

**Town of Millbury  
Library Board of Trustees  
Millbury Public Library  
Tuesday, August 15, 2023 – 6:00PM  
Location: Millbury Public Library**

TOWN OF MILLBURY  
TOWN CLERK  
2023 SEP 22 AM 11:20  
MILLBURY, MASS.

**Board Members in Attendance:** Eric Boll, Christine Brady, Carol Burke, Susan Copeland, Christine Fintzel, Linda Gosselin, Keith St. Denis

**Library Leadership in Attendance:** Ann Dallair, Theresa Boulrice

**Minutes**

**1. Call to Order**

- There being a quorum, Eric called the meeting to order at 6:00 pm

**2. Minutes**

- The minutes from the June 20, 2023 meeting were distributed and reviewed. There was one change suggested, that being changing the term "Self-Evaluation process" to "Evaluation process." Chris Fintzel introduced a motion to approve the minutes as amended. Chris Brady seconded the motion and the motion passed unanimously.

**3. Introduction of Karyn Clark**

- Karyn Clark, newly appointed Acting Town Manager, joined us to introduce herself, tell us about her experience working in Worcester, and to let us know she is available to support all town employees, Boards, etc. and also explained the process of how the Charter Committee will choose a new candidate(s).

**4. Citizen Forum**

- No citizens present

**5. Director's Report**

- End of summer reading – 44 adults participated
- New library page started, doing a great job
- Direct Energy has changed their name to NRG Business Marketing
- Friends meeting July 13, yard sale Oct 7, book sale Nov 4
- Total circulation increased, mostly in e-book category
- Sept 26, Staff training day for Active Shooter training
- New library cards will be keychains, very convenient – patrons will always have their card with them
- Ann gave an attendance report for all adult programs and listed upcoming programs for the fall

- \*\*Chris Brady was told by a patron that her child became sick 2 days after coming to the library and that it happened two times. Ann mentioned that the Children's section gets wiped down on a daily basis but maybe protocols may have to be updated.
- **Library Closing/Holiday Schedule**
  - Library will be closed Saturday, September 2 and Monday, September 4 for Labor Day
  - It was noted that the Board would like to align library holidays with the Town schedule

#### 10. Old Business

- None

#### 11. Other Topics Not Anticipated to be Discussed


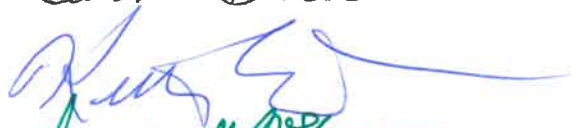
- Keith asked Ann about the Annual Review Form. She will send via email for discussion in September

#### 12. What We've Been Reading

- Chris Brady: The Golden Doves by Martha Hall Kelly
- Keith: World Crisis, the First World War, part of a set by Winston Churchill
- Ann: Summer of '69 by Elin Hilderbrand
- Susan: A Summer to Remember, Erika Montgomery

#### 13. Adjournment

- There being no further business, Keith made a motion to adjourn. Susan seconded the motion. The motion was unanimously approved and the meeting was adjourned at 7:57 pm.

  
 Susan Copeland  
 Carol Burke  
  
 Cinda M. [unclear]  
