

Town of Millbury

Meeting Minutes

Board of Trustees Millbury Public Library

Date: 12/15/2020

Time: 6:00PM

Location of the Meeting: Online via Zoom/Phone Dial-In/Local Access Broadcast

Meeting Type: Regular x Special

Emergency

Present: Jeff Raymond (Zoom), Stephanie Phillips Richter (Zoom), Eric Boll (Zoom), Christine Brady (Zoom), Carol Burke (Phone).

1. Call to Order – 6:09 PM

2. Minutes – on hold until next meeting

3. Citizen Forum – no discussion

4. Subcommittee Updates

- Endowment Subcommittee –Carol Burke said the window is opening for students to apply for scholarships.
- Technology Subcommittee – Ann had a meeting with two other librarians on how their libraries have used the previously discussed online chat software. The librarians have found that individuals mostly use the chat feature to ask general questions. Ann does not think software would be helpful at this time.
 - Anne and Tracey will be working to update the YouTube Channel.
- Facilities Subcommittee – Will be discussing 3 bids received for sidewalk and stair project at next meeting. Ann hopes to have work done in early Spring.
- Strategic Planning Subcommittee – Ann is putting together a focus group to help craft a survey to give to the community. The focus group will be meeting on January 7th.

5. COVID-19 Updates – no discussion

6. Director Notes

- The locks on the dumpster have not been broken, but they have been freezing. Ann has found ways to deal with locks freezing, and it will only be a problem during the winter.
- All lighting has been replaced except for the reading room upstairs. The original grant did not include the reading room, so the library will have to fund replacing the bulbs. The new bulbs would cost approximately \$500 total. Library received a Mass Saves grant for the bulbs, which brought total cost down to \$178.

- Ann had all four of job seeker presentations. 26 patrons participated. Ann recorded 3 of the presentations and put them on the Library's social media pages.

7. Other Topics Not Anticipated to be Discussed

- Tracey updates –
 - Kids Club Program has 9 participants so far.
 - The cooking class for Teens/Tweens has had steady attendance and seems well liked.
 - Tracey collected 101 Holiday cards from children that will go to the Senior Center. Tracey gave a special thank you to Anne Marie Tutela for helping to get cards.
 - Tracey worked together with the schools to have library cards created for 62 students. Tracey gave a special thank you to Rose Flaherty and Erin Rosenkranz.
 - Tracey is setting up a series of teen workshops throughout the winter.
 - Winter Reading Program is called Books Like Us. Tracey encouraged Board and patrons to participate.

8. What We've Been Reading

- Jeff Raymond – This is What Democracy Looks Like by Alicia Yin Cheng
- Stephanie Phillips Richter - Binti by Nnedi Okorafor
- Christine Brady – Firefly Lane by Kristin Hahhah, Waratah Inn by Lily Morten, A Quilt for Christmas by Sandra Dallas, Candlelight Christmas by Susan Wiggs, While We're Far Apart by Lynn Austin, The Noel Letters by Richard Paul Evans, Hidden Places by Lynn Austin, Life without Flowers by Marci Bolden, The rescue by Nicholas Sparks, Truly Madly Deeply by Karen Kingsbury, Honeysuckle season by Mary Ellen Taylor
- Ann Dallair – The Headless Ghost by R. L. Stine
- Tracey – Lobizona by Romina Garber

9. Adjournment

- Movement to adjourn by Chris Brady. Seconded by Stephanie Phillips Richter.
 - Approved Unanimously.

Due to the current guidance in place by the Town of Millbury and Millbury Board of Health, and with the policies in place by the Millbury Public Library surrounding COVID-19, it is not possible to submit a final copy signed by the Millbury Public Library Board of Trustees. All minutes will be recorded, signed and resubmitted upon the first in-person meeting of the Millbury Public Library Board of Trustees.

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TOWN OF MILLBURY