

FIRE HEADQUARTERS BUILDING COMMITTEE

January 25<sup>th</sup>, 2022

RECEIVED  
TOWN CLERK  
2022 MAR -8 PM 5: 50  
MILLBURY, MASS.

Members in attendance: Chair D. Rudge, Vice Chair/ Secretary R. Hamilton (Zoom), M. Mann, B. DeVault, B. Gasco (Zoom), S. Piscitelli, P. Concemi (Zoom)  
Board of Fire Engineers in attendance (in addition to Chief Gasco), Deputy Chief Kosiba, Asst. Chief Cadrin (Zoom)  
Guests in attendance: Town Manager Sean Hendricks, Joe Sullivan, Alyssa Chatani – CHA Consultants, Jeff Shaw – Context Architects.

PRESENTATION TO BOARD OF SELECTMEN: Just after the 6:00 start of the Selectmen's meeting, Chairman Rudge presented an overview of the project, how we arrived where we are at, and the plan going forward. The new fire station is essentially designed and the OPM (Owners Project Manager) is going to work doing their part. A flyer is planned to be mailed out to all residents in town. A public forum is planned by Zoom. We are pursuing grants from FEMA and the state and also seeking grants and a low interest loan from the USDA.

Jeff Shaw (Context Architecture) then went on to explain the design of the building and some of its unique features. He showed the final site plan explaining the parking and how they worked with the phase II downtown project. In answer to a question, he explained the emergency generator; it will have an acoustic enclosure, along with being fenced in and set back as much as possible from the neighbors. In answer to a question, he explained the stone wall that there will remain as much as possible and the stones removed for the ramp will be reused on the project. In answer to a question, he explained the building is designed for solar; the roof is reinforced to hold the panels and the pathways for the wiring will be there. The decision hasn't been made yet whether to include it with the project now.

Joe Sullivan (CHA Associates, the OPM) gave an overview of what the OPM does. First, they are reviewing the design to be sure nothing was missed. They have started the prequalification process for the contractors and sub-contractors. The bids will be in before Town Meeting. In answer to a question, Chairman Rudge explained the ambulance will be housed in the new station. There will be room for 2 ambulances out the back and they will have rooms in there.

The Building Committee meeting was then moved to the small conference room.

Meeting called to order at 6:30 pm

Members in attendance: Chair D. Rudge, M. Mann, B. DeVault, S. Piscitelli,

Board of Fire Engineers in attendance: Deputy Chief Kosiba

Guests in attendance: Jeff Shaw – Context Architects, Joe Sullivan, Alyssa Chatani and Amanda Sawyer – CHA Consultants.

OPM UPDATE: Joe Sullivan; presented an updated schedule (shown at the end of these minutes), they will begin the first round of SOQ (Statement Of Qualifications), during this time they will be scoring all contractors and sub-contractors with a 10-question survey including references. Once completed they will submit to our subcommittee for approval, this will be Feb 23 at 5:30. The full committee will meet at 6:00. The bids will be in before Town Meeting.

Jeff asked about the flier he produced we all agree it is a start need a little more info. CHA has

some ideas they have used in the past. If anyone has ideas, they should send to the secretary and he will forward to Jeff.

Maxine did volunteer to submit ideas; she would like more info less pictures.

Context and CHA left meeting.




Minutes were reviewed and accepted from Jan. 12, motion by Bruce seconded by Steven all in favor

Discussion about when to send mailer out: they can go with town warrant but we may want a second round. Discussed leaving fliers at businesses and town hall for public, possible signs before town meeting Bruce have the stands he will look into when can be posted and possible pricing. Maxine felt there should be more info and less pictures, also some info was redundant. She felt more info about the existing building and details about the space needs. The need to centralize specialized equipment should also be included. Maxine offered to write a draft of what type of information should be included in the flyer. Bruce asked about the site elevation, as one of the OPM's suggested it go even lower. After further discussion, there was concern about saving the existing stone walls, not having to build new walls in the rear of the property and the trees that may remain.

NEXT MEETING: February 23<sup>rd</sup>. Prequalification sub-committee to meet at 5:30 with full committee at 6:00.

Motion to adjourn by Bruce seconded by Steve: Unanimous.

Adjourned 6:15 pm

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