

Millbury Housing Authority

Minutes

April 17, 2019

Meeting convened at 1:05pm

All Present

Motion by Veronica Wood, seconded by Sherry Forleo to accept the minutes as read. All in favor. Motion carried unanimously.

Motion by Gil Picard to accept the March Consolidated Voucher Report in the amount of \$97,570.86. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Gil Picard to accept the March MRVP Report in the amount of \$1,585.00. All in favor. Motion carried unanimously.

Discussion: Sewer connection at West Main Street. Carol explained that the scope of work called for the 4" cast iron pipe coming out of the house be removed and replaced with a 6" cast iron pipe. According to Owen at the office of the architect, the contractor replaced the pipe with a 4" pipe and it was approved by the plumbing inspector. The Board stated that they want the line dug up and the correct size pipe installed so there won't be any problems with it in the future.

Discussion: Carol's vacation time. Carol explained that she had additional time because she had to take her vacation early in 2018 because a staff member would be out on medical when Carol usually takes her vacation. Carol used the vacation time she had, plus her compensation time. Normally she would take her vacation after 10/1 and use 3 weeks. Because of the way it

Motion by Veronica seconded by Lucy Chabot to allow Carol to carry over 2 weeks if needed. All if favor. Motion carried unanimously.

Discussion: Verbiage in the personnel policy is worded that staff can't take vacation until July 1 no matter when they are hired. If a person is hired on July 10, and completes 5 years on that date he/she wouldn't be able to take a vacation until almost a year later after July 1.

2019 MAY 28 AM 10:08
MILLBURY, MASS.

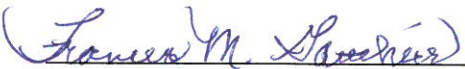
Motion by Veronica Wood, seconded by Sherry Forleo to drop the wording shall be credited as of July 1 and include shall be credited as of date of hire and to delete section h.

Motion to adjourn made by Sherry Forleo and seconded by Lucy Chabot. All in favor. Motion carried unanimously

Meeting convened at 2:05

Next meeting on May 15, 2019

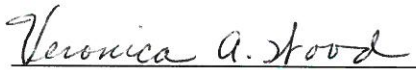
Respectfully Submitted,




Frances Gauthier




Carol A. Smith



Veronica Wood



Lucy Chabot



Gilbert Picard



Sherry Forleo