

Town of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library
Date: 3/16/2020 **Time:** 3:15PM
Location of the Meeting: Millbury Public Library Meeting Room
Meeting Type: Regular Special Emergency X

TOWN OF MILLBURY
2020 AUG 31 PM 12:56
MILLBURY, MASS

Present: Jeff Raymond, Christine Brady (Phone), Carol Burke, Stephanie Phillips Richter (Phone), Christine Fintzel and Eric Boll

Absent: Paul DiCicco

Call to Order: Jeff Raymond called the meeting to order at 3:15PM.

Millbury Response to Novel Coronavirus (COVID-19):

- The Millbury Town Hall has announced that they are closing the building to the public and have recommended that other public building be closed to the public as well.
- The vendor which delivers materials to the Library, Optimum Library, has stopped operations.
- The State has issued guidance to limit gatherings to no more than 25 people.
- We will continually be looking at options to offer as many resources to the public as possible.

Library Staffing and Pay

- The Board of Trustees agree that will do everything we can to keep our staff employed and paid during this time. Library Assistants are under union contract with the Town.

Voting

- Jeff Raymond motioned to close the building of the Millbury Public Library to the public as of 4:00PM on Monday, March 16th 2020, indefinitely, offering phone and all possible services to the public, due to the Town and State recommendation regarding COVID-19. Eric Boll Seconded. Approved unanimously.
- Jeff Raymond motioned to guarantee pay for non-union Library staff, in accordance with all laws and until all options are exhausted, up to the discretion of the Director and Assistant Director of the Millbury Public Library. Eric Boll Seconded. Approved Unanimously.

Citizen Forum: No comments from public attendees.

Adjournment: Eric Boll motioned to adjourn the emergency meeting at 3:55PM. Carol Burke seconded, approved unanimously.

Due to the current guidance in place by the Town of Millbury and Millbury Board of Health, and with the policies in place by the Millbury Public Library surrounding COVID-19, it is not possible to submit a final copy signed by the Millbury Public Library Board of Trustees. All minutes will be recorded, signed and resubmitted upon the first in-person meeting of the Millbury Public Library Board of Trustees.