

**Town of Millbury
Meeting Minutes**

Board of Trustees Millbury Public Library

Date: 3/13/2020

Time: 5:00PM

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular Special Emergency X

2020 AUG 31 PM 12:58

MILLBURY, MASS

Present: Jeff Raymond, Christine Brady (Phone), Carol Burke, Stephanie Phillips Richter, Christine Fintzel and Eric Boll

Absent: Paul DiCicco

Call to Order: Jeff Raymond called the meeting to order at 5:03PM.

State of Emergency declared by Governor Charlie Baker: Due to the increased concern over the novel coronavirus (COVID-19) Gov. Baker declared a state of emergency on March 10th. The State issued guidance to limit gatherings to less than 50 people. Open Meeting Laws have been temporarily amended to allow for meeting remotely as long as there is a public call-in option and this made available. The Library will also be allowed to close/reduce hours without penalty.

Millbury Response to COVID-19:

- The superintendents of the greater Blackstone Valley have all agreed to close public schools for a two-week period (3/16/2020 – 3/27/2020).
- Many libraries in Massachusetts have closed. Some are still operating with the building closed to the public.
- At this time a number of libraries have petitioned to stop the inter-library lending. If enough libraries sign-on services will be suspended.
- Ann spoke to the Library staff and they are ok with working with limited public access to the building.
- There was a concern raised that we may not be able to meet the demands of the public with the schools being closed.
- The Library could offer a call-in service. Patrons could call to check out materials and the staff can bring them to the patron's car.

Voting

- Jeff Raymond motioned to closed the building of the Millbury Public Library to public access indefinitely. Services will remain available and materials will be brought out to patrons. The Library will advertise on all social media accounts the availability of electronic materials and available service. Seconded by Eric Boll. Eric Boll and Christine Brady voted yes. Christine Fintzel, Jeff Raymond, Stephanie Phillips Richter and Carol Burke voted no. The motion failed.
- Jeff Raymond motioned to empower the Director and Assistant Director of the Millbury Public Library to limit resources, including electronic resources such as computers, for the duration of the Massachusetts State of Emergency Order to maximize patronage

usage. Seconded by Stephanie Phillips Richter. Christine Fintzel, Stephanie Phillips Richter, Carol Burke, Jeff Raymond and Eric Boll voted yes. Christine Brady voted no. Motion passed.

- Jeff Raymond motioned to prohibit patrons ages twelve and under to be in the Millbury Public Library without the supervision of an adult, and to give discretion to the Director and Assistant Director of the Millbury Public Library on enforcement of this policy. Seconded by Carole Burke. Christine Fintzel, Stephanie Phillips Richter, Carol Burke, Jeff Raymond and Eric Boll voted yes. Christine Brady voted no. Motion passed.
- Jeff Raymond motioned to establish a COVID-19 Subcommittee. Seconded by Stephanie Phillips Richter. Approved unanimously.
- Jeff Raymond motioned to sign the petition to limit distribution of the materials through library lending. Seconded by Christine Fintzel. Motioned failed unanimously.

Citizen Forum: No comments from public attendees.

Adjournment: Christine Brady motioned to adjourn the emergency meeting at 6:24PM. Carol Burke seconded, unanimously approved.

Due to the current guidance in place by the Town of Millbury and Millbury Board of Health, and with the policies in place by the Millbury Public Library surrounding COVID-19, it is not possible to submit a final copy signed by the Millbury Public Library Board of Trustees. All minutes will be recorded, signed and resubmitted upon the first in-person meeting of the Millbury Public Library Board of Trustees.