

**Town of Millbury
Library Board of Trustees
Millbury Public Library
Tuesday, March 15, 2022 – 6:00 pm
Location: Millbury Public Library - Community Room**

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TOWN CLERK
2022 MAY -6 AM 10:53
MILLBURY, MASS.

In Attendance:

Board: Eric Boll, Christine Brady, Carol Burke, Christine Fintzel, Keith St. Denis

Library Leadership: Ann Dalair, Theresa Boulrice

Absent:

Stephanie Phillips Richter

Minutes

1. **Call to Order** – There being a quorum, Eric called the meeting to order at 6:06 PM.
2. **Minutes** – The February minutes were distributed for review. **Chris Fintzel** requested an amendment to the discussion about controversial books. **Chris** requested that her interaction with a town resident and library patron be recorded in the minutes. The February minutes were amended accordingly. **Chris** then moved to approve the minutes as amended, **Keith** seconded. The minutes were unanimously approved with **Chris Brady** abstaining due to her absence from the February meeting.
3. **Citizen Forum** – Jeff Raymond attended as a citizen, as a member of the Charter Review Committee and Chair of the Friends of the Millbury Library.
 - a. Jeff requested permission to do Friends of the Library fundraising at the library via a raffle. Jeff obtained the appropriate permit to conduct a raffle. The Board approved Jeff's request.
 - b. The Charter Review Committee deliberations impact the Library Board. Per Massachusetts law, the library should be comprised of membership that is in multiples of 3. The Board currently has 7 seats and will need to come into compliance in the future. Additionally, the Charter is expected to be modified so that new employees at the library will be hired via town HR process versus the current Library Board centric process.
 - c. Jeff shared his experience after learning a patron refused to return 4 books that the patron found offensive. Jeff received pledges to purchase

Keith St. Denis *Carol F. Burke* *Chris Fintzel*
Christine Brady *Eric Boll*

200 books to replace the non-returned books. Jeff also read from MGL that the Board can fine the patron not less than \$100 and not more than \$500 per non-returned book. He hopes that the Board will impose the fines. Additional discussion ensued.

Ann reported that at a library Director's meeting, Millbury was the only town that reported any protest related to the 4 books in question. Chris Fintzel shared that the people she heard from were concerned that the books intended for young adults and adults not be displayed close to the Children's section. Ann assured the Board the 4 books were not displayed where young children could access them. The Worcester Telegram and Gazette interviewed Ann and Jeff at the library and an article is expected to be published.

4. Director's Report

At Keith's request, Ann introduced Theresa Boulrice as the new Childrens/YA Librarian & Library Manager. The Board welcomed Theresa and look forward to working with her.

-minor incident in the library on Monday March 7, an older couple with their grandson came into the library. They were in the Children's Room until the grandfather started to get loud. There was a nearby patron checking out books stating that the man has dementia. The couple decided to leave. The man said that he needed the police as a woman was trying to take his grandson. I called the police as the man was getting really loud and uncooperative. The police handled it and reported to us that the daughter was coming to help with the situation.

-Boston Bruins PJ's project - 52 pj's collected exceeding our goal of 50!

-Faberge Eggs: From Fine Art to Fine Craft Sat. 4/23 10-1

-Egg Hunt scheduled for Sat. 4/16 with two groups one at 10:30 and one at 11:30. We have 1,500 plastic eggs. Goretti's donated 9 bags of chocolate candy for the hunt. (366 pieces) A thank you letter was sent.

-Friends are creating a few raffle baskets for the event. They may even be done up earlier than the hunt.

-Friends possibly be selling popcorn during our movie night in the summer

-200 constant contact email sign ups (16 new ones in the last 30 days)

- Brainfuse will be ending April 30. (MCC grant)

-Mind in the Making easel in repair

-grocery cart replaced for a plastic one

-Created a feedback board for the Mind in the Making grant in the Children's Room

-preschool story time numbers are climbing 20-28 participants

-Conor, Asst. Planner, and interim Planning Director, came on March 8 with someone to complete a weatherization audit as it is a requirement for a Communities Grant he is completing to get funding for our HVAC upgrade. Summer Reading programs scheduled. Some of these are tentative dates and may change.

