

Millbury Public Schools

ATHLETIC FIELD BUILD COMMITTEE

Subcommittee of the School Committee

Agenda and Minutes

Thursday

October 15, 2020

6:00PM

Millbury Jr./Sr. High School Media Center and Remote Meeting

Present In Person: Ray Richards, Jen Nietupski, Brian Parath and Pat Mara.

Present Remotely: Chris Lowe, Rick Bedard, Josh MacCreery and Rob Pine.

Absent: Greg Myers and Chris Wilbur.

- Site Visit (5:30PM)

- Probable Invoice Approvals.

Green Acres Landscaping Invoice (probable-Tuesday)

There was discussion and concern about paying the full Green Acres invoice amount of \$476,376.02. Rick stated that there is a line item for full payment of the finishing pavement work when he knows of some paving concerns that Gale Associates has been in discussion with Green Acres about. Specifically, the rough texture of the pavement near the Amenities Building. Paul Keane of Gale Associates will be scheduling a meeting with Ed Maiato of G.A. and the G.A. paving subcontractor. It was set up for this Tuesday until the heavy rains forced them to cancel. Rick said he didn't think we should pay the full amount under that line item. Pat suggested we don't pay \$5,000 of that line item. It is currently listed at \$33,000. This would reduce that line item to \$28,000. Chris L. made a motion to pay Green Acres \$471,376.02 with the \$5,000.00 reduction, seconded by Josh. All in favor by roll call vote.

Stutman Contracting Invoice (in hand)

Rob made a motion to approve the Stutman Contracting invoice for \$185,998.45, seconded by Brian P. All in favor by roll call vote.

S3 Design, Inc. Invoice (in hand)

Rick made a motion to approve the S3 Design invoice for \$8,517.00, seconded by Josh. All in favor by roll call vote.

Rob asked is the Building Permit posted.

Gale Associates (probable)

Rick stated he has some concerns with the Gale Associates invoice for \$18,979.40. Specifically, this is billing for 95% completion of the construction phases service work when he doesn't believe it is 95% completed. This means, if paid, only 5% or \$2,789 would remain outstanding. The last invoice was at 50%. He thought this invoice should be 70-75% billing. In addition, the Property

Monuments line item is billed at 100% and MPS has not receive the final document needed to record at the Worcester Registry of Deeds. The survey stakes have been installed and the blueprint has been submitted but not the recording documents. On the invoice it was billed at 100% for the accumulated total of \$10,250. After a brief discussion, the committee agreed with Rick and did not take any action on the invoice.

Rob asked that Gale Associates provide us with a plan of action or schedule to close out the project.

Rick said he has emailed the Gale Principal Jon Lindberg about this issue.

- Project and Budget Updates

Discussion about Athletic Track, additional BSS 100 surfacing.

AFB Project to cover BSS 100 for Alternate #5, SC request to cover "D" surfacing cost at \$37,839.

- Contingency Funds Review – Potential Purchases

1. Gator Type Vehicle purchase update – Josh
2. Additional Softball Field Fencing – Josh and Pat
3. Amenities Building Millbury Sign
4. Orchard Street Gate
5. Other change order ideas and pricing

Pat stated that our new contingency amount is \$52,977.40 or 0.8%.

Rick said the concrete and paving testing purchase order for ATC is coming from the regular school budget.

There is a possible contingency cost of \$6,500 if the additional skimmer is needed for the grease trap. That is dependent upon the Board of Health application for concession use.

Item No. 2: Pat and Josh discussed the merits of adding the taller fencing along the left side of the girls' softball field. They talked about the need to catch soccer balls and footballs from going into the woods. The taller fencing would be 20' high and could be lowered when not needed. It will require its own posts and footings because of its extra height. There was a brief discussion. Rick made a motion to accept Green Acres change order for \$24,031 to install the taller fencing. Rob questioned the cost estimate and back-up information. Pat said earlier estimates from Gale Associates were in the range of \$30-35K. Jen seconded the motion. The motion passed by a vote of 7-1.

Jen asked Rick to look into paying the new parking lot numbers for \$464 from the Student Parking Revolving Account. Rick thought it could be accomplished with the current balance.

Pat said the contingency amount after these purchases is \$28,484.40.

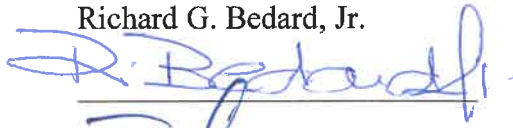
Rob asked about the paving compaction testing that came in at 94% and below the required 95% compaction requirement. Rick said he is working with Green Acres on an extended warranty on that parking lot area.

The committee briefly discussed public viewing or open house ideas once the project has been completed. It is more difficult under the pandemic conditions with the limitations on how many people can congregate. Jen mentioned that she was going to show the Board of Selectmen the new athletic field with Josh on October 27th when they meet at the school for a Selectboard meeting.

- Any other business not reasonably anticipated.
- The next Athletic Field Build Committee has not been scheduled.
Please bring your calendars to schedule meetings after that.
The committee decided to have the next meeting on Monday, November 2, 2020 at 6PM with a site tour at 5:30PM.

At 7:19PM Jen made a motion to adjourn, seconded by Rick. All in favor by roll call vote.

Respectfully submitted,
Richard G. Bedard, Jr.

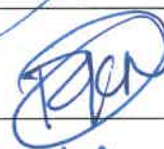
















- Packet: Minutes and Invoices