

Millbury Housing Authority

Minutes

May 6, 2020

2020 JUL 29 AM 8:59

MILLBURY, MASS

Virtual Meeting convened at 1:05pm

Present: Francis Gauthier, Sherry Forleo, Veronica Wood, Lucy Chabot

Absent: Gilbert Picard

Also Present: Tom Austin, Mike Murray

Motion by Veronica Wood, seconded by Lucy Chabot to accept the minutes of the February 19th meeting as read. All in favor. Motion carried unanimously.

Motion by Lucy Chabot, seconded by Veronica Wood to accept the February Consolidated Report Voucher in the amount of \$198,752.83. All in favor. Motion carried unanimously.

Motion by Lucy Chabot, seconded by Veronica Wood, to accept the February MRVP Voucher Report in the amount of \$1,858.00. All in favor. Motion carried unanimously.

Motion by Sherry Forleo, seconded by Veronica Wood to accept the March Consolidated Voucher Report in the amount of \$129,547.12. All in favor. Motion carried unanimously.

Motion by Sherry Forleo, seconded by Lucy Chabot to accept the March MRVP Voucher Report in the amount of \$1,858.00. All in favor. Motion carried unanimously.

Carol informed the Board that it was reported that Robert Spain has returned from Florida, but she hadn't heard anything from him regarding the bus stop. She also stated that she has contacted the town manager and he hasn't responded to her email. She asked for suggestions, and I was decided that we would table it until the next meeting.

Carol made the Board aware that the architectural work has been started on both Riverlin and Waters Streets. Waters Street requires a civil engineer to determine

how and why there is water in the basement. This report will be available within the next 3 weeks.

Staff vacations...Discussion was held regarding allowing the staff to roll over vacation time due to the Covid-19 situation. Tom Austin has the most time, 6.35 weeks, and Carol requested that the Board take exception to their previous policy mandating all accrued vacation be used within 3-5 years, and no longer being allowed to accrue.

Motion by Veronica Wood, seconded by Lucy Chabot to allow staff, including the director, to roll over accrued and unused vacation time for a maximum of 3 years. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to request a waiver for rent redeterminations for FY 2020, even though the Board voted 2 years ago to make the waiver request valid for every other year. All in favor. Motion carried unanimously.

Motion by Lucy Chabot, seconded by Sherry Forleo to accept the grievance policy. All in favor. Motion carried unanimously.

Carol informed the Board that the annual Mass NAHRO Conference has been changed from this month to September, although Carol feels that it will probably be cancelled.

Motion by Veronica Wood, seconded by Lucy Chabot to adjourn. All in favor. Motion carried unanimously.

Meeting Adjourned at 1:38pm

Respectfully Submitted,



Frances Gauthier



Carol A. Smith

Gilbert Picard

Gilbert Picard

Veronica A. Hood

Lucy Chabot

Sherry Lee