

**Town of Millbury  
R.E. Shaw School Feasibility Committee  
Regular Session Meeting - 4  
Minutes**

2018 MAY 24 AM 9:31

**Date:** November 1, 2017

**Present:** Mr. Bernie Plante, Chairperson, Mrs. Jennifer Nietupski, Vice Chairperson  
Mrs. Kristin Boulanger, Mrs. Rachel Decatur, Mr. Scott Despres  
Mr. Paul Halacy, Mr. Kevin Kuphal, Mr. Michael O'Connor, Mr. Andrew Tuccio, Mr. Paul  
Halacy, Mr. Robert Pine, Mr. Michael Tarka, Mrs. Susan Teixeira, Mrs. Miriam Friedman,  
Principal, Ms. Kate Ryan, Director of Pupil Services, Mr. Dave Marciello, Town Manager,  
Mr. Rick Bedard, Business Manager, Mr. Greg Myers, Superintendent

**Absent:** Mr. Stephen Decatur, Mr. Stephen Wiltshire

**Time:** 7:00 pm

**Location:** High School Media Center

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**1. Call to Order**

Mr. Plante brought the meeting to order at 7:08pm.

**2. Approval of Minutes**

Mr. Plante asked for a motion to approve the minutes from the October 4, 2017 meeting. Mr. Pine made a motion to approve the minutes of October 4, 2017, it was seconded by Ms. Ryan. All approved (15-0).

**3. Old Business**

**a. Update of MSBA Board Meeting – October 25, 2017**

Mr. Myers stated that he along with Mr. Bedard, Mr. Tuccio, Mr. Plante, and Mr. & Mrs. Decatur attended the meeting on October 25, 2017 in Boston. Mr. Myers stated the Board of Trustees voted to move the Shaw Elementary School Project to Module 2. He also stated that they received a crash course on the requirements need to complete Module 2.

**4. New Business**

**a. Overview of Module 2: Forming a Project Team**

Mr. Myers stated that the requirements for Module 2 is to hire a project manager and an architecture firm.

**b. OPM Selection Subcommittee**

Mr. Plante, Mrs. Nietupski, Mr. Pine, Mr. and Mrs. Decatur and Mr. Tuccio volunteered to be on the Selection Committee along with Mr. Bedard and Mr. Myers. Mr. Tarka made a motion to approve the members that volunteered, seconded by Ms. Ryan. All approved (17-0). Ms. Ryan made a motion to approve Mr. Tuccio as the chairperson of the Selection Committee seconded by Mr. Halacy. All approved (17-0).

Mr. Myers stated that the tentative reimbursement rate before any incentive points will be 56%. He stated that the amount could increase depending on the type of school we build. Or if the project is a renovation of the original building.

**c. Fundraising Subcommittee**

Mr. Myers stated that he would clarify at the next meeting if a Committee member could chair this subcommittee. He also asked if anyone of the Committee knew of a person that would like to chair the Fundraising Subcommittee. He stated that this subcommittee would raise money for flyers or lawn signs through fundraising.

Mr. Myers stated that Mr. Patrick Halm, a previous member of the Feasibility Committee had passed away. A brief moment of silence was observed for Mr. Halm.

**5. Future meeting Dates**

Next Meeting: Feasibility Committee - TBD

Next Meeting: Subcommittee – Selection Committee, November 15, 2017 at the Shaw Elementary School's Media Center at 6:00pm.

**6. Public Comment** – There was no public comment at this meeting.

**7. Adjournment** – Mrs. Friedman made a motion to adjourn the meeting at 7:40 pm, seconded by Mrs. Boulanger.

Respectfully submitted,

*Donna Freitas*

Donna Freitas

Executive Assistant to the Superintendent

Approved:

*Miriam Friedman*

*Art Sun*

*Paul J. Allen*

*Joseph B. Hirtel*

*Michelle Boulanger*

Paul Haley

Susan Levens



Therrell

D. Bedard

**Email Attachments:**

Agenda – November 1, 2017 Meeting  
Minutes from October 4, 2017

**Handouts:**

OPM Panel Meeting Timeline