. and seconded by Steve P. to pay the invoice; unanimous

The following FF&E Invoice was presented for processing:

Invoice #3338, L.W. Bills, dated 10/27/2023 for \$14,250 for a roll of wire for the new fire alarm system: Motion by Paul and seconded by Steve P. to pay the invoice: unanimous

Invoice #1545, S&S Towers, dated 10/28/2023 for \$5,090 for antenna tower and installation: Motion by Paul and seconded by Bruce to pay the invoice: unanimous

Invoice #4577, Multilink Communications, dated 9/25/2023 for \$6,126.00 for telephones: Motion by Paul and seconded by Maxine to pay the invoice: unanimous

The following FF&E Quotes were presented:

Quote from B2B My Go To Source for \$71,188.57 for furniture: Motion by Brian and seconded by Steve P. to accept the quote: unanimous

Quote from Brierly Lombard for \$1,282.00 to remove and relocate the existing breathing air compressor from the existing station to the new station (Fire Tech & Safety has already been awarded the job of installing it at the new station), motion by Paul and seconded by Brian to accept the quote: unanimous

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2023 DEC -5 PM 6:40

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Change Orders: Sean presented the committee Change Order # 12. He explained in detail the 9 PCOs that were included in it. The highest portion was PCO 032R2, which was to provide power to the stove and microwave in the EMS Day room along with an emergency shut down switch. It also included two credits for a net balance change of \$20,783.55. Some discussion took place regarding replacing the rear fence. Motion by Rich and seconded by Brian to accept the change order: unanimous

Jeff gave an update on the project: He gave an overall summary of the overhead garage doors, presently the contractor owns installing 9 glass doors, Context offered a compromise of leaving the back 5 doors and replacing the front 4 with glass door units, they have not received a response back yet, much discussion followed, Paul questioned any liability on the town's part, Jeff feels either way the contractor holds the liability due to their installation and required warranty, Jeff also explained the doors were designed with heavy duty tracks and hardware so that shouldn't have to be changed, just the door panels and springs due to the weight difference. Dave ended with the statement: We have all heard the specifications said all glass doors, we have offered they only do 4 instead of 9, if they do not agree with that then we will push for all 9.

Alyssa gave an update: They have been busy, waiting on permanent power, vendors will come in when that's on and commissioning can start, they are on track for the switch gear but do not have a tracking number, preparing for close out meetings.

Dave brought up the open house: He would like to wait until April or May when the weather is better so the public can take in the new building better, the landscaping would also look better at that time. Paul asked about having a non-public ribbon cutting ceremony to officially turn the building over to the fire dept. Discussion followed, it may be a possibility.

US Dept. of Commerce construction reporting: Rich reported the monthly report was sent in and a copy was sent to all committee members.

On a question from Rich, Jeff explained the contractor's retainage; as project nears the substantial completion date Castagna may start to add some retainage to the invoice, it will have to be checked if that trade is actually complete before approving that, some may be in the December invoice however most will probably be in the January invoice, even after that is paid the contractor still must provide a 1-year warranty on everything.

Motion to adjourn by Paul and seconded by Bruce.: unanimous.

Adjourned 6:43 pm

Next Meeting: December 5th 5:30 in the Large Conference Room at Town Hall

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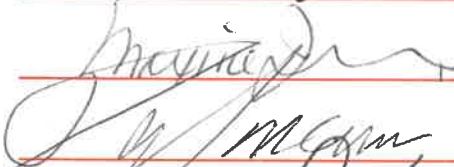
David J. Rudge



Richard P. Hamilton



Brian K. Gasco



Maxine J. Mann



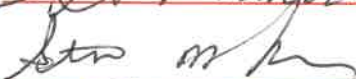
Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin