

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

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MILLBURY, MASS

Date: April 10, 2019

Present: Mrs. Nietupski, Chairperson, Mrs. Teixeira, Mrs. Lagerholm, Mrs. Vigneau, Ms. Ryan, Director of Pupil Services, Mr. Sean Gilrein, Millbury Jr/Sr. High School Principal, Mr. Hall, Elmwood Street School Principal, Mrs. Bellville, Curriculum Coordinator, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

Absent: Mr. Wilbur, Vice Chairperson,

Location: Millbury Jr. /Sr. High School Media Center

Time: 7:00 pm

Mrs. Nietupski began the meeting at 7:00 pm with The Pledge of Allegiance.

1. Review and Approval of the Regular Session Minutes of March 27, 2019.

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of March 27, 2019. Mrs. Vigneau made a motion to approve the minutes from the March 27, 2019 meeting, seconded by Mrs. Teixeira. All approved (4-0).

2. Report of the Administration

a. STEM Data Update

Mr. Chris Mainhart, Elmwood Street School, STEM Coach and Mr. Peter Dallaire, Shaw Elementary School, STEM Coach gave a PowerPoint presentation on new STEM initiatives and data for each school. Mr. Mainhart and Mr. Dallaire explained Root Analysis and the importance of horizontal and vertical alignment. They also stated that ST Math is used in both buildings. ST Math is scaffolded, which is starting off really slow for students and ramping up the rigor for each individual student as they master each concept before moving on, conceptual building blocks, higher order thinking and student voice. Mr. Mainhart stated that MCAS scores indicated that students had difficulty with fractions. He stated that teachers have seen an increase in students mastering fractions since using ST Math. Mr. Dallaire stated that at the Shaw School Freckle Education Program provides progress monitoring, screeners and benchmarking. Benchmarking includes online, adaptive, instant rewards and results, useful data to drive instruction, and multi-tiered prevention systems, which allows a teacher to help a student immediately. Mr. Mainhart stated that Project Lead the Way is in year two at Elmwood. He reported on the engineering classes being taught at Elmwood Street School including preschool. Mr. Dallaire stated that at Shaw since the shift in frameworks they have been working on scope and sequence with the new Massachusetts Science Frameworks.

Mr. Mainhart stated that there will be a Summer Engineering Camp. It will run June 24th – June 28th and July 8th -12th at the Elmwood Street School

b. Co-Teaching Proposal for Elmwood Street School

Mr. Andy Hall provided the Committee with a plan to implement a co-teaching model in kindergarten and grade 1 at Elmwood for the 2019-2020. Mr. Hall stated that it is possible to create one 1st grade and one kindergarten co-teaching classroom without hiring new staff. This change would reduce the number of 1st grade classrooms from seven to six and result in increased class size averages that may exceed the District's class size guidelines. Mrs. Nietupski stated that the School Committee spent much time researching class sizes last year and decided that classes should not exceed 18 students. She also asked if adequate time was given with the smaller class sizes before moving into a co-teaching model. Mrs. Nietupski asked what the number of new students registering would be, before abandoning this plan. She stated that the ideal number of students per classroom would be 19 or 20. Mr. Hall stated that more conversation will take place regarding the co-teaching proposal. Ms. Ryan stated that at the Jr. /Sr. High School more students are being exposed to rigor due to the co-teaching model.

Mr. Hall stated the next steps would be:

- "Co-Teach" Book study for May-June for identified teams
- June full day training
- July and August Team Planning
- July and August: Building schedule that supports co-planning

Mrs. Teixeira asked if the goal was to change all of Elmwood Street School into co-teaching. Mr. Hall stated that this plan was recommended by the consultant, whom also helped configure this proposal. Mr. Hall stated that the goal is to continue forming co-teaching classroom teams throughout the school. The criteria for students to be included in a co-teaching classroom is based on the gaps in their learning and according to their IEP's.

c. School and District Safety Update

Officer Nikki Oliver, School Resource Officer share recent improvement to school and district safety protocols. She stated at the high school they participated in an evacuation, K9 search, unauthorized visitor activity, and new cameras have been installed.

The Shaw School participated in an evacuation with staff scenarios, unauthorized visitor activity, and new locks have been purchased for the library doors.

The Elmwood Street School also participated in an evacuation with staff scenarios, unauthorized visitor activity, and new locks have been purchased for the pre-school doors.

Officer Nikki stated that Central office will be receiving an additional panic button. She also stated that some of goals for the district are to put photos in all go bags and along with testing the panic buttons she is making sure everyone is trained in using comm3 radios. Officer Nikki stated that they are working on purchasing some strobe lights for cafeterias and gyms to alert those areas of emergency situations. She also stated that she would like to run A.L.I.C.E. scenarios conducted with students.

Officer Nikki stated she would like to implement new programs for the next school year such as; teen drive, the Sandy Hook promise, prison outcome program, and during parent conference nights set up a bedroom to educate parents on what to look for in their child's bedroom. She would like to create a debriefing team for any traumatic events.

