

Millbury Public Schools

ATHLETIC FIELD BUILD COMMITTEE

Subcommittee of the School Committee

Agenda and Minutes

Thursday
August 27, 2020
5:30PM

Present In Person: Ray Richards and Brian Ginisi.

Present Remotely: Pat Mara, Rick Bedard, Jen Nietupski, Chris Wilbur, Rob Pine, Greg Myers, Josh MacCreery, Chris Lowe, Brian Parath and John Perry (Gale).

Absent: None

ZOOM AND IN PERSON

- Invoice Approval.
Green Acres Landscaping Invoice
Reviewed G.A. Invoice for \$376,119.59 about 46% complete. Questions about a revised schedule from G.A. and the parking lot punch list since we are taking possession. Rob made a motion to approve, seconded by Rick. All approved by roll call vote.
Stutman Contracting Invoice
Reviewed a Stutman Invoice for \$19,234.05, their first invoice. Rob made a motion to approve, seconded by Chris W. All approved by roll call vote.
Gale Associates Invoice
Reviewed a \$17,345.00 Invoice for Gale Associates. Chris W. made a motion to approve, seconded by Rob. All approved by roll call vote.
S3 Design, Inc. Invoice
Reviewed a S3 Design Invoice for \$5,817.50. Jen made a motion to approve, seconded by Rick. All approved by roll call vote.
- 7-23-20 Athletic Field Building Committee Meeting Minutes Approval
Chris W. made a motion to approve the 7-23-20 AFB Committee meeting minutes, seconded by Josh. All in favor by roll call vote.
- Project Updates
Pat and John Perry provided the committee with project updates, including a paving schedule and turf to be delivered in two weeks. There was a discussion about the top coat for the athletic track and how long it needs to be in place before the track can be installed. It was thought to be at least 21 days but John will check with the manufacturer/installer.
The project is still waiting for NGrid to complete the removal of the electric shed off the old Orchard Street parking lot.

Pat explained the parking lot bill for \$4,300 was actually a credit, not a bill. He also said the drivers and conduit work in the back parking lot will be about \$7,500. This is related to parking lot work that involved hitting some wiring that was not on the plans. Some exterior parking lot lights are not working. Jen made a motion to approve the \$7,500 in additional work, Chris L seconded. All in favor by roll call vote.

It was stated that we have 2.5% or \$122,527.40 in contingency funds.

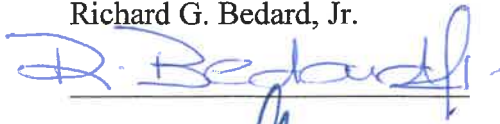
The committee reviewed the size, cost and logistics of a new softball scoreboard. The primary issue is the manufacturer's turnaround from Scoreboard Enterprises and the difficult location of the installation. Much of that area near right field is being closed off to vehicles.

Chris W. made a motion to approve up to \$35,000 towards a 6 x 14 softball scoreboard. All in favor by roll call vote.

- Change Order Requests- Vote Required
 1. Field Logos
 2. Softball Scoreboard
 3. Wiring for back parking lot lighting
- Any other business not reasonably anticipated.
- The next Athletic Field Build Committee has not been scheduled. Please bring your calendars to schedule meetings after that. It was decided that we do not need a 9-2-20 AFB Committee meeting.

Jen made a motion to adjourn, seconded by Rick. All in favor by roll call vote.

Respectfully submitted,
Richard G. Bedard, Jr.

















- Packet: Invoices