

Millbury Housing Authority

Minutes

September 23, 2020

Meeting Convened at 1:10pm

Present: Frances Gauthier, Sherry Forleo, Lucy Chabot, Gilbert Picard

Absent: Veronica Wood

Motion by Lucy Chabot, seconded by Gil Picard to accept the minutes of the August 19<sup>th</sup> meeting. All in favor. Motion carried unanimously.

Motion by Lucy Chabot, seconded by Sherry Forleo to accept the August Consolidated Voucher Report in the amount of \$153,275.85. All in favor. Motion carried unanimously.

Motion by Sherry Forleo, seconded by Gill Picard to accept the MRVP Voucher Report in the amount of \$1,858.00. All in favor. Motion carried unanimously.

Carol reported that she hasn't heard anything from Senator Moore or Representative Frost regarding her phone call about the bus stop.

- Discussion: Judy O'Connor and Terry Burke Dotson met with Carol to discuss the problem with having no curb cutouts for tenants getting into cars using a walker or a wheelchair. The bus stop was also discussed. Judy said that she never requested that the bus stop be placed in front of 95 Elm Street, but wanted it near the Baptist Church. Judy also stated that her van was parked in front of 95 Elm Street and the big WRTA bus coming from Main Street, had to wait for two light changes until the senior van left before it could pull up in front of the building. Terry said that she would take the letter from the Board, and discuss the cutouts, to her planning meeting that evening.

Carol will not be in the office, and working remotely very infrequently, from October 1<sup>st</sup> to October 26<sup>th</sup>.

- Discussion: The 504 ADA Plan. Carol informed the Board that we need, with the size of the authority, 10 units that are wheelchair accessible. She stated the number of applicants in CHAMP that require a wheelchair accessible unit, breaking them down between family units of 1-3 bedrooms and elderly units of 1 bedroom. It's possible, when tenants move from a unit

that has been determined a possible renovation by Nault Architecture, that we can renovate to ADA code, providing that funding is available.

- Discussion: The weatherization project at Pearl Street. Carol stated that the crew did a good job with the weatherization aspect, but were not dependable. Tenant's were told on 3 occasions that the date/time changed for their unit to be weatherized. This was a hardship because tenants had to remove items from under their sinks, and the tenants on the second floor, and the tenants in the end units had to also take everything out of the bedroom closet because that is where the attic hatch is located.
- Carol discussed this issue with the weatherization coordinator, and he stated that this would not happen again. He said that he didn't realize that it would take as long as it did to do the work. The next weatherization project is Memorial Drive, and he said that he would schedule one unit a day. Carol is going to request that each tenant have someone over the age of 18 to be available when the work crew is in their unit so maintenance won't be tied up with them for almost a month.

Carol made the Board aware of the ZOOM meeting regarding the construction going on in front of the building.

We will not hold a meeting in October. The next meeting, which will be our budget meeting, will be held on November 18.

Motion by Gil Picard, seconded by Sherry Forleo to adjourn. All in favor. Motion carried unanimously.

Meeting adjourned at 2:00pm.

Respectfully Submitted,



Frances Gauthier



Carol A. Smith

Veronica A. Hood

Veronica Wood

Gilbert Picard

Gilbert Picard

Sherry Forleo

Lucy Chabot

Lucy Chabot