

Millbury School Committee Meeting
REGULAR SESSION
Minutes

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2019 JUL -3 PM 2:55
MILLBURY, MASS

Date: March 13, 2019

Present: Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Teixeira, Mrs. Lagerholm, Mrs. Vigneau, Nicholas Lazarro, Student Council Advisory, Mrs. Bellville, Curriculum Coordinator, Ms. Ryan, Director of Pupil Services, Mr. Sean Gilrein, Millbury Jr./Sr. High School Principal, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

Location: Millbury Jr. /Sr. High School Media Center

Time: 7:00 pm

Mrs. Nietupski began the meeting at 7:00 pm with The Pledge of Allegiance.

1. Review and Approval of the Regular Session Minutes of February 27, 2019.

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of February 27, 2019. Mr. Wilbur made a motion to approve the minutes from the February 27, 2019 meeting, seconded by Mrs. Vigneau. All approved (5-0).

2. Report of the Administration

a. Lion's Club Request for Windle Field – Vote Required

Mr. Ron Marlborough from the Lion's Club requested the use of Windle Field for the annual carnival. He stated that he is requesting the use of the field from June 28, 2019 through July 8, 2019. This will give time to set-up and disassemble the carnival and includes times to clean-up the field. Mr. Marlborough also requested the use of the high school lobby for the annual road race registrations on July 4, 2019. (Rain Date: July 5, 2019). Mr. Wilbur made a motion to approve the Lion's Club requests for the use of Windle Field from June 28, 2019 through July 8, 2019 and the use of the high school lobby for the annual road race registrations on July 4, 2019 (Rain Date: July 5, 2019), seconded by Mrs. Vigneau. All approved (5-0).

b. Millbury's Project 351 Ambassador

Mr. Myers introduced Patrick O'Leary as this year's Project 351 Ambassador. Patrick shared his experiences as the Ambassador at the Project 351 kickoff event on Saturday, January 19, 2019.

c. Millbury Jr./Sr. High School Data Update

Ms. Sue Tarallo provided the Committee with a PowerPoint presentation and overview of school and department Learning Walks and the process that is being used to improve teaching and learning. She discussed the significance of how technology is being used to assess student learning and inform instruction. Ms. Tarallo stated that the Jr. /Sr. High has made some tremendous progress in using digital formative assessments. She stated that 80% of the faculty is on board with using technology as a tool to assess student learning. She reviewed some of the popular apps the teachers use for formative assessments. Mrs. Tarallo stated that the Elmwood Street School has implemented the initiative much

longer that the Jr. /Sr. High School and that the Shaw Elementary has started the process this year. She stated that the focus is to continue building and department learning walks and to focus on student engagement and sustained learning.

d. Community Presentation – Angst

Mrs. Bellville provided the Committee with an overview of a community-wide event to support the district's social-emotional learning goals. The event, which includes the showing of the film *Angst* and a moderated discussion of the effects of anxiety on school-aged children, will be held in the Jr/Sr. High School auditorium on April 29th.

Mr. Myers stated that Mr. Bedard insists on attending all district learning walks so that he understands why a teacher requests certain materials.

Mr. Myers also recognized and congratulated three high school students that have achieved the honor of Eagle Scout: Nicholas Lazzaro, Harrison Bourdeau, and Christopher Piselli.

3. Budget

a. Revolving Account Summary

Mr. Bedard updated the Committee on the ending balances as of January 31, 2019 for the Revolving Accounts. Mr. Bedard stated that the Windle Field Account's balance was low after paying for the electrical and plumbing projects but that balance will increase next year. He stated that the Athletic Account has an ending balance of \$73,071.31. He stated that they will increase the Athletic Trainer's hours. He stated that the Aftercare Account has a balance of \$41,970.28 after the encumbered custodial fees of \$10,234.92 has been deducted. Mr. Bedard stated that this balance will not go into a negative balance and will improve with the approved increases for 2019-2020 school year. Mr. Bedard stated School Choice, a new revolving account, has been established and has deposits totaling \$4,000. Mr. Bedard stated that the School Lunch Account cannot carry a negative balance and the school budget has to provide funds to reconcile the account to a positive balance.

Mr. Bedard stated that the roof damage at Elmwood Street School has been repaired with the exception of some floor tiles. He stated that the insurance covered the expenses.

b. Gale Associates Proposal – Vote Required

Mr. Mara, Athletic Director, provided the Committee with an overview of a proposal from Gale Associates for an approximate cost of \$53,000 to provide services and bid-ready documentation needed to propose an athletic field renovation project at this November's special town meeting. Services from Gale include: geotech survey, and other survey services, wetland assessments, utility locations, schematic design completion, and updated construction cost estimates.

Mr. Bedard stated that they are trying to get the bid down to \$49,000 for phase 1. He stated that \$25,000 would come from the Athletic Revolving Account and the Athletic Budget. Mr. Bedard stated that in the Student Activity Account graduating classes had donated money to be used for something the high school needed for athletic fields. He stated that there is \$12,000 in donation money which would be used to fund part of the proposal. The remaining \$12,000 would come from the Facilities Revolving Account. Mr. Bedard stated there are no design bid requirements for a public works project.

Mr. Wilbur made a motion to approve the proposal from Gale Associates, seconded by Mrs. Teixeira. All approved (5-0).

4. Old Business

a. Shaw Building Project Update

Mr. Myers stated that the Feasibility Committee has formed working groups. He stated that he and Mrs. Friedman attended a Facilities Assessment meeting at the MSBA and the feedback was overwhelmingly positive.

b. Master Plan Project Update

Mrs. Vigneau stated that if anyone wanted a copy of the Master Plan she would email it to them.

5. New Business

a. Jr./Sr. High School Principal Search

Mr. Myers stated that the search for a new high school principal has officially begun. He stated that on March 12 the high school principal position was posted internally and on School Spring.

- 4/3 - Search Committee reviews applications and identifies candidates to interview
- Week of 4/8 – Search Committee will conduct interviews and select finalists
- Week of 4/22 – Search Committee will conduct site visits if necessary
- Week of 4/22 – The new Jr./Sr. high school principal will be selected

6. Executive Session

7. Adjourn – Mr. Wilbur made a motion to adjourn the meeting, seconded by Mrs. Vigneau. All approved (5-0).

Next Meeting:

March 27, 2019 MHS Media Center 7:00pm

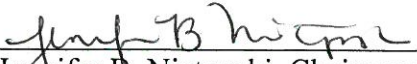
Respectfully submitted,

Donna Freitas

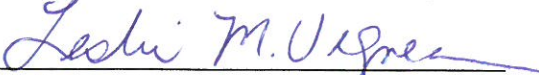
Donna Freitas


Executive Assistant to the Superintendent


Approved:


Jennifer B. Nietupski, Chairperson


Christopher J. Wilbur, Vice Chairperson


Leslie M. Vigneau


Susan M. Teixeira


Julia Lagerholm

Items in Packet:

Agenda

Regular Minutes 3/13/2019

Revolving Accounts Balances 1.31.2019

Letter to Patrick O'Leary