

2019 SEP 18 PM 12:02

Town of Millbury

Meeting Minutes

Board of Trustees Millbury Public Library

Date: 7/16/19

Time: 6:00PM

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular x Special Emergency

Present: Jeff Raymond, Christine Brady, Carol Burke, Stephanie Phillips Richter, Christine Fintzel, Eric Boll

Absent: Paul DiCicco

Call to Order: Jeff Raymond called the meeting to order at 6:05PM.

New Library Director Update: The candidate selected by the board withdrew on July 1st. The board has named Ann Dallair the new Director. Eric Boll motioned to affirm the board's previous decision and choose Ann as the new Director, seconded by Chris Brady, approved unanimously.

Minutes: There was a brief discussion on the 6/18/19 Regular Meeting minutes, motion to approve Stephanie Phillips Richter, seconded by Christine Fintzel, approved unanimously.

Citizen Forum: Deferred.

Reorganization Paperwork and Meeting Dates: The Town reached out about the completion of reorganization paperwork. That will need to be sent to the Town Clerk. The board discussed the setting of future meeting dates. The decision was made to not create a schedule, but rather schedule the regular meetings month-to-month.

Director's Report:

- The new flooring in the craft room has been laid down and the work is complete.
- The Library had a termite inspection. No termites were found.
- WorldBand came by to set up the laptops. We need to contact C/W Mars for a speed test of our internet connection. Speeds have seemed slow as of late.
- At the recent Town Department Head meeting it was discussed that we are still waiting on bids to be returned for the Library stairs and walkway. This may need a warrant for a special article at the next Annual Town Meeting.
- The Town's new centralized phone system will include the Library.
- There is a leak in the same spot that previous repairs were made.
- The Library's elevator passed inspection.
- We have put in a request for additional custodial staff.
- Northern Energy Services came by to inspect lighting and will send a report for recommendations. They will also look at our heating. This is through Mass Save.
- We are looking into a new refrigerator.
- C/W Mars signed and returned the annual contract.
- The Town Manager was made aware of the situation with the heating coils and MPC.
- We've had over 130 sign-ups for summer reading. We are looking into listing it on Facebook as an event.

- Liz Valero has volunteered to lead an adult reading group.

Subcommittee Reports:

- Director Search Subcommittee
 - Waiting on the Library Director contract.
- Facilities Subcommittee
 - No Updates.
- Technology Subcommittee
 - Eric reached out to T-Mobile about the Wi-Fi hotspots. They are working, but the new SIM cards need to be activated.
 - We need to update who is on the account for T-Mobile.
- Endowment Subcommittee
 - Carol went to the Friends to ask for \$100.00 for a gift for Ann Lisi as a thank you for an outstanding job contributing for the growth of the endowment.
- Other Subcommittees
 - Deferred.

New Business:

- Library Website
 - Needs updating. Tabled for now.
- Cable Access Television
 - Expansion on services. Meeting room is currently wired, we are looking at wiring the craft room.
 - Jeff Raymond motioned to explore using the craft room as a second location wired for local cable access, seconded by Chris Fintzel, unanimously approved.
- Building Updates
 - The handicap button on the pillar of the exterior first floor entrance needs a screw replaced.
- Volunteers
 - Tabled for future discussion.
- Professional Development
 - Ann attended/will attend the ARIS and State Aid workshop.

Old Business:

- Policy Review
 - Review collection development policy. Trustees will review on their own for any recommendations. Ann will give an overview at the August meeting.
- Library Hours
 - Tabled for future discussion.

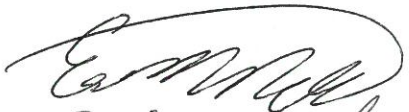
What We've Been Reading:


- Chris Brady
 - *The Tattooist of Auschwitz* by Heather Morris
- Stephanie Phillips Richter
 - *Beautiful* by Stacy McAnulty
- Carol Burke
 - *Molly's Story* by W. Bruce Cameron
- Chris Fintzel
 - *A Little Light on the Spiritual Laws* by Diana Cooper
- Jeff Raymond

- o *Good Talk: A Memoir in Conversations* by Mira Jacob

Adjournment: Christine Brady motioned to adjourn the meeting at 7:41PM, seconded by Carol Brady, approved unanimously.

Next meeting to be scheduled for 8/20/19.


Christine Brady
Carol Brady
John Phil
John Phil


Carol F. Burke