

Town of Millbury
R.E. Shaw School Feasibility Committee
Special Session – Sub-committee – Selection Committee Meeting - 3
Minutes

2018 MAY 24 AM 9:31

Date: December 6, 2017

Present: Mrs. Jennifer Nietupski, Mrs. Rachel Decatur, Stephen Decatur Mr. Paul Halacy, Mr. Robert Pine, Mr. Rick Bedard, Business Manager, Mr. Greg Myers, Superintendent

Absent: Andrew Tuccio, Chairperson

Time: 7:00 pm

Location: High School Media Center

The Pledge of Allegiance was recited.

Call to Order

Mrs. Nietupski called the meeting to order at 6:05 pm and assumed the chairperson role in the absence of Mr. Tuccio.

Approval of Minutes from November 15, 2017.

Mrs. Nietupski stated that there was one correction the location was the Shaw School. Mr. Bedard made a motion to the minutes from the November 15, 2017 meeting as amended, seconded by Mr. Myers. All approved (7-0).

Mr. Myers stated that Mr. Bernie Plante the Chairperson of the Feasibility Committee thought it was a conflict of interest for him to serve on this subcommittee because as an employee of Mass Department of Transportation he deals with project managers and designers, therefore, he thought it best for him to resign from this subcommittee but will remain chair of the Feasibility Committee.

Old Business

a. Review Draft MSBA Request For Services

Mr. Bedard, Mrs. Decatur and Mr. Pine contributed to the proposed RFS.

Mr. Pine stated that he calculated the Estimated Project Cost on enrollment as per MSBA guidelines. He used the previously approved MSBA enrollment projections. One cost was for the current grades at Shaw and the other cost was adding grade 3 to the Shaw School. Mr. Pine reported on three scenarios he used to determine a range for the Estimated Project Cost. He stated that 30 – 55 million is a reasonable range. Mr. Myers stated that whatever number the subcommittee decides to submit to the MSBA that number is not firm it is an estimate for the OPM and bidders to have an idea of the cost of the project.

Mr. Bedard reviewed the proposed RFS. Mr. Bedard stated that there are four options:

1. Renovate the existing building.
2. New build for grades 4-6.
3. Renovate with addition for grades 3-6.
4. New build for grades 3-6.

Mr. Pine stated that the MSBA evaluation criteria is determined by the MSBA and the subcommittee must determine the point value. A discussion took place regarding where the Shaw students would go during a renovation. Mr. Pine reviewed the process regarding what would be in the contract regarding how the Town would pay for services a lump sum verses paying a fee base. The subcommittee agreed that a fee base would be the best approach. Mr. Pine also stated that during his research he found that some School Committees negotiate the contract. A discussion took place regarding the School Committee negotiating the contract and/or does the subcommittee have the power to negotiate a contract on the Town's behalf. Mr. Bedard referred to the timeline, in which interviews were scheduled for February 21, 2018 which is during school vacation. A discussion took place regarding scheduling interviews during the February school vacation. Mr. Pine stated that the advertisement for the OPM must be in the Central Register and one other publication. Mr. Myers stated that he would find out if the School Committee needs to approve the project. It was decided that Mr. Bedard would send the corrected version of the RFS to the Committee and legal on December 8th. It was decided that a tentative meeting will be scheduled for December 27th if legal responds with to the RFS with many changes. If the meeting on December 27th is not needed the next meeting will be scheduled for January 3, 2018 at 6:00pm in the media center at Millbury High School's media center.

New Business

There was no new business.

Public Comment

There was no public comment.

Mr. Halacy made a motion to adjourn the meeting at 8:00pm seconded by Mr. Myers. All approved (7-0).

Next Meeting: Wednesday, January 3, 2018 - Millbury Jr. /Sr. High School Media Center at 6:00pm.

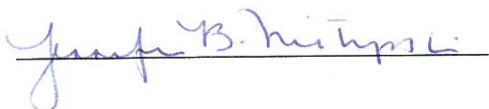
Respectfully submitted,

Donna Freitas

Donna Freitas

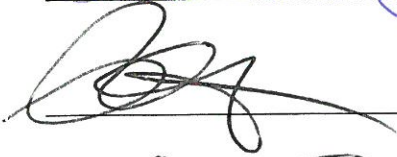
Executive Assistant to the Superintendent

Approved:





Paul Halay



Sam W

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R. Bedard

Packet:

R. Bedard – OPM – RFS Draft 11/29/2017

R. Pine – Cost Projections and Supporting Documents