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MILLBURY, MASS.

**Town of Millbury
Library Board of Trustees
Millbury Public Library**

Tuesday, July 19, 2022 – 6:00 pm

Location: Millbury Public Library - Community Room

Membership in Attendance: Eric Boll, Christine Brady, Carol Burke, Susan Copeland, Christine Fintzel, Stephanie Phillips Richter, Keith St. Denis

Library Leadership in Attendance: Ann Dallair, Theresa Boulrice

Minutes – Open Meeting

1. Call to Order – There being a quorum, Stephanie called the meeting to order at 6:02 pm.

2. Minutes – The minutes were reviewed. Chris Fintzel moved to approve the minutes as written. Carol Burke seconded the motion. The motion passed unanimously.

3. Parking Lot Cameras – Sean Hendricks attended the meeting to explain the parking lot camera policy of the town. All of the Board's questions and concerns are satisfactorily addressed in the policy.

4. Citizen Forum – No citizens in attendance.

5. Director's Report – Ann provided an update on key Library initiatives. Of note: the Mind in the Making grant is almost complete; The Parks and DPW Departments provided landscape services; The miniature golf event hosted 60 people.

6. Children/Young Adult Librarian Report – Theresa's update included: The Summer Reading Program attracted 146 patrons total across all age groups; Scavenger Hunt 50 patrons; 3D printing 18 patrons; Story Time had 85 attendees!

Theresa is working to partner with Millbury High School to have students that are aspiring teachers to assist with Story Time.

7. Invoice Payment Review and Approval – The invoices were reviewed. Chris Brady moved to approve the invoices. Eric seconded the motion. The motion passed unanimously.

8. Subcommittee Updates

a. Facilities Subcommittee

- The parking lot lights were replaced and are working.
- There is a leaking pipe valve – several members of the Board looked at the leak – it needs to be fixed.
- The sprinklers will be replaced based on need and budget.

b. Technology Subcommittee

- A non-functioning monitor was replaced.

c. Endowment Subcommittee

- Carol reported that the Greater Worcester Community Foundation was expanding their search for a new Director with additional due diligence added to the process.

d. Policy Review Subcommittee

- The subcommittee will resume work after the summer vacation season is over.

10. New Business

a. Friends Request - Decorate Library

- Approved, no vote required.

b. Director Goals for 2022-2023

- Send proposed goals to Stephanie for discussion at the next meeting.

11. Old Business

- None

12. Other Topics Not Anticipated to be Discussed

- None

13. What We've Been Reading

- Theresa, non-fiction, "Dear Abigail" by Diane Jacobs
- Chris Brady, "Ties that Bind" by Marie Bostwick

14. Executive Session

a. Library Director Employment Agreement Negotiation

- Stephanie read the requirements for initiating the Executive Session. Keith moved to open the Executive Session, Chris Brady seconded the motion. A roll call vote was taken with the motion passing unanimously.

15. Adjournment – Prior to adjournment, the Board discussed cancelling the August meeting. Chris Brady introduced a motion to cancel the August meeting. Susan seconded and the motion passed unanimously.

There being no further business, Eric moved to adjourn the meeting, Chris Fintzel seconded the motion and the motion passed unanimously.

Meeting adjourned at 9:02 pm.

Respectfully submitted,

Keith St. Denis, Clerk

Charles Hill *Keith St. Denis* *Christine Brady*
Susan Copeland *Carol E. Burke* *Steph* *Nina Philite*