

**Millbury Public Schools**

**ATHLETIC FIELD BUILD COMMITTEE**

**Subcommittee of the School Committee**

Millbury Jr./Sr. High School  
Media Center  
12 Martin Street  
Millbury, MA 01527

**Agenda and Minutes**

**Thursday  
July 23, 2020  
5:00PM**

**Present In Person:** Pat Mara, Rick Bedard, Chris Lowe, Brian Parath, Rob Pine Jen Nietupski and Greg Myers

**Present Remotely:** Josh MacCreery and John Perry (Gale)

**Absent:** Brian Ginisi and Ray Richards

After a construction site tour Pat Mara brought the meeting to order at 5:04PM.

- **Invoice Approvals.**

*Invoices to be approved were:*

*Green Acres Landscaping, \$369,936.16*

*Gale Associates, \$13,173.50*

There was a discussion about how many meetings are including in the Gale Associates contract. John said 18 meetings. There have been 9 site meetings so far.

Rob stated he was looking for more back-up documentation with the payments requisitions/change order requests and wanted to make sure on the schedule of values that we were only paying for work that has been completed. John said we reviewed the invoices with Green Acres. The compaction testing has been taking place. MPS has an outside vendor ATC running independent testing. He also asked if they scoreboard has a PE stamp, which John said yes.

Rob said that the contractor's permit must be posted on site.

Rob made a motion to pay the invoice to Green Acres for \$369,936.16, seconded by Brian P. All in favor by a roll call vote.

Rob made a motion to pay the invoice to Gale Associates for \$13,173.50, seconded by Rick. All in favor by a roll call vote.

- **Gale Associates:** Update of the Green Acres Landscaping Work Schedule, Total Project Budget and other updates as necessary.

- Gale Associates: Discussion about possible Green Acres Landscaping Change Orders for New Adjusted Parking Lot Lighting and Brock Infill for the Athletic Field – Possible Vote to Award Change Orders.

John reported that Green Acres is running a little bit ahead of schedule. The priorities right now are the front parking lot for teachers coming back at the end of August and the athletic track pavement because it needs time to cure. Green Acres is working to accomplish those two items in August. They would like to have the new exit ramp done soon so they can pave that area when they pave the front parking lot.

There was a general discussion about the requested change orders and the option of adding light pole bases and using brock infill on the synthetic turf. The light pole bases and brock infill are not changes order but rather alternates that were quoted on the original bid.

The softball light pole bases is \$79,383 based upon the original bid (alternate #3). It was estimated to cost between 300 and 350K after that for the cost to install the five (5) light poles. The committee discussed the probability of receiving the funding to install the lights at a future date. Green Acres wanted to give the committee the opportunity to decide now while the pole locations are available to construction equipment. Many committee members felt we would not be able to receive funding of that magnitude in the next few years.

The brock infill cost is \$31,875 based upon the original bid (alternate #1).

John stated that we currently have a contingency fund of \$206,307 or 4.3%.

Change order #5 for the front parking lot substitute pavers credit of \$4,787. Jen made a motion to approve, Brian P. seconded. Rob expressed interest in seeing more back-up, wondering if the credit is enough. There was a discussion. Vote was all in favor except Rob. A roll call vote was taken.

Change order #4 for the light poles needed for the front parking lot as per Planning Board requirement of \$13,140. Rob asked for John to ask Green Acres for an itemized breakdown. Rob also asked if John signs off on all change orders. Chris W. made a motion to approve, seconded by Brian P. All in favor by roll call vote.

At 5:50PM Jen left the meeting.

Change order #6 to approve 3 light poles needed for \$950. These items were not in the original specifications. Brian P. made a motion, seconded by Rick. Motion approved 7-1 by roll call vote.

Alternate no. 3 for softball light pole bases for \$79,383 was discussed. After considerable discussion Chris W. made a motion to exclude the light pole bases for the softball field and not accept alternate no. 3 seconded by Rob. Pat also mentioned he could use some revolving funds to pay for the pole bases. It was also discussed that this proposal would take a considerable amount from our contingency fund. Pat and Josh advocated for keeping the light pole base cost in

the project. There was some discussion about converting the new Shaw baseball field to softball use from time to time if field lights are needed. The motion was approved 6-2 by a roll call vote.

There was some discussion about wiring in the right field area for a potential softball scoreboard. Although a softball scoreboard is not in the current scope of services there are some alternatives for the athletic department once the fields are constructed, i.e. fence or solar scoreboards.

The committee asked Pat about some wish list items, needed equipment or items cut from earlier value engineering measures.

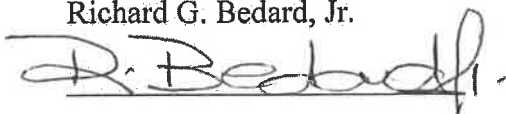
Pat said he has order the field grooming equipment but would look into other needed items. The committee asked Pat and John to get a quote from Green Acres to place an "M" logo in the center of the large athletic rectangle.

Alternate no. 1 for brock infill for \$31,875 was discussed. Chris W. made a motion to accept the brock infill alternate, seconded by Brian P. All in favor by roll call vote.

At 5:52PM Rick made a motion to adjourn, Chris W. seconded. All in favor by roll call vote.

- Any other business not reasonably anticipated.
- The next Athletic Field Build Committee has not been scheduled. Please bring your calendars to schedule meetings after that.

Respectfully submitted,  
Richard G. Bedard, Jr.

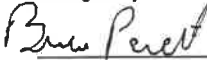


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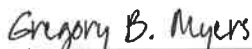
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- Packet: Invoices