

Millbury Public Schools

ATHLETIC FIELD BUILD COMMITTEE

Subcommittee of the School Committee

Agenda and Minutes

Thursday
August 6, 2020
5:00PM

Present In Person: Pat Mara, Josh MacCreery and Brian Ginisi.

Present Remotely: Rick Bedard, Jen Nietupski, Rob Pine, Ray Richards, Chris Wilbur, Brian Parath (5:18PM) and John Perry (Gale).

Absent: Chris Lowe and Greg Myers.

ZOOM AND IN PERSON

- July 1, 2020 and July 23, 2020 AFB Committee Meeting Minutes Approval.
Josh made a motion to approve the July 1, 2020 AFB Committee meeting minutes, seconded by Brian G. All in favor by roll call vote.
The July 23, 2020 AFB Committee meeting minutes approval was tabled because the agenda was in the packet, not the meeting minutes. The AFB did not have the meeting minutes to review. Rick said he will have in the packet for the next meeting.
- Invoice Approval.
Green Acres Landscaping Invoice
There was a general discussion about the Green Acres invoice for approval. The amount is for \$621,961.41. Rob mentioned things looked good overall, saw some concerns with the trenching in the back parking lot. He also stated the school department needed to take title for equipment or property once the material has been delivered. Rob made a motion to pay the Green Acres invoice, seconded by Chris W. All in favor by roll call vote, 8-0.

Project Updates:

Pat reviewed the status of the project and some upcoming tasks and potential change orders were discussed. Rob stated he was concerned about the Green Acres timeline.

Alternate #4 Back Parking Lot Paving was discussed. This is currently not paved and the committee would like to consider paving this area. This has a cost of \$17,376. It is the area with eighteen parking spots. Pat and Rick mentioned the availability of funding from the Student Parking Fee Account. Rick said the account has an account balance of \$12,960.75. Both Rick and Pat asked the committee to consider funding \$10,000 of the \$17,376 back parking lot change order from the Student Parking Fee Revolving Account. Rick said this would be

an appropriate use of the funds. It is for the upkeep of the MHS parking lot. There are no current plans for the funds except potentially sealing the driveway in the future. Chris W. made a motion to accept Alternate #4 (from the original bid documents), seconded by Rob. All in favor by roll call vote. Rick said that he will also bring this before the School Committee for a vote since it is using funds under the purview of the School Committee. Both Jen and Chris W. said they will support this during School Committee deliberations.

Pat stated that at the last meeting he was discussing a change order of two light poles, when it was actually five light poles. He wanted to clarify. He also stated that he is monitoring the amount of meetings Gale Associates attends. Even though there are 18 meetings in their agreement he believes we should be given some leeway due to the original miscalculation in the budget.

There was a discussion about the change orders for the marking on the synthetic fields. Green Acres has provided a change order with options for Football center field: \$14,900 vs. center field and end zones: \$40,164 and separately a \$4,270 logo on the softball field wrapped behind home plate. The AFB committee like the idea of the midfield logo and the softball logo. Pat said those two logos would be about \$19,170. Committee members supported moving forward on this change order after reviewing the contingency fund again. Committee members wanted to allow Pat some leeway in case the logo is changed so Chris W. made a motion to approve the two logos at not to exceed \$20,000, seconded by Brian P. All in favor by roll call vote.

Pat mentioned that after the parking lot alternate and the logo change order the field project has a contingency fund of \$137,885.

The committee discussed the Parking Lot wiring change order from Green Acres disturbing some wires while digging the sewerage trench in the parking lot. The wires that were struck were not on the plans and deemed not entirely Green Acres fault. The cost for time and material is \$4,300 to correct the issues. The same electrical subcontractor will complete the work. Chris W. made a motion to accept this change order, seconded by Brian P. All in favor by roll call vote.

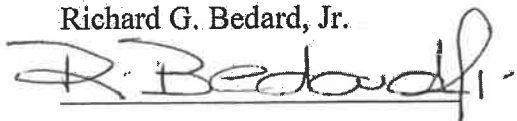
Pat stated that the Amenities Building contractor, Stutman Contracting, will begin work between August 15-17, 2020.

At 6:17PM Chris W. made a motion to adjourn, Jen seconded. All in favor by roll call vote.

- Any other business not reasonably anticipated.
- The next Athletic Field Build Committee has not been scheduled. Please bring your calendars to schedule meetings after that.

It was decided that the next meeting will be August 27, 2020 at 6PM.

Respectfully submitted,
Richard G. Bedard, Jr.



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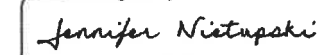
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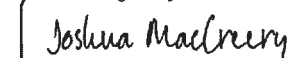
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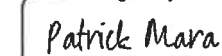
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- Packet: Green Acres Landscaping Invoice