Sunday June 26, 2022	Summer Reading kick off program - Travel Mini Golf -Friends
Tuesday July 5, 2022	Landscaping Painting on the Path - Theresa Monteith 6PM -funded by MCC by presenter
Thursday July 7, 2022	Bubbles & Chalk 1PM -(OUTSIDE)
Tuesday July 12, 2022	
Thursday July 14, 2022	
Tuesday July 19, 2022	Stuffed Animal Story Time 4PM - funded by the Friends (could be OUTSIDE)
Thursday July 21, 2022	Barnyard Chickens - 6PM funded by the Friends
Tuesday July 26, 2022	Outside movie night - (OUTSIDE)
Thursday July 28, 2022	How to Draw Managa workshop 6:30PM - funded by the Friends
Tuesday Aug. 2, 2022	Adult Ceramic Lighthouses 6PM - internal
Thursday Aug 4, 2022	
Tuesday Aug 9, 2022	Legend of the Apollo 6PM - Aldrick Astronomical Society - funded by the Friends
Thursday Aug. 11, 2022	

Waiting to hear back on Smokey the Bear, a Park Ranger set up with the assistance of Carrie.

5. COVID-19 Updates

Mask requirement lifted at the beginning of March.

6. Invoice Payment Review and Approval

Chris Brady asked about the \$5,000 MPC invoice. Ann said the HVAC system requires a lot of maintenance. All present agree a full replacement cannot come soon enough. **Chris Fintzel** asked about the Next Era energy invoice because there seems to be several utility invoices. Ann confirmed all of the utilities provide services to the library. **Keith** moved to approve the invoices as presented, **Eric** seconded the motion and the motion passed unanimously.

7. Subcommittee Updates

Facilities Sub Committee

-craft room floor and Children's bathroom tile is complete.

-Discussion on a recent invoice we got from MPC. The major part was a new coil for the Community Room. They also had to rent a lift for \$627.82/ day. I made a follow up call to them to make sure this was accurate. Due to my request for renting for only one day and the rise in gas prices to deliver and pick up, this amount is correct.

Eric shared that he read that the HVAC system at the Grafton Public Library is "state of the art" and said we need to ensure our new HVAC system is "state of the art".

-Stairs/sidewalk update:

The four companies are Braza Construction, G & O Construction, DASullivan, and Liberty Construction.

Braza requested a blueprint of the stairs/sidewalk and the prevailing wage rate. I reached out to Paul Stringham, Building Inspector, and he sent me the only blueprint that we had which was for the stairs. He does not have one for the sidewalks. Contacted the Commonwealth of MA Executive Office of Labor and workforce Development Prevailing Wage Rates. I received the prevailing wage rate a day later. I sent the prevailing wage rate to all three companies and Paul Stringham.

Sean is planning to place outside cameras in all municipal buildings. Mr. Cruz, Lead Technician from Sunset Sound in Upton, came in today to speak with me about where I think would be best to place them. I asked if we could put signage in the parking lot so patrons are aware of the cameras. He noted that.

Technology Sub Committee

Fax machine needed repair - was only a screw stuck inside

Some of the public computers were not connecting to the internet - turned out to a bad cord, replaced

I signed the agreement for our new copy machine, Xerox Solutions. This comes with a 36 month quarterly maintenance plan too.

Endowment Sub Committee

Carol updated the Board that the Greater Worcester County Fund hired a new CEO who will be introduced at an event at Polar Park in April. **Carol** will forward the information to

Stephanie to share it with the other members of the Endowment Committee, namely Chris Fintzel and Keith.

Pandemic Sub Committee – No action required

8. New Business

Children's Librarian Position – **Theresa Boulrice** was introduced (see Director's report above)

Summer Reading – see Director's report above

9. Old Business

Reminder: Library Director Annual Review in April

Cable Access Television

10. Other Topics Not Anticipated to be Discussed

None

11. What We've Been Reading

Chris Brady – The Woman with the Blue Star by Pam Jenoff, The Letter by Kathryn Hughes; Ann – The Silent Girl by Kelly Heard; Theresa – Babayaga: A Novel of Witches of Paris by Toby Barlow; Keith – The Stranger in the Lifeboat by Mitch Albom

12. Adjournment – There being no further business, **Chris** introduced a motion to adjourn, **Keith** seconded the motion and the motion passed unanimously and the meeting was adjourned at 7:57 pm.

Minutes respectfully submitted by Keith St. Denis, Clerk