Mr. Myers stated that Mrs. Bellville has applied for a \$60,000 safety grant that could be used towards some of the new safety initiatives.

d. Heritage Week

Mr. Gilrein, Millbury Jr. /Sr. High School Principal highlighted the planned activities for Heritage Week for approximately fifty students that chose not to attend the Washington DC trip.

3. Budget

a. Melanson and Heath's FY2018 End-of-Year DESE Financial Report Audit

Mr. Bedard stated that there are two findings. The first finding, which has been repaired by an amendment, is not recording \$54,000 that was earmarked from the State for the multi-function school activity bus. The expenditures were recorded. The second finding is pertaining to the town's Indirect Cost agreement allocation, which is an agreement between the school and the town regarding the allocation of town expenses for school department services, such as school department health insurances for our employees and part of the cost to run the Town Finance Department. Mr. Bedard stated that some of allocation percentages used by town were from the previous year. He stated that some of the percentages might have changed slightly for FY2018. There was no amendment needed for this finding. The auditor's recommendation needs to be made for next year's end of year report.

Additional Item: Mr. Bedard stated that the Ways and Means Committee has released their Chapter 70 funds and Millbury's number is \$7,658,459 which is an increase of \$15,192. Mr. Bedard stated that this is not the final number.

Addition Item: Mr. Bedard stated that Selectman Jon Adams is sponsoring an Earth Day clean-up during the weekend of April 20th and 21st.

4. Old Business

a. Jr./Sr. High School Principal Search

Mr. Myers stated that on April 3rd the search committee reviewed applications to decide which candidates to interview. He stated that on April 8th the committee interviewed three candidates and on April 11th the committee will interview two more candidates.

b. Shaw Building Project Update

Mr. Myers stated that the Shaw Feasibility Committee has formed several Working Groups to make more specific decisions regarding the aspects of the project. The Working Groups contain many members of the community and advisors and experts that can help inform the Committee of their decisions. He stated that on April 2, the Materials Working Group met to review options for both interior and exterior construction materials. He stated that the Sustainability Working Group met on April 3 at the ASA Waters, in which several experts from local utilities companies attended, and it was also reaffirmed that the Feasibility Committee intends to build a LEEDS certified building, on April 9 the Outdoor Facilities Working group met to consider options for outdoor classroom spaces and playing fields, on April 10th. Mr. Myers stated that he along with Mr. Bedard and the Team met with the MSBA Board of Trustees and presented the preferred schematic design for approval.

c. DC Trip Final Approval

Ms. Ryan provided the Committee with the final details for the proposed 8th grade trip to Washington DC. Mrs. Teixeira made a motion to approve the DC Trip, seconded by Mrs. Lagerholm. All approved 4-0.

d. Enrollment Update re: Open School Choice Seats

After a brief discussion, Mrs. Lagerholm made a motion to approve seven (7) seats for school choice, seconded by Mrs. Teixeira. All approved 4-0.

Additional Item: Mrs. Vigneau stated that she will not be a member of the School Committee when it comes time to vote for participation fees, but hopes that the Committee will continue to vote the same as they have done so in the past.

5. New Business

6. Executive Session

The School Committee will vote to move into Executive Session, in accordance with MGL Chapter 30A, Section 21(a), 3, to discuss strategy options for collective bargaining with the Millbury Teachers' Association

And

To discuss the deployment of security personnel or devices or strategies with respect thereto.

Mrs. Nietupski took role call:

Mrs. Teixeira – YES

Mrs. Lagerholm – YES

Mrs. Nietupski – YES

Mrs. Vigneau – YES

7. Adjourn – Mrs. Lagerholm made a motion to adjourn the meeting, seconded by Mrs. Teixeira. . All approved (4-0).

Next Meeting:

April 24, 2019

MHS Media Center 7:00pm

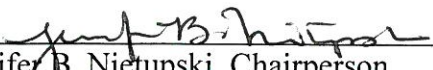
Respectfully submitted,


Donna Freitas

Donna Freitas

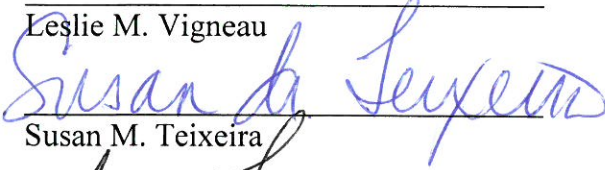
Executive Assistant to the Superintendent

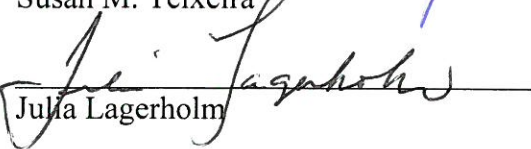
Approved:


Jennifer B. Nietupski, Chairperson


Christopher J. Wilbur, Vice Chairperson


Leslie M. Vigneau


Susan M. Teixeira


Julia Lagerholm

Items in Packet:

Agenda

Regular Minutes 3/13/2019

Executive Session 2/27/2019

Notice of Appointment of Chief Procurement Officer

NEASC Powerpoint

NEASC Report