

**Millbury School Committee Meeting  
REGULAR SESSION  
Minutes**

RECEIVED  
TOWN CLERK  
2019 JUL -3 PM 2:55  
MILLBURY, MASS.

**Date:** March 27, 2019

**Present:** Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Teixeira (arrived at 7:15pm), Mrs. Lagerholm, Mrs. Vigneau, Ms. Ryan, Director of Pupil Services, Mr. Sean Gilrein, Millbury Jr./Sr. High School Principal, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

**Location:** Millbury Jr. /Sr. High School Media Center

**Time:** 7:00 pm

---

Mrs. Nietupski began the meeting at 7:00 pm with The Pledge of Allegiance.

**PUBLIC FORUM**

Mrs. Nietupski opened the Public Forum - Student User Fees at 7:02pm. There was no public comment. Mrs. Nietupski closed the Public Form - Student User Fees at 7:03pm.

**1. Review and Approval of the Regular Session Minutes of March 13 2019.**

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of March 13, 2019. Mrs. Lagerholm made a motion to approve the minutes from the March 13, 2019 meeting, seconded by Mr. Wilbur. All approved (4-0).

**2. Review and Approval of the Executive Session Minutes of February 27, 2019.**

Mrs. Nietupski stated that if there are any changes, additions or deletions to the Executive Minutes of February 27, 2019 will need to be done in Executive Session. Mr. Wilbur made a motion to approve the minutes from the February 27, 2019 Executive Session Minutes, seconded by Mrs. Vigneau. All approved (4-0).

**3. Report of the Administration**

**a. NEASC Accreditation Report**

Mr. Lowe, Assistant Principal and Mr. Sal Palano, Social Studies teacher, co-advisors for the NEASC Steering Committee, gave an overview with a Powerpoint presentation of the NEASC Report beginning with the timeline. It was stated that the report evaluated seven standards. Groups of nine to ten teacher were assigned a standard to collect evidence relating to the standard being used to instruct students. Mr. Palano stated that a commendation are things that the high school is doing well, whereas, a recommendation is not a negative, they are areas in which we have an opportunity for growth. He stated that the commendations and recommendations will serve as guides for continuous improvement of teaching and learning at the high school. Both will be embedded in the School Learning Plan for 2019-2021. The high school received 64 commendations and 30 recommendations. Mr. Lowe stated that the next steps in the accreditation process is to complete two-year and a five-year plans to address the recommendations. A follow-up committee will develop the 2-year plan immediately.

**b. Student Council Update**

Kawther Hakim, President of the Student Council updated the Committee on past and upcoming events at the high school. She stated that the prom this year will be held at the Beachwood Inn in Worcester and it will be for juniors and seniors.

**c. Pupil Services Update**

Ms. Ryan stated that on Saturday, March 16<sup>th</sup> the 6<sup>th</sup> Annual Special Needs Resource Fair was held in the cafeteria of the Elmwood Street School. She stated that there were 24 vendors, including the Best Buddies chapter. Ms. Ryan thanked Mrs. Renee Earnest for her contributions to the fair.

Ms. Ryan stated that Mrs. Devyn Jackson and Mr. Jason Avakian will coach the Unified Track and Field team for students in grades 7-12. Ms. Ryan stated that if anyone was interested in participating to reach out to Mr. Mara, Athletic Director.

Ms. Ryan stated that we now have 28 out of district placements and 3 pending 45 day evaluations. She stated that out of the 28 currently placed, we have three anticipated graduations and one possibly returning to the district following April school vacation.

Ms. Ryan stated that on March 11<sup>th</sup> and 12<sup>th</sup>, the Department of Elementary and Secondary School was on-site to conduct their mandated tiered focused monitoring of the district. Their review consisted of a review of the district's procedures pertaining to Civil Rights, Special Education, and English Language Education programming. Ms. Ryan stated that the preliminary results indicated that this was a good review. Ms. Ryan stated that in approximately 60 days the district will be provided with a report with information about areas in which the district meets or exceeds regulatory requirements and areas in which the district requires assistance to correct or improve practices.

Ms. Ryan stated that on Tuesday, April 23<sup>rd</sup> from 5:30-7:30 the Annual Immigration Celebration will take place at the Millbury Jr./Sr. High School.

**3. Budget**

**a. Notice of Appointment of Chief Procurement Officer**

Mr. Bedard stated that Mr. Marciello, Town Manager, has officially declared Mr. Bedard as Chief Procurement Officer. This procurement designation has always been in place. However, the state's Inspector General's Office recommends that it be in writing.

**4. Old Business**

**a. Student Trip to Iceland**

Mr. Myers updated the Committee with the final details of the proposed student trip to Iceland, scheduled for April 14-April 20<sup>th</sup>. Mr. Wilbur made a motion to approve the Student Trip to Iceland, seconded by Mrs. Vigneau. All approved (5-0).

**b. Jr./Sr. High School Principal Search**

Mr. Myers stated that the district has received 30 applications for the position. He stated that the Search Committee will meet to decide which candidates to interview. Mr. Myers stated that he would like to introduce the new principal to the community in late April. He stated that the new principal will begin on July 1, 2019.

**c. Shaw Building Project Update**

Mr. Myers stated that on Wednesday, March 20<sup>th</sup>, the Building Committee met to review updates to the schematic design and discuss the feedback from the Facilities Assessment Subcommittee.

meeting held at the MSBA offices. He also stated that the project team participated in a conference call with the MSBA on March 20<sup>th</sup> to review the project's status. Mr. Myer stated that the MSBA shared a tentative reimbursement of 61.27%, which has been increased due to LEED building and good maintenance and custodial practices.

## 5. New Business

## 6. Executive Session

7. **Adjourn** – Mr. Wilbur made a motion to adjourn the meeting, seconded by Mrs. Lagerholm. . All approved (5-0).

### Next Meeting:

April 10, 2019      MHS Media Center 7:00pm

Respectfully submitted,

*Donna Freitas*

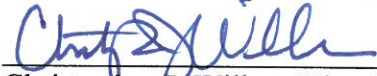
Donna Freitas

Executive Assistant to the Superintendent

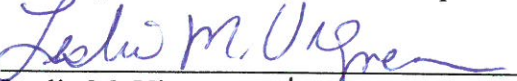
Approved:



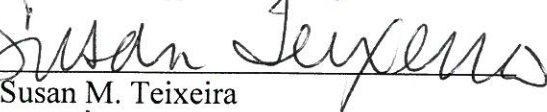
Jennifer B. Nietupski, Chairperson



Christopher J. Wilbur, Vice Chairperson



Leslie M. Vigneau



Susan M. Teixeira



Julia Lagerholm

### Items in Packet:

Agenda

Regular Minutes 3/13/2019

Executive Session 2/27/2019

Notice of Appointment of Chief Procurement Officer

NEASC Powerpoint

NEASC Report